



Established in 1971, The **Oregon Dressage Society**, an affiliate of the United States Dressage Federation, exists to educate, promote and inspire its members and the general public through programs, publications and competitions, in a way that enhances the image of Dressage and promotes the welfare of the horse.

ODS Board of Directors Quarterly Meeting Minutes

Wednesday, January 14, 2015
6:30 – 7:30 PM Conference Call

Board members in attendance:

Anna Bigwood – Director at Large
 Lisa Koch – Director at Large
 Biagina Lazaroni - Secretary
 Gaye McCabe – President, Director at Large
 Ed Miller - President-Elect, Director at Large
 Dolores Morgan – Treasurer, North Region Rep.
 Rose Newman – North Region Rep.
 Audrey Staton – Central Region Rep.

Board members absent:

Sharm Daggett – East Region Rep.
 Jessica Rattner – Director at Large
 Brett Stallings – South Region Rep.
 Elaine Thomas – Director at Large

*Minutes submitted by Biagina Lazaroni
 and edited by Corinne Stonier*

2014-15 Board member attendance record:

Board Member Name	Attendance Record														
	11/12/2014	12/10/2014	1/14/2015	2/11/2015	2/11/2015	3/11/2015	4/8/2015	5/16/2015	6/10/2015	7/8/2015	8/15/2015	9/9/2015	10/14/2015	11/7/2015	
	Conf Call	Conf Call	Conf Call	Face to Face	Conf Call	Conf Call	Conf Call	Face to Face	Conf Call	Conf Call	Face to Face	Conf Call	Conf Call	Face to Face	
Anna		XX	XX												
Audrey	XX	XX	XX												
Biagina	XX	XX	XX												
Brett	XX	XX													
Dolores	XX	XX	XX												
Ed	XX	XX	XX												
Elaine		XX													
Gaye	XX	XX	XX												
Jessica															
Lisa			XX												
Rose	XX	XX	XX												
Sharm	XX														

Non-voting members in attendance:

Corinne Stonier – Executive Director
 Francly Haupt – Adult Programs Chairperson
 Marla Santino, North Willamette Valley Chapter
 Kate McAuliffe, Lower Puget Sound Chapter & ODS Youth Programs Committee

6:36 PM Open Meeting

1. Call to order – *Gaye McCabe*

a. Roll Call

b. Announcements – Corinne announced that Nate Asby, an ODS Member of our Para-Equestrian Committee as well as recent demo rider, passed away last weekend. His service will be 2/15 at the MAC club in PDX and we will announce via Facebook for his family.

c. Correspondence – Letter from Wallace Bridge re. no longer trying to create facility. Future site of Wallace Bridge will not happen. *See attachment to minutes.*

2. Approve meeting minutes – *Gaye McCabe*

a. Annual Meeting Minutes - Corinne is adding to the Annual meeting minutes the statement of board members in attendance and that it was held during the fall festival with an estimated attendance.

Ed moved to accept the minutes as changed. Dolores seconded. All approved. None abstained. Motion passed.

b. December minutes – e-mailed previously; now posted online.

Ed moved to approve the December minutes. Dolores seconded. Motion passed.

3. Adopt agenda – *Gaye McCabe*

a. Agenda additions – Dolores - Item #10 - Bylaw Changes that she would like to discuss and can e mail them later

4. Treasurer Report – *Dolores Morgan*

Dolores is happy about getting the 990 (Annual Federal Tax Filing) and CT-12 (Oregon's Non-Profit Tax Filing) filed on time! This is the first time in years that ODS has not required an extension. Dolores recognized the ODS "team" of Jorine Rietman, Christopher Main and Corinne Stonier for their work and follow through in collecting reports. Dolores also acknowledged chapter treasurers and committee treasurers for delivering their financial information in a timely fashion. Dolores is hoping to have a report on the status of ODS accounts shortly following the 2015 Retreat.

In regards to last year's still outstanding IRS Fine – still getting reassurances from Jonathan Howell that he is dealing with it. Dolores will fill out necessary paperwork to give him the official authority (power of attorney) to speak to the IRS on behalf of ODS.

Other than the 1099 report that is outstanding but in process, we are done with last fiscal year's financials. As far as the annual 1099 filing (required IRS forms which ODS must file for independent contractors we hire), there is still one chapter with outstanding reports, which are reportedly in the mail.

As far as the prior discussion involving the Linda S. Acheson Education Fund and getting advice regarding investing the money, Mickie Hoff, an investment advisor, has volunteered to be of service to ODS. She been in contact with Dolores about this and Dolores will bring this to the

ODS Finance Committee in the near future before it comes to the board.

5. Executive Directors Report – Corinne Stonier

- a. Corinne is missing three chapters' 2015 officer reports. She questioned, how do we continue communications with chapters and insurance for officers if they don't turn their officer reports in? Consensus is that this is something to discuss at the retreat. Chapters being late with their paperwork is making additional work for Corinne.
- b. More chapters have been adding their meetings to the ODS website calendar; keep up the communications, please, Regional Reps. There are 18 chapters and currently 7 have their meetings listed. ODS Policies and Procedures, Chapter II, Section IX, J: Chapter Meetings states: "Chapters must hold at least four (4) meetings each year, one of which must be an open business meeting, in order to be recognized by ODS." Right now, the following chapters have meetings scheduled on the website:

1. Chehalem Mtn Chapter
2. Columbia Chapter
3. Eagle Creek Chapter
4. Lower Puget Sound Chapter
5. Mid Valley Chapter
6. North Willamette Valley Chapter
7. Umpqua Valley Chapter

Any chapter not listed here needs to be asked to list their meetings on the website as that is our official record of events. Regional Reps are asked to follow up.

- c. There are similar problems with receipt of meeting minutes from Chapters. Meeting minutes fall under legal corporation records and may never be destroyed, however, only a handful of chapters and committees record and copy the office on their minutes. When minutes are sent to the ODS Office, they are published on the ODS News webpage which archives them. Minutes are also saved in the hard-drives. Concern that some Chapters may not be keeping minutes; this is something that she hopes that the Regional Representatives can communicate to the chapters in their area.
- d. Membership number is currently 783. Corinne will be sending out another reminder to renew via e-mail and expects a return prior to the spring shows opening.
- e. Omnibus is late (mid-Feb) due to shifting office schedule to accommodate tasks related to extra financial work and taxes. Tests books have been mailed. Rosters will be mailed when we have 3/4 membership – typically in late spring. Ed Miller asked about possible 2015 tests that had errors in them. USDF Member Guide goes out to anyone who was on the membership list from the previous year and USDF has publicized errors. Corinne said she will check with Sarah Diebert (volunteer who puts together the Test Booklet) and will communicate as necessary to the membership.
- f. In regards to the Fall Festival, Corinne asked the board two questions: (1) Should the Fall Festival be held every other year due to concerns regarding turn-out and workload, and (2) does the board wish to appoint a committee or continue to pay Corinne for extra duties related to the Fall Festival? Consensus is to bring these questions to retreat or to convene the Executive Committee.

6. Committee Reports:

a. Francy Haupt – Adult Programs Committee Report

- i. Does ODS want to host the USDF Adult Clinic Series when it rotates to Region 6? If so, when? Spring seems like a better time...less conflict. Probably not back-to-back with the Fall Festival. Betsy Steiner and Kathy Connelly are the clinicians for this Clinic Series cycle.
- ii. Update on the New Tests clinic this weekend. Francy just got the final demo horse. Hotel room has been secured for Mike. Arrangements are going smoothly although turnout is lower than anticipated and the event will most likely lose a small amount of money, but the education will be valuable.
- iii. Biagina made a proposal for a Laura Graves Clinic in late April (see in writing) to be held in Eugene There was long discussion on the pros and cons but no final decision.

Ed made a motion to table decision on the Laura Graves clinic until the February retreat. Dolores seconded the motion. Motion passed.

b. Awards Committee Report - Ed Miller

Ed followed up on the e-mail sent out earlier this month by the ODS Office to the board on his behalf:

Reply Reply All Forward
Tue 12/30/2014 5:52 PM

 Oregon Dressage Society <office@oregondressage.com>
Board communication from Awards Committee | Opportunity to provide feedback/comments

To: board@lists.oregondressage.com
Cc: 'Corinne Stonier'; 'Corinne Stonier'

Dear ODS Board Members,

The following is from a discussion I had with Ed Miller, chair of the ODS Awards Committee, who is seeking feedback from the board:

Current criteria for the end of year horse/rider awards is that the 60% plates are awarded for Training Level and above. In 2014 two new classes came into being Int A and Int B. The question is how do we want to approach them for our awards program. Because the Awards are currently being tabulated, it does not seem like a good idea to wait until the next Board Meeting (1/14) for discussion on this point (i.e. time is of the essence).

The USDF Awards program does not recognize Int A or Int B for 2014. Starting in 2015, the plan is to lump Int B with I2 for the end of year awards and Int A is sort of left out. It was done this way since Int B could be used for qualifying for Regional Championships. Now the rules have changed again for 2015 in that Int B will not be used as a qualifier. It is expected that Int A and Int B for all practical purposes will disappear.

However, for the ODS Awards since the cost of our awards are borne by the Rider, I see no reason to deviate from current policy as written, resulting in the addition of awards for both Int A and B.

Does anyone on the board want to comment on this, provide feedback, have any preferences on how it should be handled or disagree with adding Int A and Int B to the ODS Licensed Show Awards form for 2014 and into the future? If so, please send your comments to Ed Miller (eamgroup@aol.com) and cc both Gaye McCabe (g.mccabe@juno.com) and myself (office@oregondressage.com).

Thank you.

Warmest Regards,
Corinne Tindal Stonier
Executive Director
Oregon Dressage Society, a registered non-profit 501 (c)(3) organization
www.oregondressage.com
PH: (503) 681-2337 -- CELL: (503)730-8036 -- FAX: (503) 681-3873
PO Box 959
Hillsboro, OR 97123-0959

Plan now to attend "Intro to the 2015 Tests" Clinic on January 17 & 18 in West Linn, OR. Details are being developed. Watch the ODS website and your e-mail for details.

Ed advised the board on the I-A and I-B awards scenario, and the difference between USDF's awards program and ODS's awards program. ODS will offer rider awards for Intermediare A and B.

There was an inquiry regarding dividing the award plates for FEI Junior and FEI Young Rider tests, so ODS will be offering those as well.

Another change we need to consider in the future: there are some people who want to start awards for the Rider tests and Para-equestrian tests.

Old Business

8. Instructor Certification Program – Lisa Koch – Lisa has been negotiating with an instructor who is certified for Training and 1st Level. The first workshop is a riding workshop tentatively scheduled for April; second workshop is a teaching workshop scheduled for June. Third workshop is for lunging and is no scheduled at this time. Following the workshops could be a pre-certification which has also not been scheduled. The facility is Summerfield in Hillsboro which is being donated by Anne Stevens. Perhaps we could discuss the possibility of dividing the lunging workshop into two parts.
9. Gaye reminds us to encourage the Chapter Presidents to attend the retreat. Gaye is hoping for the retreat to bring lots of creative thinking on how to move ODS forward.

New Business

10. Dolores wants to work on Policy and Procedures and/or Bylaws for wording on Chapter dissolution. Gaye asked that Dolores sends that information out to the board before the retreat.

Business appearing as held for future meetings will need to be held over again.

Dolores moved to adjourn. Ed seconded. Motion passed.

Meeting adjourned at 7:40pm

Business held for future meetings:

1. Volunteer appreciation survey results; study and recommendations for 2015 volunteer appreciation program (ODS-Wide) – Anna Bigwood
2. Fall Festival Full Wrap-Up Report – Corinne Stonier (Retreat)
3. USDF Convention Reports – written reports from Kaye, Jessica, Gaye and Corinne (Retreat)

4. Chapter Sanctions – Dolores Morgan (Discussion at Retreat? Or language prior to retreat? – She is working on a change in bylaws to clarify the position.) Ed asked about Policy and Procedure manual; provides a means – not sanctions.
5. Adult Camp Idea – Jessica Rattner & Elaine Thomas
6. Bringing back the ODS Strategic Plan – Corinne Stonier (retreat)
7. Jenna’s Law – Corinne Stonier (concussions)
8. Policy Manual – chapter 10 (on Chapters) – Ed Miller

ODS BOD Action List (held from past meeting minutes as well as added to by this meeting):

- After discussing with Jorine and Corinne (to understand and update report to ODS needs and possibly make some corrections), Dolores will e-mail the board a PDF financial report between meetings.
- Dolores will report at the next meeting about the status of the 2012-13 IRS fine.
- Dolores will schedule a meeting of the ODS Finance Committee in order to discuss the Chapter Financial Reports / variances and policies.
- Dolores, Gaye, Ed, Corinne to follow up and discuss situation with HS Teams having checking accounts - on Policy/Procedure manual and where HS Teams fit, how to ensure that protocol regarding financial reporting, etc., exists and that HS Teams are aware.
- Dolores, Gaye and Corinne will discuss financial reporting to the membership on the website. This may be an action item for the ODS Finance Committee.
- Corinne to include on the next agenda (Feb conference call) an update on the ODS Education Fund / Status Report with research in regards to The Dressage Foundation, other management solutions, possible financial professional volunteer advisors, etc.
- Corinne will be invoicing ODS Chapters their portion of the Directors & Officers insurance at the same rate of \$68.25 per chapter for 2015 (calendar year).
- Corinne will work on connecting with committee chairs to get a draft schedule for 2015 educational programs.
- Corinne will be working on plans for the 2015 ODS Fall Festival
- Francy will notify COC that their camp has been approved for the Connie J Keith Grant
- Francy will continue to work with TRC and will continue to report to the ODS Board on the status of their Adult Camp (management resigned; new chapter officers trying to rebuild plans)
- After the Test Clinic, Francy will work on Demo Riders for the NW Horse Expo with Jane Weatherwax
- Corinne will request written chapter reports for the ODS Retreat as in past years

- Corinne will follow up with Lisa about her proposal to the board for the Instructor Cert program and will find out what she needs to get the program moving (i.e. more helpers? Dates? Etc.)
- Regional representatives (Sharm, Brett, Audrey, Dolores, Rose) will continue to follow up with chapters in their areas to ensure that all Chapter meetings are published on the ODS master calendar on our website and meeting minutes are sent to the office.
- All ODS board members will read their job descriptions in the ODS Bylaws as well as in the ODS Policies and Procedures manual and will start the next call with questions in regards to job descriptions, duties or responsibilities.
- Gaye will e-mail out meeting minutes from the Region 6 Mini Convention to the ODS BOD
- Corinne will work on trying to find an alternative, more affordable venue for the 2016 ODS retreat.
- Corinne/Gaye/Dolores will make arrangements with Chase to update signatory authority on the main ODS accounts
- Corinne will arrange a donation to Sound Equine Options in the memory of Harriet Hauser
- Ed will communicate with the Executive Committee in regards to missing section of the Policy Manual (Chapter 10) and how to proceed.

Upcoming Meetings:

Jan 31 & Feb 1 • ODS Annual Officers and Board Retreat • Silver Falls Conference Center
 February 11 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
 March 11 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
 April 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
 May 16 • Face to Face Meeting – TBA Salem Area • 10:00 AM – 2:00 PM
 June 10 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
 July 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
 August 15 • Face to Face Meeting – Location TBA • 10:00 AM – 2:00 PM
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 February 6 & 7, 2016 • ODS Annual Officers and Board Retreat • Silver Falls Conference Center • Details TBA

Attachments to minutes:

1. **Agenda**
2. **Wallace Bridge Correspondence**

3. Laura Graves Clinic Proposal



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ODS Board of Directors Quarterly Meeting Agenda

Wednesday, January 14, 2015
6:30 – 7:30 PM Conference Call

Conference call: (877) 746-4263 ~ Participant code: 02 37 329 #

6:30 PM Open Meeting

1. Call to order – *Gaye McCabe*
 - a. Roll Call
 - b. Announcements
 - c. Correspondence
 - i. Letter from Wallace Bridge re. no longer trying to create facility
2. Approve meeting minutes – *Gaye McCabe*
 - a. Annual Meeting – *e-mailed*
 - b. December – *posted online*
3. Adopt agenda – *Gaye McCabe*
4. Treasurer Report – *Dolores Morgan*
 - a. FYE 2013-14 Internal Accounts Financial Reports (Main Checking, Education Fund, Winnie Heiney Duncan Fund)
 - b. Current Financial Reports for the ODS Internal Accounts Financial Reports (Main Checking, Education Fund, Winnie Heiney Duncan Fund)
 - c. Status on the IRS Fine
 - d. Status on the Chapter/Committee/HS Team Reporting for FYE 2013-14
5. Executive Director Report—*Corinne Stonier*
 - a. Missing Chapter Officer Lists
 - b. Missing Chapter Meeting Dates
 - c. Missing Chapter Meeting Minutes
 - d. Membership
 - e. Publications
 - f. Fall Festival Symposiums – questions so that I can get working on proposal for retreat
 - g. Question/Answer/Other

6. Committee Reports
 - a. Adult Programs Committee Report – Francy Haupt
 - i. USDF Adult Clinic in 2016. It is with Betsy Steiner and Kathy Connelly
 - ii. Laura Graves Clinic
 - b. Awards Committee Report – Ed Miller
 - i. Follow up on decision regarding adding plate categories (e-mailed to board)
7. Chapter Reports – *none requested*

Old Business

8. ODS/USDF Instructor Cert Program – *Lisa Koch*
9. Reminder- ODS Retreat for 2015 – *Gaye McCabe and Corinne Stonier*

New Business

- 10.

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From: [Private Secretary](#)
To: ["office@oregondressage.com"](mailto:office@oregondressage.com)
Cc: [FINOP](#)
Subject: Wallace Bridge
Date: Tuesday, November 18, 2014 2:10:14 PM

Dear Corrine,

J.W. Millegan asked that I communicate the following:

We are packing up the boxes to end this chapter of Wallace Bridge. We thought we would share our last attempt for Wallace Bridge at the former Fort Hill Mill and Dairy site. This site would have been a win for the Oregon economy and environment. We would have restored a salmon stream that has been buried for 70 plus years, cleaned up a former industrial site and dairy. In addition, the site would have provided easy access with an underused full interchange and a possibility of a passenger rail. The site would have easily met Oregon land use regulations for a destination resort and would have been quickly approved. However, it was not meant to be.

As we close the boxes I noticed two news articles on economic problems in rural Oregon. First, there was a recent KGW report on the lack of law enforcement in Polk County due to a budget shortfall. Wallace Bridge would have paid enough taxes to more than plug the shortfall (see <http://www.kgw.com/story/news/local/marion-county/2014/11/13/polk-county-out-of-money-sheriff-worries-for-safety/18992703/>). Second, this last Sunday the NY Times ran a major piece on the failure of the economy in rural Oregon. The article concluded that food banks are the only growth in rural Oregon (see attached). So sad.

Wallace Bridge was a positive game changer for rural Oregon and at the same time good for the environment. It was a win-win for everyone. I am sorry it did not happen.

Thanks,

Jennifer Ketzner
Private Secretary

J.W. Millegan

Phone: (800) 651-1996

The Thoroughness Symposium

**With Laura Graves
Member of the United States Equestrian Team**

Spring 2015

Carolyn Wesolek, Sally Temple and Biagina Lazaroni would like to propose that the Oregon Dressage Society host a clinic with Laura Graves in April 2015.

Biagina had the pleasure of working with Laura Graves in 2012-2013 at Anne Gribbon's Knoll Dressage. She was very impressed with Laura's sheer talent, gentle, cheerful nature, first rate care she took of horses in her charge, her work ethic, and thorough knowledge of dressage riding and training in it's strictly classic form. Who could not be impressed with her meteoric rise to the top echelon of International competition or her success at her first overseas venue? This is surely testimony to Laura's talent and understanding of the sport and art of Dressage. Laura is an erudite communicator who has a wealth of knowledge to offer to Oregon dressage enthusiasts as well as a fresh perspective on the recent World Equestrian Games (WEG) in Normandy. We think this is a wonderful opportunity to experience Laura's gift for training and teaching before her current fame makes it prohibitively expensive and difficult to book her.

Laura has already generously set aside clinic dates for us of April 25 and 26, 2015. This is the weekend immediately following her competition at the World Cup in Las Vegas; no doubt many of the people from Oregon who watch her ride will be interested in attending her clinic. She has also agreed to stay with Biagina in her home so the budget numbers will be improved by not having to pay for a hotel.

Symposium Format

2-day symposium with the emphasis on achieving thoroughness.
An hour long lecture at the beginning of the first day.
8 riders per day for 45 minute sessions.
Meet and greet at the end of the first day.

Example schedule:

1 | Page, Laura Graves Thoroughness Symposium Proposal

Laura Graves Throughness Symposium

April 25th & 26th, 2015

Sport Horse Farm, Creswell, OR

<u>Saturday</u>	<u>Indoor</u>
8:00 - 9:00 am	Throughness Lecture
9:00 - 9:45 am	
9:45 - 10:30 am	
10:30 - 10:45 am	Break
10:45 - 11:30 am	
11:30 - 12:15 pm	
12:15 - 2:00 pm	Lunch available for purchase
2:00 - 2:45 pm	
2:45 - 3:30 pm	
3:30 - 3:45	Break
3:45 - 4:30 pm	
4:30 - 5:15 pm	-
Meet and Greet at 6 pm	

<u>Sunday</u>	<u>Indoor</u>
8:00 - 8:45 am	
8:45 - 9:30 am	
9:30 - 9:45 am	Break
9:45 - 10:30 am	
10:30 - 11:15 am	
11:15 - 12:15 pm	Lunch available for purchase
12:15 - 1:00 pm	
1:00 - 1:45 pm	
1:45 - 2:30 pm	Break
2:30 - 2:45 pm	
2:45 - 3:30 pm	
Have a Safe Trip Home!	

Potential Venue

Sporthorse Farm in Creswell, Oregon, 8 miles south of Eugene.

Amenities provided by facility:

1. Large indoor arena with new state of the art footing and mirrors
2. Full court outdoor warm-up area with state of the art footing and mirrors
3. Indoor bathroom
4. PA system
5. Stabling (additional stabling possible next door)
6. Chairs
7. Close to hotels
8. Ample parking

Would need to provide:

1. Chairs for arena seating (can borrow if more needed)
2. Catered lunch, not to exceed \$10 and auditors will pre-register for lunch
3. Coffee, tea, water, snacks

Rider Selection

Rider selection would be on a first come, first in basis. Applications would be dated as they came in to insure that they stayed in order. We already have verbal commitment from 4 riders for both days.

Advertising

A symposium flyer has been developed (see draft, sponsors still need to be added). These flyers will be placed in feed and tack stores in many places in Oregon. Flyers will be sent via email to ODS chapters, other horse organizations and equine practitioners and veterinarians. ODS broadcast e-mails will be used. Event will be added to the ODS Facebook page & calendar as well as to the following websites calendars: Region 6 website, Flying Changes, OHC website, & NW Rider Magazine. No funds will be spent on articles in publications.

Sponsors, Grants, & Vendors

We already have verbal agreements from several sponsors totaling a commitment of \$1,450. This includes the following local companies:

<u>Company</u>	<u>Amount</u>
Unami Sushi	\$ 25.00
Juice Plus	\$ 25.00
Anjuna Acupuncture	\$ 25.00
Childs Automotive	\$ 50.00
Mark Sparks Farrier	\$ 50.00
Savvy Tax Pro	\$ 75.00
Lane Forest Products	\$ 100.00
Umpqua Bank	\$ 100.00

Dressage Training Online (DTO) will provide \$1,000 in grant funds for the symposium and will send a team to video the symposium for their website. Here are the details from DTO's email:

DTO to Provide:

- \$1,000.00 funding
- 25% discount off DTO membership to ODS members
- Affiliate income; 50% of the 1st month's membership to those that sign up on your website or use a custom discount code
- A marketing video (3 minutes-ish) for your use on website
- Prizes to offer class winners or auctions (\$1000.00 in value, used as single month or 6 or 12 month certificates, as needed) – optional/as needed

ODS to Provide:

- Exclusive access to DTO to film and webcast the 2015 Laura Graves Symposium
- Marketing via website, e-news and/or print publication to membership a minimum of 6 times or 6 months

If there is something different ODS wants or needs, DTO is open to different ideas and creating a mutually beneficial relationship.

There is potential to use vendors as well; we have some feelers out.

Budget

Expenses	Cost	Comments
Facility - Sport Horse Farm	\$ 300.00	Sport Horse Farm Rental fee for weekend, will borrow any needed chairs & tables from ODS member's workplace. Facility has a plumbed bathroom, so no portable toilet rental is necessary.
Stalls	\$ -	\$30/ea, paid directly to SHF
Laura Graves Clinician Fees	\$ 2,000.00	
Travel Expenses for Clinicians	\$ 900.00	Orlando - PDX ticket. Verified that clinician will use a carry on.
Food	\$ 100.00	ODS member, Biagina, is sponsoring clinician's food. This cost includes \$ for food for clinician on way here and back in airports & coffee, tea, water, snacks for auditors.
Lodging	\$ -	ODS member, Biagina, is sponsoring clinician's lodging. A block of hotel rooms will be available for auditors as needed in nearby Creswell (~2 miles)
Advertising & printed material	\$ -	Use ODS calendar, news blasts, Region 6 website, Flying changes, OHC website, NW Rider Magazine, ODS FB. No plans for funds to be spent on mailings or advertising.
Insurance	\$ 111.00	\$43/day + \$25/year fee for facility.
Subtotal:	\$ 3,361.00	

Income	Cost	Comments
Riders fees:	\$ 1,600.00	\$100/ride, price may increase if verbal sponsorships don't come through.
Food :		Using a caterer or will put lunch together and sell it for break even pricing. This will not be > \$10. Auditors will sign up for lunches when they pre-register.
Grants:	\$ 1,000.00	Dressage Training Online Grant
Auditor fees:	\$ 450.00	\$30/day; \$50/wknd. Assumes 15 daily auditors total. Auditors will be required to pre-register.
Sponsorships:	\$ 450.00	Sponsorship Levels: >/\$100 is Platinum, \$99-\$51 is gold, \$50-\$26 is Silver, \$25 & below is Bronze. We agree to include their company name on the advertising material & display a banner if provided. Size of font for advertising will decrease down the levels.
Total	\$ 3,500.00	

Summary

The Pacific Northwest is poised to make great new advances in its Dressage education and understanding. This is much longed for and welcomed by its Dressage community. This is an excellent opportunity to learn from one of the fresh, new, up and coming stars of the US Dressage Team. Talented, well-educated and kind, Laura Graves will bring time-honored methods combined with fresh insight to our clinic in here in Oregon.