



Oregon Dressage Society  
 Board Meeting July 7, 2019  
 Phone Board Meeting using LoopUp

## ATTENDANCE

ATTENDANCE		Present	Absent
Karen Cheeke	President / DaL	X	
Valerie Stallings	Vice-President/ RR South	X	
Dolores Morgan	Treasurer / RR North Pos. 1	X	
Sarah Diebert	Secretary / DaL	X	
Anna Bigwood	Director at Large	X	
	Director at Large		
Emily Kenyon	Director at Large	X	
Lisa Koch	Director at Large		X
Keaton Hoy	Director at Large	X	
Lynette Hammon	Director at Large	X	
Brett Stallings	Director at Large	X	

ATTENDANCE		Present	Absent
Jo Renn	Regional Rep. North Pos. 2	X	
Jaimie Lewellyn	Regional Rep. Central		X
Vacant	Regional Rep. East		
Mary Packard		X	

Meeting was called to order by President Karen Cheeke at 7:05 pm

We have a quorum present.

Agenda for the meeting was approved.

Minutes of meeting dated April 19, 2019 .

Valerie Stallings made a motion that we correct the year in the January 7th meeting and approve the minutes from the April meeting

Seconded by Sarah Diebert.

Motion passed

**President's report:**

**Karen Cheeke**

The executive committee had a face to face meeting.. One of the things we talked about communication.

As far as anything that was voted on, the only thing we voted on during that meeting was for Valerie to be added to the activity account so that she can run the league championship show.

We also discussed the possibility of considering having a safety coordinator, or possibly an EMT at league shows That idea was brought to me by Noah Ratner saying, Gee, I don't know why we don't have these at schooling shows only at recognize shows.

Let's go ahead and move on to the finance report.

## **Treasurer's financial report**

There was no treasure report, only handouts. See attached files

### **2019 Championship Show Budget Approval**

Last meeting we did not approve that Championship show budget because I (Karen) had a budget presented. And then Dolores had one that she had gotten. And we wanted to compare them. And they were essentially quite similar except the one that I'm presenting is the, in the original format that I had, which hasn't broken into more individual details, which is far more using, which is quite useful for the committee and the show manager when managing the show. Hopefully you've had a chance to read it.

It's pretty much the same exact budget that was presented in April.

Brief discussion concerning the revenue coming in for entries estimated on in the budget

Dolores made a motion to approve the championship show budget.

Second by Jo Renn.

Motion passed

See attached file.

## **Old Business:**

### **Storage Unit**

We now have a second storage unit for the financial and historical documents to be put in. We need to move those documents, and it needs to be done before July 18 because the awards person for the championship show needs to put the ribbons and awards in the storage unit. She says that it is a substantial amount of boxes and things and so we need to move financial and historical item to make room. We need somebody to volunteer to move these boxes and file cabinets. It was decided that Friday, the 12, would work. Several people volunteered to go to help move the items in to the new storage unit.

### **Nominating Committee**

We were supposed to form it in April, but nobody was willing to do it. You can't make people do these things.

Somebody has to be willing to come up with a list of nominees and that is done by checking with current board members to see who wants to run. It's also done by sending out a blast email, asking for nominations and personally reaching out to others and saying, we have an opening would you be interested?

It needs to be someone who will not be running for the board. If they're planning to possibly run for an office and they're already on the board, they can do this piece. And then whoever does the officer election can be different or the same. we can worry about that part later, but we really do need to get this information out asap so that we can get this.

We need eight new people. We need three new directors at large and five regional reps. That's our standard number of people each year.

Sarah volunteered to be the chair of the nominating committee.

### **Policy and Procedure Manual Revisions**

We really don't have anything to do at this point other than we have to keep it alive because there are changes that need to be made.

There was a committee put together that included Mary Packard, Valerie Stallings and Karen Cheeke.

A motion was made that we table this discussion and put it to committee to work on the PPM.

The committee will work together and make their recommendations that can be mailed out to the membership before the fall meeting and at the fall meeting it can be voted on.

There was no second or vote taken.

## **New Business:**

### **Vacant Director at large position**

Brittney Castell has been contacted for this position and is eager to be on the board. She's been very active in the youth group and she really loves volunteering.

A motion was made that we vote in Brittany Castell to be a member of the board.

Motion was seconded.

Motion passed.

### **Horse/Rider Award Plate tabulation**

Ed is no longer wanting to do the tabulation for this award. The tabulation for these awards and the League Show High Point award will become one of the duties of the Competition Committee.

## **For the Good of the Order:**

We have a board member that has something they would like to read.

Sarah read her letter to the board. See attached file.

It doesn't seem appropriate that we would have a discussion about this with Dolores present. But when a member brings this to us and we need to hear a discussion amongst our staff and then have a vote and if it does end up being determined to terminate, then we need to notify that individual.

Dolores you need to please hang up.

There was much discussion among the board members. It was suggested that we drop the part about "not a member in good standing" We agreed.

Motion was made to vote on removing Dolores from office.

It was clarified that a yes vote was for removal, a no vote not to remove.

Motion was seconded.

The vote was, six, yes; two no; and one abstain.

There was additional discussion on how we proceed from this point. We need to take care of the banking, postal box for a change of address, etc.

Sarah made a motion made to adjourn the meeting.

Seconded by Lynette

Motion passed.

*Respectfully submitted*

*Sarah J. Diebert*

*2019 ODS Secretary*

*Oct 7, 2019*

Purpose of Activity Account: Protect funds in Primary Account while allowing show/event managers access to dollars per their indicated budgets

Improve accounting of income/expenses for specific shows/events for reporting and future planning

Data Sources: Chase Activity Account, Chase Primary Account, Eventbrite, Paypal, Square

Activity Account						
Posting Date	Description	Amount	Type	Balance	Check #	Event/Activity/Purpose
6/28/2019	DEBIT LAGO DE CHAPALA	-\$180.00	MISC_DEBIT	<b>pending</b>		
6/28/2019	DEBIT MOD PIZZA	-\$37.31	MISC_DEBIT	<b>pending</b>		
6/27/2019	DOLLAR TR	-\$9.00	DEBIT_CARD	\$18,802.74		
6/24/2019	Wal-Mart Super Center	-\$33.49	DEBIT_CARD	\$18,811.74		
6/24/2019	PAYPAL TRANSFER	\$402.80	ACH_CREDIT	\$18,845.23		
6/18/2019	Square Inc	\$106.00	ACH_CREDIT	\$18,442.43		
6/14/2019	CHECK 1127	-\$331.50	CHECK_PAID	\$18,336.43	1127	Unspecified
6/13/2019	Online Transfer	\$4,000.00	ACCT_XFER	\$18,667.93		
6/13/2019	DEPOSIT	\$12,290.00	DEPOSIT	\$14,667.93		Adult Team Show
6/11/2019	CHECK 1131	-\$555.00	CHECK_PAID	\$2,377.93	1131	Adult Team Show - dinner
6/11/2019	CHECK 1129	-\$1,212.53	CHECK_PAID	\$2,932.93	1129	Adult Team Show - judge expense
6/7/2019	DEPOSIT	\$90.00	Deposit	\$4,145.46		Youth Team
6/5/2019	CHECK 1126	-\$601.05	CHECK_PAID	\$4,055.46	1126	Adult Team Show Show Secretary/SS Expenses
6/4/2019	Eventbrite	\$304.06	ACH_CREDIT	\$4,656.51		Trainers Workshop Sponsorship
6/3/2019	CHECK 1130	-\$6,212.00	CHECK_PAID	\$4,352.45	1130	Adult Team Show Devonwood - venue and stalls
6/3/2019	Online Transfer	\$5,000.00	ACCT_XFER	\$10,564.45		Transfer from Primary Account to Cover Adult Team Show Expenses
5/31/2019	CHECK 1024 05/31	-\$35.00	CHECK_PAID	\$5,564.45	1024	Trainers Workshop Insurance*
5/29/2019	DEPOSIT	\$170.00	DEPOSIT	\$5,599.45		Youth Team
5/21/2019	Square Inc	\$116.61	ACH_CREDIT	\$5,429.45		insurance for clinic
5/10/2019	Square Inc	\$194.87	ACH_CREDIT	\$5,312.84		NSF check payment from 2018 fall festival/auction
4/22/2019	Square Inc	\$58.71	ACH_CREDIT	\$5,117.97		approvals/insurance for clinics/shows
4/15/2019	Square Inc	\$500.53	ACH_CREDIT	\$5,059.26		approvals/insurance for clinics/shows
3/26/2019	Square Inc	\$29.17	ACH_CREDIT	\$4,558.73		Expo
3/26/2019	PAYPAL	\$938.33	ACH_CREDIT	\$4,529.56		consolidates paypal money into one paypal account
3/25/2019	Square Inc	\$126.41	ACH_CREDIT	\$3,591.23		Expo
3/25/2019	Square Inc	\$132.25	ACH_CREDIT	\$3,464.82		Expo
3/12/2019	Square Inc	-\$0.01	ACH_DEBIT	\$3,332.57		setting up square account
3/12/2019	Square Inc	\$0.01	ACH_CREDIT	\$3,332.58		setting up square account
3/11/2019	CHECK 1101	-\$400.00	CHECK_PAID	\$3,332.57	1101	Open/Championship Show Licensing
3/5/2019	CHECK ORDER	-\$23.95	FEE_TRANSACTION	\$3,732.57		check order for event managers
1/25/2019	PAYPAL	\$387.57	ACH_CREDIT	\$3,756.52		approvals, insurance
1/22/2019	DEPOSIT	\$494.00	DEPOSIT	\$3,368.95		dec 18 check from usdf to ods via lisa koch
1/16/2019	Eventbrite	\$259.00	ACH_CREDIT	\$2,874.95		clinic
1/16/2019	Eventbrite	\$1,377.89	ACH_CREDIT	\$2,615.95		retreat
1/15/2019	PAYPAL	-\$0.10	ACH_DEBIT	\$1,238.06		setting up paypal account
1/15/2019	PAYPAL	\$0.02	ACH_CREDIT	\$1,238.16		setting up paypal account
1/15/2019	PAYPAL	\$0.08	ACH_CREDIT	\$1,238.14		setting up paypal account
1/3/2019	Eventbrite	\$344.00	ACH_CREDIT	\$1,238.06		clinic

**SUMMARY** (through mid June, 2019)

2019 Show/Event	Budget	Source of Income/Expense		Total	
		Activity Account	Primary Account		
<b>MARCH</b>					
Expo Income	\$1,120.00	\$287.83	\$550.00	\$837.83	stall sponsorships
Expo Expenses	\$2,960.00		\$995.36	\$995.36	does not include boot!
<b>JUNE</b>					
Adult Team Income	\$11,395.00	\$12,290.00		\$12,290.00	
Adult Team Expenses	\$9,970.00	-\$8,580.58		-\$8,580.58	
Youth Team Income	No Budget	\$260.00		\$260.00	
<b>SEPT/OCT</b>					
Open/Champ Show Income	\$75,270.00			\$0.00	
Open/Champ Expenses	\$59,390.00	-\$400.00	-\$1,303.50	-\$1,703.50	license/ribbons
<b>OCT</b>					
Trainers Workshop Income	\$12,290.00	\$304.06	\$494.00	\$798.06	sponsorships
Trainers Workshop Expenses	\$12,325.00	-\$35.00		-\$35.00	insurance
<b>REMINDERS:</b>	Need budgets for youth activities				
	Show/Event report due for adult team show				
	Final Report for Expo will be available for July Board meeting				

\*uncorrected amount, corrected amount will be \$121  
activity account export MW June 2019: desktop: 6/28/19

**Notes/Issues**

lack of income from event/show puts access to dollars by other event managers at risk  
 lack of budget for event/show puts access to dollars by other event managers at risk  
 shows checks not yet cashed that need to be considered in terms of cash availability for other event managers  
 tracks income/expenditure for future planning  
 demonstrates amount of time to recover NSF

ODS Statement of Cash Flow  
Jan - May 2019

OPERATING ACTIVITIES

Net Income	\$8,107.12
Net cash provided by Operating Activities	\$8,107.12
Net cash increase for period	\$8,107.12
Transfer - Committee Accts/General Checking*	\$56,570.46
Cash at beginning of period	\$54,956.23
Cash at end of period	\$119,633.81

\*Transfer Detail (transfer mid-Feb 2019)

Championship	\$30,268.30
Youth	\$12,124.97
Adult Team	\$9,065.39
League Championship	\$5,111.80

statement cash flow jan june 2019:6/28/19

Chase Bank Balances June 28, 2019

General Checking (0118)	\$100,998.71
Bus Select Hy Sav (3139)	\$31.43
Activity (8301)	\$18,585.43
Chase Bus Total Sav (3708)	\$6,544.81
Total	\$126,160.38

## July 2019 ODS Financial Reports

Goals: Transparent and accountable financial systems and reports.

### 1. **ODS Budget vs Actual for Administration, Total Shows/Events and TOTAL ODS**

Reporting period is January 2019 – May 2019.

Budget vs actual is shown for administration (budget passed by Board), total shows/events approved by Board and Total ODS (minus chapter budgets).

Budgets and actuals continue to be on a cash basis, i.e., when income or expense is received/made, that is the date entered on the books. That is the reason for the 2019 reports including some 2018 expenses – the income/expenses were not submitted until 2019.

Shows/Events include the following:

Shows: Championship Shows (2019 League and 2018 and 2019 Licensed), Shows (2019 Adult Team, 2019 Summer Solstice)

Events: 2019 Retreat, 2019 Expo, 2019 Instructor Symposium, 2018 and 2019 Gala/Award Banquet

Additional activities with budgets approved by the Board can be added and expenses tracked.

Details of budget vs actual for individual shows/events is available upon request.

By reporting activities as well as administration, the budget vs actual provides the Board with a more comprehensive view of ODS. This information coupled with review and evaluation of events can provide powerful planning information for future activities. It will also be the foundation for the 2020 budget presented at the 2019 annual meeting per the PPM.

2. **Activity Account Report provides budget vs actual for 2019 events only.** As such, the information is helpful in planning future activities of a similar nature.

**The report also demonstrates the importance of timely submission of show/event final report and budgets. Kudos to Cascade Chapter for submission of final show report within a week of event being over.**

The Activity Account is working well in terms of serving as a safeguard to the general checking. Shows/events are urged to deposit funds in a timely fashion.

3. **Cash Flow Report:** Records movement of cash in various account. ISSUE: Given amount in primary checking account, consider establishing a reserve account, placing funds in money market accounts or other interest bearing accounts.

Tip of the Month: Transparent and accountable accounting procedures are backed up by Board decisions/motions as an assurance to membership that money is spent in support of the mission. This is also known as the Board's fiduciary responsibility. Without the backup, the appearance can be one of questionable use of funds.

ODS Budget (Jan - Dec 2019) vs Actual (Jan - May 2019)

	Administrrration Budget Jan - Dec 2019	Administrrration Actual Jan - May 2019	Total Shows/Events Budgets Jan - Dec 2019	Total Shows/Events Actual Jan - May 2019	TOTAL Budgets Jan - Dec 2019	TOTAL Actual Jan - May 2019
Ordinary Income/Expense Income						
4000 · Membership Income	\$50,343.00	\$21,518.10	\$130.00	\$0.00	\$50,473.00	\$21,518.10
4050 · Contribution Income			\$0.00	\$0.00		\$0.00
4055 · Contribution Income Unrestrict	\$1,300.00	\$5.39	\$0.00	\$0.00	\$1,300.00	\$5.39
4060 - Ed Fund Contribution		\$65.00	\$0.00	\$0.00	\$0.00	\$65.00
4065 - WHD Fund		\$95.48	\$0.00	\$0.00	\$0.00	\$95.48
Total 4050 · Contribution Income	\$1,300.00	\$165.87	\$0.00	\$0.00	\$1,300.00	\$165.87
4067 · Sponsorships/Grants		\$0.00	\$19,440.00	\$0.00	\$19,440.00	\$0.00
4070 · Fees - Income			\$0.00	\$0.00	\$0.00	\$0.00
4071 · Participant Fees - Income		\$603.00	\$76,900.00	\$0.00	\$76,900.00	\$603.00
4073 · Stabling Fees - Income		\$0.00	\$9,990.00	\$0.00	\$9,990.00	\$0.00
4074 · Shaving Fees - Income		\$0.00	\$300.00	\$809.00	\$300.00	\$809.00
4075 · Misc Fees - Income		\$0.00	\$7,955.00	\$0.00	\$7,955.00	\$0.00
Total 4070 · Fees - Income		\$603.00	\$95,145.00	\$1,951.39	\$95,145.00	\$2,554.39
4200 · Processing Income			\$0.00	\$550.00	\$0.00	\$550.00
4210 · ODS Show Approvals	\$1,425.00	\$2,015.00	\$140.00	\$2,186.39	\$1,565.00	\$4,201.39
4211 · USD/EF Fees		\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
4212 · ODS Insurance	\$2,550.00	\$2,266.00	\$0.00	\$0.00	\$2,550.00	\$2,266.00
Total 4200 · Processing Income	\$3,975.00	\$4,281.00	\$5,140.00	-\$35.00	\$9,115.00	\$4,246.00
4230 · Award Program Fees			\$0.00	-\$35.00	\$600.00	-\$35.00
4231 · Licensed Show Awards Plates	\$1,100.00	\$40.00	\$0.00	\$0.00	\$1,400.00	\$40.00
4235 · Special Awards	\$600.00	\$125.00	\$100.00	\$0.00	\$700.00	\$125.00
4236 · League Show Plates	\$1,400.00	\$1,162.00	\$240.00	\$0.00	\$1,640.00	\$1,162.00
Total 4230 · Award Program Fees	\$3,100.00	\$1,327.00	\$340.00	\$0.00	\$3,440.00	\$1,327.00
4600 · Miscellaneous Income			\$0.00	\$170.00	\$4,550.00	\$170.00
4615 · Other Misc Income		\$4,379.86	\$3,100.00	\$200.00	\$3,100.00	\$4,579.86
4600 · Miscellaneous Income - Other	\$4,550.00	\$40.11	\$0.00	\$296.00	\$4,550.00	\$336.11
Total 4600 · Miscellaneous Income	\$4,550.00	\$4,419.97	\$3,100.00	\$981.00	\$7,650.00	\$5,400.97
			\$0.00	\$0.00		
Total Income	\$63,268.00	\$32,314.94	\$123,295.00	\$3,626.39	\$186,563.00	\$35,941.33
Gross Profit	\$63,268.00	\$32,314.94	\$123,295.00	\$3,141.39	\$186,563.00	\$35,456.33
			\$0.00	\$0.00		
Expense	\$13,320.00		\$0.00	\$0.00	\$13,320.00	\$0.00
5000 · Membership Expenses	\$7,000.00	\$215.00	\$0.00	\$0.00	\$7,000.00	\$215.00
5010 · Affiliate Dues	\$2,100.00	\$6,435.00	\$0.00	\$0.00	\$2,100.00	\$6,435.00
5020 · Flying Changes Subscriptions	\$22,420.00	\$0.00	\$0.00	\$0.00	\$22,420.00	\$0.00
5030 · Member Publications		\$2,492.11	\$300.00	\$0.00	\$300.00	\$2,492.11
Total 5000 · Membership Expenses		\$9,142.11	\$300.00	\$0.00	\$300.00	\$9,142.11
5068 · Personnel		\$0.00	\$25,626.00	\$0.00	\$25,626.00	\$0.00
5070 · Fees - Expenses			\$0.00	\$0.00	\$0.00	\$0.00
5071 · Participant Expenses		\$603.00	\$6,300.00	\$0.00	\$6,300.00	\$603.00
5073 · Stabling Expenses		\$0.00	\$10,080.00	\$0.00	\$10,080.00	\$0.00
5074 · Shaving Expenses		\$0.00	\$300.00	\$0.00	\$300.00	\$0.00

ODS Budget (Jan - Dec 2019) vs Actual (Jan - May 2019)

	Administrrration Budget Jan - Dec 2019	Administrrration Actual Jan - May 2019	Total Shows/Events Budgets Jan - Dec 2019	Total Shows/Events Actual Jan - May 2019	TOTAL Budgets Jan - Dec 2019	TOTAL Actual Jan - May 2019
5075 · Misc. Feer Expenses		\$0.00	\$200.00	\$3,053.76	\$200.00	\$3,053.76
Total 5070 · Fees - Expenses		\$603.00	\$16,880.00	\$3,053.76	\$16,880.00	\$3,656.76
5210 · USD/EF Fees		\$0.00	\$6,065.00	\$0.00	\$6,065.00	\$0.00
5211 · ODS Approval Fees	\$2,800.00	\$0.00	\$350.00	\$400.00	\$3,150.00	\$400.00
5230 · Awards Program Expenses	\$500.00		\$0.00	\$1,303.50	\$500.00	\$1,303.50
5231 · Licensed Show Plate Expenses	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
5235 · Special Award Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5236 · League Shoow Plate Awards	\$3,800.00	\$0.00	\$120.00	\$0.00	\$3,920.00	\$0.00
5230 · Awards Program Expenses - Other		\$0.00	\$4,970.00	\$0.00	\$4,970.00	\$0.00
Total 5230 · Awards Program Expenses		\$0.00	\$5,090.00	\$0.00	\$5,090.00	\$0.00
5800 · Food/Hospitality	\$500.00		\$0.00	\$0.00	\$500.00	\$0.00
5801 · F/H Officials		\$0.00	\$1,010.00	\$0.00	\$1,010.00	\$0.00
5802 · F/H Staff	\$500.00	\$0.00	\$5,460.00	\$0.00	\$5,960.00	\$0.00
5800 · Food/Hospitality - Other		\$0.00	\$2,150.00	\$0.00	\$2,150.00	\$0.00
Total 5800 · Food/Hospitality		\$0.00	\$8,620.00	\$0.00	\$8,620.00	\$0.00
5850 · Lodging Expenses			\$0.00	\$193.01	\$0.00	\$193.01
5851 · Lodging - Officials		\$0.00	\$1,134.00	\$0.00	\$1,134.00	\$0.00
5852 · Lodging - Staff		\$0.00	\$700.00	\$0.00	\$700.00	\$0.00
5850 · Lodging Expenses - Other		\$0.00	\$2,534.00	\$0.00	\$2,534.00	\$0.00
Total 5850 · Lodging Expenses		\$0.00	\$4,368.00	\$0.00	\$4,368.00	\$0.00
5900 · Travel Expenses	\$4,000.00		\$0.00	\$0.00	\$4,000.00	\$0.00
5901 · Travel-Officials		\$0.00	\$1,275.00	\$0.00	\$1,275.00	\$0.00
5902 · Travel - Staff	\$4,000.00	\$1,088.56	\$50.00	\$14.30	\$4,050.00	\$1,102.86
5900 · Travel Expenses - Other	\$3,000.00	\$0.00	\$1,725.00	\$0.00	\$4,725.00	\$0.00
Total 5900 · Travel Expenses		\$1,088.56	\$3,050.00	\$0.00	\$3,050.00	\$1,088.56
6300 · USDF Convention & Meetings Fees		\$345.95	\$0.00	\$0.00	\$0.00	\$345.95
6601 · Rentals		\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
6602 · Furniture Rental	\$150.00	\$135.00	\$300.00	\$0.00	\$450.00	\$135.00
6603 · Other Rental	\$2,100.00		\$1,075.00	\$0.00	\$3,175.00	\$0.00
6605 · Mailbox Rent		\$118.00	\$0.00	\$0.00	\$0.00	\$118.00
6610 · Storage Unit Rent	\$2,250.00	\$3,016.82	\$0.00	\$0.00	\$2,250.00	\$3,016.82
6601 · Rentals - Other		\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
Total 6601 · Rentals	\$1,200.00	\$3,134.82	\$3,375.00	\$0.00	\$4,575.00	\$3,134.82
6615 · Venue	\$750.00	\$0.00	\$28,700.00	\$0.00	\$29,450.00	\$0.00
6630 · Telephone, Voice Mail, Internet	\$750.00	\$195.34	\$0.00	\$0.00	\$750.00	\$195.34
6635 · Postage, Fedex, UPS	\$1,000.00	\$0.00	\$25.00	\$0.00	\$1,025.00	\$0.00
6640 · Printing	\$1,000.00	\$0.00	\$974.00	\$0.00	\$1,974.00	\$0.00
6680 · Software/Small Equip purchased		\$1,689.33	\$0.00	\$0.00	\$0.00	\$1,689.33
6710 · General Office Supplies		\$216.21	\$2,950.00	\$0.00	\$2,950.00	\$216.21
6720 · Insurance - D&O and Show		\$3,569.00	\$0.00	\$0.00	\$0.00	\$3,569.00
6672 · Show/Event Insurance		\$1,437.00	\$654.00	\$0.00	\$654.00	\$1,437.00
6720 · Insurance - D&O and Show - Othe	\$3,500.00		\$0.00	\$0.00	\$3,500.00	\$0.00
Total 6720 · Insurance - D&O and Show	\$3,500.00	\$5,006.00	\$654.00	\$0.00	\$4,154.00	\$5,006.00
6740 · Merchant Bank Charges	\$1,700.00	\$724.12	\$116.00	\$0.00	\$1,816.00	\$724.12
6770 · Local Licenses & Taxes	\$376.00	\$0.00	\$0.00	\$0.00	\$376.00	\$0.00



ODS Budget (Jan - Dec 2019) vs Actual (Jan - May 2019)

	Administrrration Budget Jan - Dec 2019	Administrrration Actual Jan - May 2019	Total Shows/Events Budgets Jan - Dec 2019	Total Shows/Events Actual Jan - May 2019	TOTAL Budgets Jan - Dec 2019	TOTAL Actual Jan - May 2019
6790 · Legal & Accounting	\$1,275.00	\$316.62	\$0.00	\$0.00	\$1,275.00	\$316.62
6800 · Board Meetings	\$6,500.00	\$572.47	\$0.00	\$0.00	\$6,500.00	\$572.47
6890 · Miscellaneous	\$3,735.00	\$0.11	\$41,080.00	\$0.00	\$44,815.00	\$0.11
			\$0.00	\$0.00		
Total Expense	\$57,756.00	\$23,169.64	\$148,223.00	\$4,964.57	\$205,979.00	\$28,134.21
Net Ordinary Income	\$5,512.00	\$9,145.30	-\$24,928.00	-\$1,338.18	-\$19,416.00	\$7,807.12
Net Income	\$5,512.00	\$9,145.30	-\$24,928.00	-\$1,338.18	-\$19,416.00	\$7,807.12

Shows: League & Licensed Championship, Adult Team, Youth Summer Solstice  
 Events: 2018 Gala, 2018 & 2019 Expo, 2019 Retreat, 2019 Instructor Symposium  
 6/28/19: DM desk jan june 2019 budget vs actual

<b>Oregon Dressage Society</b>	<b>Proposed Budget</b>								
<b>Championship Show Income Statement</b>	<b>2019</b>	<b>2018</b>		<b>2017</b>		<b>2016</b>		<b>2015</b>	
Revenues:									
Advertising								\$75.00	
Other Income									
Vendor Fees	\$700.00	\$500.00		\$650.00		\$150.00			
Show Income									
Cancellation Fees	\$300.00	\$300.00		\$640.00		\$210.00		\$300.00	
Change Fees	\$40.00	\$40.00		\$40.00		\$40.00		\$20.00	
Entries	\$32,000.00	\$22,000.00		\$26,875.00		\$18,845.50		\$24,385.00	
Membership Verification Fee	\$600.00	\$600.00		\$630.00		\$420.00		\$210.00	
Returned check fee				\$50.00				\$226.00	
Office Fees	\$4,500.00	\$4,500.00		\$4,780.00		\$2,880.00		\$3,488.00	
Post Entry Fees	\$250.00	\$250.00		\$225.00		\$300.00		\$225.00	
Premium Parking	\$2,800.00	\$2,400.00		\$2,400.00		\$1,445.00		\$1,875.00	
Stabling									
Day Stalls	\$425.00	\$425.00		\$425.00		\$420.00		\$700.00	
Shavings	\$2,700.00	\$2,700.00		\$2,700.00		\$1,740.00		\$1,160.00	
Tack Rooms	\$5,000.00	\$5,000.00		\$5,075.00		\$2,940.00		\$4,340.00	
Weekend stalls lower	\$17,500.00	\$16,800.00		\$16,860.00		\$12,890.00		\$15,105.00	
Weekend stalls upper barn	\$2,500.00	\$2,300.00		\$2,310.00					
Sponsorship income									
Class Sponsorship									
VIP Bronze (Full class)	\$1,500.00	\$1,500.00		\$1,500.00					
Champion	\$2,500.00	\$2,500.00		\$2,300.00		\$1,500.00		\$2,200.00	
Reserve	\$1,500.00	\$1,500.00		\$1,000.00		\$1,200.00		\$900.00	
Open	\$800.00	\$800.00		\$800.00		\$638.10		\$100.00	
Other Sponsor									
Awards				\$3,000.00					
Instructor's Freestyle				\$325.00					
VIP Silver	\$1,000.00	\$1,000.00		\$1,000.00					
Undesignated	\$1,000.00	\$1,000.00		\$1,125.00					
Presenting									
Gold	\$1,000.00	\$1,000.00				\$500.00			
Futurity	\$500.00	\$500.00		\$500.00		\$300.00			
USEF Drug fees	\$3,500.00			\$3,456.00		\$2,784.00		\$3,296.00	
USEF Misc fees (non-member, etc)	\$100.00					\$60.00		\$120.00	
USDF Misc Fees	\$50.00			\$25.00		\$100.00		\$100.00	
USDF Qualifying Fees	\$500.00			\$555.00		\$220.00		\$420.00	
ODS Education fund	\$25.00			\$58.00		\$11.00		\$50.00	
USAE, USDF, Region 6, ODS fees									
<b>Total Revenues</b>	<b>\$83,290.00</b>	<b>\$67,615.00</b>		<b>\$79,304.00</b>		<b>\$49,593.60</b>		<b>\$59,295.00</b>	

Championship Show Income Statement	2019	2018	2017	2016	2015
Expenses:					
Bank expenses	25	\$10.00	\$12.40		\$86.65
ODS payments:					
ODS Fees					
ODS Show approval fee	140	\$140.00	\$140.00	\$140.00	\$140.00
ODS Insurance	173	\$173.00	\$173.00	\$163.00	\$163.00
Officials Fees and other Paid Staff (W-9)					
Announcer fee (and expenses 2004-2007)	900	\$900.00	\$750.00	\$750.00	\$750.00
Farrier	300	\$125.00		\$125.00	\$125.00
Judges Fees	4500	\$4,500.00	\$4,060.00	\$4,575.00	\$4,500.00
Show manager Fee	2500	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
Promotion and Sponsor fee	2000				
Secretary Fee	1800	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
TD Fee	1000	\$900.00	\$900.00	\$825.00	\$750.00
Volunteer Coordinator	500	\$500.00	\$500.00	\$500.00	\$500.00
Facility Fees	23000	\$22,864.00	\$22,099.00		
Payment to USEF USDF and others					
USDF					
Misc Fees (HID, affidavit, non-member)	75		\$25.00	\$100.00	\$100.00
Qualifying Rides	450		\$555.00	\$220.00	\$420.00
USDF Fees					
Show Fees	150	\$150.00	\$150.00	\$150.00	\$150.00
USEF					
Drug Fees	3500		\$3,456.00	\$2,784.00	\$3,296.00
Misc. Fees	350		\$324.00	\$261.00	\$399.00
Mon-member fees	100			\$60.00	\$30.00
USEF Fees					
USEF Ride Fees	130	\$130.00	\$128.70	\$111.15	\$133.65
Show Fees	200	\$200.00	\$200.00	\$200.00	\$200.00
Test copies/fees	180	\$160.00	\$156.45	\$108.15	\$143.85
Refunds	1800	\$2,500.00	\$1,818.00	\$389.00	\$2,725.00
Show Expenses					
Announcer expenses	100	\$100.00	\$62.27	\$60.48	\$74.64
Awards (open & championships)					
Awards	3000	\$3,000.00	\$3,158.30	\$1,303.21	\$1,306.64
Ribbons	1800	\$1,800.00	\$995.18	\$1,464.69	\$1,979.83
EMT fee and expenses	1000	\$915.00	\$915.00	\$802.50	\$838.50
Facility Fees	(above)		see W-9 fees	\$17,688.00	\$20,590.00
Shavings	2800	\$2,700.00	\$2,700.00	\$1,740.00	
Farrier	300		\$125.00		
Golf Carts	1200	\$1,094.00	\$1,094.00	\$1,094.00	\$1,076.00
Hospitality expenses (incl in food now)					

Championship Show Income Statement	2019	2018	2017	2016	2015
Judges Expenses (Airfare, airport parking, etc.)	1500	\$1,500.00	\$1,167.40	\$1,486.99	\$1,525.04
Judge/TD/Staff meals/food	1800	\$1,300.00	\$1,146.98	\$1,077.41	\$1,345.66
Judge/TD/Staff hotel	3500	\$2,250.00	\$2,253.68	\$1,930.46	\$1,959.82
Show manager expenses	500	\$100.00	\$66.88	\$84.24	\$122.15
Marketing (postcard mailer)		\$600.00	\$199.99		\$559.83
Misc supplies (like gloves, stall tags)	50	\$50.00	\$39.98		
Office Expenses	500	\$500.00	\$472.34	\$382.62	\$584.01
Program production	800	\$750.00	\$731.87	\$576.78	\$495.19
Square and Everbrite expenses (prev Sponsor ar	250	\$200.00	\$125.16	\$877.50	\$542.50
Secretary Expenses	300	\$300.00	\$266.50	\$270.00	\$280.00
TD expenses	250	\$200.00	\$405.00	\$50.00	\$100.00
Volunteer Coordinator Expenses	200	\$200.00	\$333.90	\$151.40	\$148.60
Website expenses	100	\$96.00		\$95.40	\$95.40
Total Expenses	\$63,723.00	\$54,407.00	\$53,206.98	\$46,096.98	\$51,735.96
<b>Profit or (loss)</b>	<b>\$19,567.00</b>	<b>\$13,208.00</b>	<b>\$26,097.02</b>	<b>\$3,496.62</b>	<b>\$7,559.04</b>
To ODS				\$6,500.00	\$9,000.00
				2/4/17	1/19/2016

## **Request for removal of Dolores Morgan from being the Treasure of ODS, a board member and listed as a member "not in good standing"**

It is in my opinion that Dolores is not qualified to be the ODS Treasurer. She has stated (to the Executive Committee) that she is not the one entering the information into QuickBooks but it is her partner, Mary Packard that is doing it. But she stated when she took over the treasurer position that she knew how to work with QuickBooks.

When she can't get her way, she gets angry, mad and treats people around her in a dis-respectful manner. That was very evident at the last face to face board meeting when we voted not to accept her code of conduct. She, herself, has broken that code, if we have voted it in.

This is not a new behavior for Dolores. If you go back 4 years to the minutes of the 2015 Nov. BOD meeting You will see this in the minutes:

"12. New Business:

- a. Meeting minutes – Dolores Morgan is concerned that ODS will get in legal trouble for not having accurate, timely posting of meeting minutes. Biagina has decided not to continue as the ODS secretary; Corinne and Gaye will work with the next secretary to try to follow the procedures better."

She is always complains that ODS is having secret meetings if she is not involved in the meeting. It can be as simple as her saying "well it wasn't on the calendar so there, it's a secret."

Then, she spent ODS money to repair the ODS laptop and buy a new version of QuickBooks without consulting with anyone in ODS. This is un acceptable for anyone within ODS to do this. At the very least she should have asked the President. Wonder what else ODS money is being used for without asking or the membership knowing about? If any of us had done this Dolores would have had a fit.

At the last Executive Committee meeting Dolores stated that the assistant treasure had resigned.. The assistant treasure has stated in the past that Dolores does not have the basic accounting principles to be treasurer.

I also know that there are members of the Fort Vancouver Chapter that have said that Dolores is not qualified to be the ODS treasurer. Not hearsay on my part but a fact.

Also it is a known fact that Dolores changed all of the banking accounts with out telling any one. Case in point, a clinic was happening and the person in charge of the clinic, did not have a way to pay the clinician. Dolores was not cooperative to the organizer of the clinic and that member nearly resigned over the issue. The championship show treasurer did resign after this incident.

In my opinion, Dolores wants to be involved in (or run) everyone else's business and is so determined to do so at whatever means she feels she needs to do. And by doing that she can not devote her time to doing her proper position as treasurer of ODS. Which it seems that she is not qualified to do.

There fore I an requesting that Dolores be removed from the position of ODS treasurer, regional rep, and listed as member of not in good standing for the remaining of the 2019 ODS year.

Respectfully submitted

Sarah J. Diebert