



October 9, 2023 – Special Board Meeting Minutes

1. Special Board Meeting Authority: The Oregon Dressage Society BY LAW 409 [Meetings of the Board of Directors], Section 2. [Special Meetings] authorizes the Board of Directors to facilitate closed Special Meetings otherwise not made available for attendance by the general membership.
2. Location: Via virtual conference.
3. 2023 Attendance:

Chart 1 – January 2023 through May 2023

Name	Title / Chapter	Present / Absent					
		January 9 Virtual	January 23 Board Only Virtual	February 13 Virtual – Training	March 13 Virtual	April 10 Virtual	May 8 Virtual
<u>Board of Directors*</u>							
Leanna Chapin*	President	Yes	Yes	Yes	Yes	Yes	Yes
Emily Park*	Vice President	Yes	Yes	Yes	Yes	No	Yes
Clouette Heichel*	Secretary	Yes	Yes	Yes	Yes	Yes	No
Jorine Rietman*	Treasurer	Yes	Yes	Yes	Yes	Yes	Yes
Kim Bilben*	DAL	Yes	Yes	Yes	Yes	Yes	Yes
Karen Piper*	DAL	Yes	Yes	Yes*Corrected 4.10.23	Yes	Yes	Yes
Lisa Koch*	DAL	Yes	Yes	Yes	Yes	No	Yes
<u>Chapter Representatives – Voting Withheld</u>	(**) Chapter Representative Attendance for this Meeting Included Designees			**	**	**	**
Mary Velardi	Fort Vancouver	Yes	N/A	Yes	Yes	Yes	Yes
Andrea Marek	North Will. Valley	No	N/A	Yes	No	Yes	No
Monica Zilkoski	Mid Valley	Yes	N/A	Yes	Yes	No	Yes

Emily Park	Twin Rivers	Yes	Yes	Yes	Yes	No	Yes
Savannah Whisler	Cascade	No	N/A	Yes	Yes	Yes	Yes
Melanie Plisskin	State of Jefferson	No	N/A	Yes	Yes	No	Yes
Nancy Lee Houck	Umpqua Valley	Yes	N/A	Yes	Yes	Yes	Yes
Mandy Bonahoom	Central Oregon	No	N/A	Yes	Yes	Yes	Yes
Karen Hasel	Northeast Oregon	Yes	N/A	Yes	Yes	Yes	No
Jesse Woodhead	Eagle Cap	No	N/A	Yes	Yes	No	No
Tory Kelly	ODS Office Manager	No	N/A	Yes	Yes	Yes	No

Chart 2 – June 2023 through December 2023

Name	Title / Chapter	Present / Absent					Future	Future
		June 12 Virtual	July 28 Board Only Virtual	August 14 Virtual	October 9 Virtual	Oct 9 Board Only Virtual		
<u>Board of Directors*</u>								
Leanna Chapin*	President	Yes	Yes	Yes	Yes	Yes		
Emily Park*	Vice President	Yes	Yes	Yes	Yes	Yes		
Clouette Heichel*	Secretary	Yes	Yes	No	Yes	Yes		
Jorine Rietman*	Treasurer	Yes	Yes	Yes	No	No		
Kim Bilben*	DAL	No	Yes	Yes	Yes	Yes		
Karen Piper*	DAL	No	Yes	Yes	Yes	Yes		
Lisa Koch*	DAL	Yes	No	Yes	Yes	Yes		
<u>Chapter Representatives – Voting Withheld</u>	(**) Chapter Representative Attendance for this Meeting Included Designees	**						
Mary Velardi	Fort Vancouver	No	N/A	Yes	No	N/A		
Andrea Marek	North Will. Valley	No	N/A	No	Yes	N/A		
Monica Zilkoski	Mid Valley	Yes	N/A	Yes	Yes	N/A		
Emily Park	Twin Rivers	Yes	N/A	Yes	Yes	N/A		
Savannah Whisler	Cascade	No	N/A	No	No	N/A		
Melanie Plisskin	State of Jefferson	Yes	N/A	No	N/A	N/A	N/A	N/A
Nancy Lee Houck	Umpqua Valley	Yes	N/A	Yes	Yes	N/A		

Mandy Bonahoom	Central Oregon	Yes	N/A	Yes	Yes	N/A		
Karen Hasel	Northeast Oregon	No	N/A	Yes	No	N/A		
Jesse Woodhead	Eagle Cap	No	N/A	No	Yes	N/A		
Tory Kelly	ODS Office Manager	No	N/A	Yes	No	N/A		

4. Quorum: Met.
Note: () indicates attendance counted toward quorum under BY LAW 408 [Quorum and Action].*
5. Call to Order: 7:34pm by Leanna Chapin, President and Director at Large.
6. Agenda: The Agenda for the October 9, 2023 Oregon Dressage Society Special Board Meeting was approved by the Board.
7. 2023 and 2024 Open and Championship Show:
 - a. Laura Park, 2023 Show Manager, was a special guest for this discussion only.
 - b. Laura provided an overview of the successes of the 2023 Show and areas for future improvement.
 - c. General discussion topics:
 - i. Creative Volunteer Solutions for 2024;
 - ii. Corporate Sponsorship Timing and Commitments; and
 - iii. Discovery into an alternative Show Manager allowing Laura to focus on overall 2024 Show success.
8. 2024 Open and Championship Show Committee Assignments:
 - a. Silent Auction and Hobby Horse Show Committee: Cloulette Heichel
 - b. Awards Committee: Emily Park
 - c. Volunteer Committee: Karen Piper
 - d. Hospitality and Competitor’s Dinner Committee: Leanna Chapin
 - e. Sponsorship Committee: Kim Bilben
9. Discussion of Board of Director’s Responsibilities under By Law 401: A general review was conducted of the Board of Director’s responsibilities under By Law 401.
10. Discussion of Zoom: A general discussion surrounding the best technology to utilize for the 2023 Annual Membership Meeting was had. The Board of Directors has secured licensing costs for Zoom and further discovery into expanding the current Google license will be ongoing.

11. Discussion of Personnel Operations Costs: The Board of Directors had a general discussion on current personnel operations costs.
12. Discussion of Submitted Board of Director and Special Award Applications: The Board of Directors discussed the submitted applications for future Board seats and current year special awards.
13. Adjournment: 9:00pm. The next scheduled meeting is the Regular Meeting of the Board of Directors on November 13, 2023 but may be postponed or cancelled due to Director at Large availability.

/s/ _____

Cloudette Heichel

Oregon Dressage Society, Secretary and Director at Large