



## August 14, 2023 – Regular Board Meeting Minutes

1. Regular Board Meeting Authority: The Oregon Dressage Society BY LAW 409 [Meetings of the Board of Directors], Section 1. [Regular Meetings] authorizes the Board of Directors to conduct meetings at the request of the President of the Board.
2. Location: Via virtual conference.
3. 2023 Attendance:

**Chart 1 – January 2023 through May 2023**

Name	Title / Chapter	Present / Absent					
		January 9 Virtual	January 23 Board Only Virtual	February 13 Virtual – Training	March 13 Virtual	April 10 Virtual	May 8 Virtual
<u>Board of Directors*</u>							
Leanna Chapin*	President	Yes	Yes	Yes	Yes	Yes	Yes
Emily Park*	Vice President	Yes	Yes	Yes	Yes	No	Yes
Clouette Heichel*	Secretary	Yes	Yes	Yes	Yes	Yes	No
Jorine Rietman*	Treasurer	Yes	Yes	Yes	Yes	Yes	Yes
Kim Bilben*	DAL	Yes	Yes	Yes	Yes	Yes	Yes
Karen Piper*	DAL	Yes	Yes	Yes*Corrected 4.10.23	Yes	Yes	Yes
Lisa Koch*	DAL	Yes	Yes	Yes	Yes	No	Yes
<u>Chapter Representatives – Voting Withheld</u>	(**) Chapter Representative Attendance for this Meeting Included Designees			**	**	**	**
Mary Velardi	Fort Vancouver	Yes	N/A	Yes	Yes	Yes	Yes
Andrea Marek	North Will. Valley	No	N/A	Yes	No	Yes	No
Monica Zilkoski	Mid Valley	Yes	N/A	Yes	Yes	No	Yes
Emily Park	Twin Rivers	Yes	Yes	Yes	Yes	No	Yes

Savannah Whisler	Cascade	No	N/A	Yes	Yes	Yes	Yes
Melanie Plisskin	State of Jefferson	No	N/A	Yes	Yes	No	Yes
Nancy Lee Houck	Umpqua Valley	Yes	N/A	Yes	Yes	Yes	Yes
Mandy Bonahoom	Central Oregon	No	N/A	Yes	Yes	Yes	Yes
Karen Hasel	Northeast Oregon	Yes	N/A	Yes	Yes	Yes	No
Jesse Woodhead	Eagle Cap	No	N/A	Yes	Yes	No	No
Tory Kelly	ODS Office Manager	No	N/A	Yes	Yes	Yes	No

**Chart 2 – June 2023 through December 2023**

Name	Title / Chapter	Present / Absent							
		June 12 Virtual	July 28 Board Only Virtual	August 14 Virtual	Future	Future	Future		
<u>Board of Directors*</u>									
Leanna Chapin*	President	Yes	Yes	Yes					
Emily Park*	Vice President	Yes	Yes	Yes					
Clouette Heichel*	Secretary	Yes	Yes	No					
Jorine Rietman*	Treasurer	Yes	Yes	Yes					
Kim Bilben*	DAL	No	Yes	Yes					
Karen Piper*	DAL	No	Yes	Yes					
Lisa Koch*	DAL	Yes	No	Yes					
<u>Chapter Representatives – Voting Withheld</u>	(**) Chapter Representative Attendance for this Meeting Included Designees	**							
Mary Velardi	Fort Vancouver	No	N/A	Yes					
Andrea Marek	North Will. Valley	No	N/A	No					
Monica Zilkoski	Mid Valley	Yes	N/A	Yes					
Emily Park	Twin Rivers	Yes	N/A	Yes					
Savannah Whisler	Cascade	No	N/A	No					
Melanie Plisskin	State of Jefferson	Yes	N/A	No					
Nancy Lee Houck	Umpqua Valley	Yes	N/A	Yes					

Mandy Bonahoom	Central Oregon	Yes	N/A	Yes				
Karen Hasel	Northeast Oregon	No	N/A	Yes				
Jesse Woodhead	Eagle Cap	No	N/A	No				
Tory Kelly	ODS Office Manager	No	N/A	Yes				

4. Quorum: Met.  
*Note: (\*) indicates attendance counted toward quorum under BY LAW 408 [Quorum and Action].*
5. Call to Order: 6:31pm by Leanna Chapin, President and Director at Large.
6. Agenda: The Agenda for the August 14, 2023 Oregon Dressage Society Regular Board Meeting was approved by the Board.
7. Meeting Minutes: The Meeting Minutes for the July 28, 2023 Oregon Dressage Society Special Board Meeting was approved by the Board.
8. Lisa Koch, Director at Large Presentation: Lisa Koch presented update on the Trainers workshop in October. Also proposed Freestyle Clinics for February and April 2024. Motion was made and passed to extend contracts to clinicians.
9. President’s Discussion: Leanna Chapin, President and Director at Large provided general updates on the following topics:
  - a. Oregon Dressage Society Championship Show – Update
  - b. 2024 Director at Large Vacancies
  - c. Bears Above Ground – 2024 and Beyond
  - d. Permissibility of Chapters to obtain Certificates of Deposits and/or Share Certificates (CDs and/or SCs) – Presentation of Finalized Board Approved Guiderails:
    - i. The certificate must be originated at the same financial institution where the Chapter holds their Oregon Dressage Society business account;
    - ii. The total amount of money placed into a certificate cannot exceed ten percent (10%) of the total amount of assets in the business account on the date of origination; and
    - iii. The term (maturity date) of the certificate cannot exceed twelve (12) months from the date of origination.
  - e. Announcement of Chapter Merger – State of Jefferson Chapter and Cascade Chapter

- f. Deadline for Chapter Budget Submissions for 2024 Fiscal Year – October 31, 2023
10. Monthly Treasurer’s Report: Jorine Rietman, Treasurer and Director at Large provided the Treasurer’s report.
11. Monthly Youth Committee Report: Emily Park, Vice President and Director at Large provided the Youth Committee report.
12. Monthly Chapter Reports: The following Chapters provided reports:
- a. Mid Valley Chapter
  - b. Twin Rivers
  - c. Fort Vancouver
  - d. Umpqua Valley
  - e. Central Oregon
  - f. Northeast Oregon
13. Adjournment: 7:14pm. The next scheduled meeting is the Regular Meeting of the Board of Directors on Oct 9, 2023 but may be postponed or cancelled due to Director at Large availability.

/s/\_\_\_\_\_

Cloudette Heichel  
Oregon Dressage Society, Secretary and Director at Large