

Oregon Dressage Society
Conference Call Board Meeting
September 10, 2014

Present:

Rose Newman - President
Gaye McCabe – Vice-President, Director at Large, Youth Committee Chair
Biagina Lazaroni – Secretary
Christopher Main – Treasurer
Anna Bigwood – Director at Large
Jessica Rattner (joined us later) – Director at large
Lisa Koch – Director at Large
Sharon Knowlton – North Reg. Rep., member Adult Programs Committee
Dolores Morgan – North Reg. Rep., DSHB Committee Chair
Francy Haupt (joined us later) – non-board member, Adult Programs Committee Chair
Corinne Stonier – Office Manager

Absent:

Elaine
Sharm
Audrey Stanton

Rose called the meeting to order at 6:31pm

It was recommended that we move Jessica's report on the Linda Acheson Fund to the end of the meeting since she had not yet arrived.

Ditto with Francy Haupt's follow up on the Adult Program Committee's progress report.

Approval of previous meetings minutes:

Chris Main moves that we approve the previous meeting's minutes. Lisa Koch seconds the motions. All in favor. Motion passes.

Adoption of the meeting agenda (including what was not completed at the August 16th meeting).

Biagina moved that we accept the agenda. Chris seconded the motion. All in favor. The motion passed.

Financial report – Christopher Main

A budget was to be presented based on the Finance Committee's meeting the previous day.

The checking account is at its lowest point just before the membership season starts.

Funds from the Adult Programs (in the past the New Test clinic has been a big fund raiser) may balance any short fall realized from the Fall Festival.

Vote on the next year's budget was not possible as not all the information was available at this time.

Gaye moved that we table the vote on the budget until we can try an e-mail vote. Biagina seconded that motion. All approved. Motion passed.

USEF – Christopher Main

The finance committee suggested that ODS send one person to the USEF 2014 Convention. A suitable candidate would be chosen and the stipend offered would be equal to USDF convention. The candidate would report back to the board on return. The board discussed who would be a suitable candidate.

It was decided that a motion on the matter would be tabled until more information was gathered.

Adult Program Bank Account

The board discussed setting up a bank account for the Adult Program. Currently that program runs through the ODS Office general checking account. It was decided that it would most efficient to utilize the Adult Team Competition account as that is a part of the Adult Programs (in the Policy Manual) and to add Francy Haupt as a signature.

Biagina moved that we add Francy Haupt as signer to the Adult Team bank account. Lisa Koch seconded that motion. All approved. Motion passed

Chapter Sanctions - Christopher Main

The board discussed ways to deal with chapters when they don't meet their obligations to ODS (reporting). Chris recommended sanctions. The board generally agreed that sanctions were a good idea, but By-laws do not allow for sanctions. Dolores Morgan offered to research Article 7 of our bylaws and draft a proposal to update the bylaws to implement sanction(s). The Board needs to make or change a bylaw or policy whereby ODS can defend itself against the wrong actions of chapters.

Further discussion was tabled for the next board meeting.

Adult Programs Committee Update – Francy Haupt

The board discussed the possible venues for the New Tests clinic to be held on January 17 & 18, 2015. Oregon Horse Center in Eugene and Oregon Equestrian Center in West Linn are being considered. After board discussion, it was decided that the Oregon Equestrian Center would be the best candidate, due mostly to its location.

Gaye moved that the board direct the Adult Programs Committee to proceed with securing the Oregon Education Center for the new test clinic. Chris seconded. All in favor. Motion passed.

As the meeting had run long,

Chris Main moved that the board table the remainder of the agenda until the next meeting. Jessica seconded that motion. All approved. Motion passed.

Meeting adjourned.

Oregon Dressage Society, Inc.
September 1, 2014 - August 31, 2015
Budget for the ODS General Checking Account

Budget FYE
2015

Notations by Treasurer/Finance Committee
Members

Income

3010 · Membership Dues	78,750.00	<i>Based on membership of 1050</i>
3020 · Unrestricted Contributions	660.00	
3110 · ODS Publications Advertising	2,300.00	<i>Adjusted from last year's results</i>
3120 · Omnibus Show Listings	2,500.00	<i>Adjusted from last year's results</i>
3210 · Show Approvals	4,000.00	<i>Adjusted from last year's results</i>
3215 · Futurity Nomination & Purse	250.00	<i>Balanced by expense 5215</i>
3225 · Office Processing Fees	1,800.00	
3230 · Award Program Fees	3,500.00	<i>Balanced by expense 4230</i>
3520 · ODS Champ Show Pass Thru Contribution	10,000.00	<i>Target</i>
3530 · Fall Festival/Annual Meeting/Banquet	32,200.00	<i>From external budget approved by board (see 5570 for expense)</i>
3540 · Silent Auction Income	10,000.00	<i>Target</i>
3560 · Special Event Income	1,000.00	
3610 · Board Meeting & Retreat Income	3,000.00	
3620 · Publications Sales	500.00	
3630 · Merchandise Sales	5,000.00	<i>Balanced by 4610</i>
Total Income	155,460.00	

Expense

4010 · Affiliate Dues	21,000.00	
4020 · Flying Changes Subscriptions	11,000.00	<i>Based on 1000 members; not all ODS members get publications</i>
4110 · Omnibus Production	2,500.00	
4120 · Roster Production	1,800.00	
4130 · Test Booklet Production	2,000.00	
4230 · Awards Program	3,500.00	
4610 · Merchandise Purchased for Resale/Expenses	5,000.00	
3220 · Show & Event Insurance	1,500.00	
4220 · Insurance - D&O	1,500.00	
4625 · ODS Library Expenses	250.00	
5010 · Office Staff Wages (Salary, Extra Projects, Bonuses, etc.)	42,500.00	<i>Note: Fall Festival will pay a % to staff person;</i>
5110 · Payroll Taxes	5,000.00	
5200 · Education & Training	250.00	
5215 · Futurity Pay-Outs	250.00	
5570 · Fall Festival/Annual Meeting/Banquet Expense	20,000.00	<i>From external budget approved by board</i>
6200 · USDF Convention	4,000.00	
6510 · Airfare & Other Travel	800.00	
6515 · Lodging	800.00	
6520 · Meals & Entertainment	600.00	
6525 · Mileage Reimbursement	1,800.00	
7005 · Office/Storage Unit/Mailbox Rent	3,500.00	
7010 · Facility Maintenance & Repair	250.00	
7012 · Telephone, Voice Mail, Internet	4,000.00	
7015 · Postage, Fedex, UPS	2,000.00	
7020 · Other Printing	1,500.00	
7130 · Public Relations - All	4,000.00	
7210 · Software/Small Equip Purchased	500.00	
7300 · Dues, Books, Subscriptions	1,000.00	
7350 · General Office Supplies	1,200.00	
7610 · Bank Charges	100.00	
7620 · Merchant Banking Fees	3,500.00	
8120 · Local Licenses & Taxes	100.00	
8510 · Legal, Tax & Accounting	660.00	
8600 · Board Meetings & Retreat Expenses	3,500.00	
8700 · Committee Business Expenses	100.00	
8999 · Misc Expenses	3,500.00	
Total Expense	155,460.00	

Net Income/Expense 0.00

Oregon Dressage Society

To: board@lists.oregondressage.com
Cc: 'Jorine Rietman'; committeechairs@lists.oregondressage.com; ODS Chapter Chatter E-Mail List (chapterchatter@lists.oregondressage.com)
Subject: ODS Board Meeting via Conference Call Tomorrow | 6:30 PM (more)

Please don't forget the ODS Board Meeting via conference call tomorrow evening from 6:30 – 7:30.

Conference call: (877) 746-4263

Participant code: 02 37 329 #

Everyone is welcome to “attend” all ODS Board Meetings, however only ODS Board Members may vote. Chapters having representatives attending ODS Board Meetings will become more aware of what is happening state-wide.

Board RSVPs – please remember that I put emails into a RSVP folder for each meeting and type this list from responses in that folder. If you told me verbally, it is not likely that I will remember. Regardless of unknowns, we should have a quorum.

RSVP Yes:

1. Rose
2. Biagina
3. Sharon
4. Anna
5. Chris
6. Dolores
7. Lisa

Maybe:

8. Sharm

Unknown:

9. Gaye
10. Jessica
11. Audrey
12. Elaine

The agenda items that are supposed to be discussed all appear on the previous meeting minutes [which are posted online](#) – I received no additional or new reports to distribute. If you forgot to send something and need it to go out, please send it to me ASAP.

- 1) Call to Order
 - a. Go over phone meeting etiquette
- 2) Approval of August Meeting Minutes
- 3) Adoption of Agenda
 - 1) ODS/Linda S. Acheson Education Fund

- a. Discoveries (past meeting minutes binders)
 - b. Current fund balance
 - c. Per retreat assignment: Jessica's research / recommendations towards
 - i. When we can implement the use of the fund if using document found in meeting minutes
 - ii. Will it need a committee or grant advisors? Will ODS want to appoint a "state volunteer" to be the contact for Education Fund and someone who "knows everything about it" and wants to be actively communicated? If so, job description?
 - iii. Future fundraising support
 - d. "The Big Announcement" - Annual Meeting and/or Anniversary / Awards Celebration –announcement (who, what, how to do it)
- 2) Follow up on ODS Adult Programs Committee – Francy Haupt, Committee Chair
- a. Intro to the Test Clinic – very basic details, more information coming in September
 - b. Connie J Keith (probably already on one of the meeting agendas for November, but need to finalize information for sending to chapters)
- 3) Follow up from meeting minutes published at ODS Retreat in regards to ODS Competitions Committee Educational Calendar – Rose Newman, Committee Chair
- a. Planning classroom education – Volunteering – 2014; Show Biz – 2015. Discussion on finding shows willing to mentor, encourage volunteer to find someone to mentor, Jessica volunteered to help with gate keeping. Working on a scribe training. Discussion about a Fox Village intro program.
- 4) Follow up from Financial Review Committee & Budget

Next meetings:

- October 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
- October 29 • Tentative Board Meeting via Conference Call; replaces traditional face to face meeting which would have been held on Saturday, November 1st • 6:30 – 7:30
- November 12 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
- December 10 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
- January 14 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
- Jan 31 & Feb 1 • ODS Annual Officers and Board Retreat • Silver Falls Conference Center • Details TBA

Warmest Regards,
 Corinne Tindal Stonier
 Executive Director
 Oregon Dressage Society, a registered non-profit 501 (c)(3) organization
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Plan now to attend the 2014 ODS Fall Festival featuring Debbie McDonald and Janet Foy – November 1 & 2, 2014 in Sherwood, OR. Details are published at www.oregondressage.com/2014-FF.html! Registration for auditors is open only to the first 300 – additionally, ODS is currently seeking sponsors, vendors and volunteers to help make a top-notch event. *Let me know if you are interested in being a part of this fantastic opportunity!*

All 2014 ODS Memberships will expire 10/31. So that you don't get removed from our publications e-mail lists, be sure to renew your membership by 11/1 using the form in your latest copy of Flying Changes Magazine, by going to our website – www.oregondressage.com/membership.html and clicking on "Join".

It is mandatory to wear protective headgear at ODS clinics, schooling and league shows and any riding event hosted by our chapters/committees. The only exception is per FEI rules, which apply only at FEI Licensed Shows. From the time

horses are admitted to the event grounds, anyone mounted on a horse at any time must wear protective headgear as defined by the USEF Rule DR120 and otherwise in compliance with USEF Rule GR801. Protective headgear is defined as a riding helmet which meets or exceeds ASTM (American Society for Testing and Materials)/SEI (Safety Equipment Institute) standards for equestrian use and carries the SEI tag. The harness must be secured and properly fitted. Any rider violating this rule at any time must immediately be prohibited from further riding until such headgear is properly in place.

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