



Established in 1971, The **Oregon Dressage Society**, an affiliate of the United States Dressage Federation, exists to educate, promote and inspire its members and the general public through programs, publications and competitions, in a way that enhances the image of Dressage and promotes the welfare of the horse.

ODS Board of Directors Quarterly Meeting Minutes

Wednesday, February 11, 2015
6:30 – 7:30 PM Conference Call

2014-15 Board member attendance record:

Board Member Name	Attendance Record	11/12/2014	12/10/2014	1/14/2015	2/11/2015	2/11/2015	3/11/2015	4/8/2015	5/16/2015	6/10/2015	7/8/2015	8/15/2015	9/9/2015	10/14/2015	11/7/2015
	Conf Call	Conf Call	Conf Call	Face to Face	Conf Call	Conf Call	Conf Call	Face to Face	Conf Call	Conf Call	Face to Face	Conf Call	Conf Call	Conf Call	Face to Face
Anna		XX	XX	XX											
Audrey	XX	XX	XX		XX										
Biagina	XX	XX	XX		XX										
Brett	XX	XX		XX											
Dolores	XX	XX	XX	XX	XX										
Ed	XX	XX	XX	XX	XX										
Elaine		XX		XX	XX										
Gaye	XX	XX	XX	XX	XX										
Jessica				XX	XX										
Lisa			XX	XX											
Rose	XX	XX	XX		XX										
Sharm	XX														

Board Quorum with 7 Board Members achieved

Board members in attendance:

- Biagina Lazoni
 - Gaye McCabe
 - Ed Miller
 - Dolores Morgan
 - Rose Newman
 - Jessica Rattner
 - Audrey Staton
 - Elaine Thomas
- Minutes taken by Biagina Lazoni and edited by Corinne Stonier*

Board members absent:

- Anna Bigwood

Lisa Koch
Sharm Daggett
Brett Stallings

Non-voting members in attendance:

Corinne Stonier
Carrie Whitlow
Karina Molatore
Christine Allison

6:30 PM Open Meeting

1. Announcements:
 - a. The Dressage Foundation is asking for publicity for a fund raiser they are doing. It is for the Renee Isler Grant which is for the Junior Young Riders.
 - b. Oregon House is in session now and new information has been disseminated to the board via e-mail (from the Non-Profit Association of Oregon's newsletter) among things to watch, minimum wage is due to be increased and required paid sick leave.
 - c. It has not yet been formally announced but the board should know that The Dressage Foundation has awarded a grant for the ODS committee running our Trainer/instructor program because the program has not yet been officially approved by USDF.
 - d. Gaye has been in contact with management at the Salem Fairgrounds....she and Carol Jackson have been given permission to get contractor bids for doing the footing for the arena. The footing in the Stadium arena has been leveled. Goal for May is to have good footing. State asked that Gaye do a presentation next month on long-term planning for the Fairgrounds. Gaye would like to eventually get the High-tide/Low-tide system put into both the fairground arenas.
 - e. Biagina announced that there will be a Laura Graves clinic at the end of April in Creswell.
 - f. Reminder of Key volunteer/committee chair vacancies: we need someone for Sport Horse Committee Chair position and someone for the ODS League Show Award Plates. Siobhan Barker agreed to continue to do League High Point awards.
2. Correspondence – No correspondence
3. Approve meeting minutes – Gaye McCabe tabled until the next meeting.
4. Adopt agenda – No changes; adopted.
5. Treasurer Report – Dolores Morgan
 - a. ODS has entered the new year with a little left-over from the year before (\$16,000). More information to come. The one piece we need to remember is the contribution to the central fund by additional members works out to \$35/each...not much of a change from last year.
 - b. Status on the IRS Fine – Pending.
6. Executive Director Report—Corinne Stonier

- a. Missing Chapter Officer Lists – we're down to 2 chapters missing...but Corinne is working with them.
- b. Missing Chapter Meeting Dates –
- c. Missing Chapter Meeting Minutes –
 - i. Still some misconceptions on what records are required from Chapters. Reps need to continue to work with Chapters to help them learn what is they need to do. Chapters need to prove that they are meeting 4 times a year, at least. Chapter minutes need to be kept forever!
- d. Membership – 822. 323 from 2014 have not renewed. 257 missing from 2013. 209 from 2012. Many (a ¼ to a 1/3) of them are general members. Perhaps those who have not renewed are not showing? Seems to be a trend that the chapters that have a significant awards program have more members that have not renewed.
- e. Publications - Omnibus went to printers today. We will need a new Adobe system for Corinne's computer. Test books – only 2 reported errors from 4th. Roster will go to printing shortly.
- f. 2015 Fall Festival Symposium – More brain-storming happened after retreat. Can we find a clinician who could lead the Fall Festival and then go to each region would get follow-up clinics during the following year? Corinne is open to suggestions for possible clinicians. Further questions prior to proposal being drafted. Perhaps we should put out a survey about who the membership would like to see at the Fall Festival and whether Musical Freestyle would be appropriate. Corinne has a survey drafted

7. Committee Reports –

- a. Adult Programs Committee Report – Francy Haupt – not available.
 - i. Wrap-up of the Intro to the New Tests Clinic (Francy submitted a written report with final budget figures) Lost \$654.30. It was too expensive. Facility left much to be desired. Still some figures to confirm for final report.
 - ii. Amended Connie J Keith Camp Grant Request: Twin Rivers Chapter (written report) Twin Rivers have proposed different instructors and a different organizer. Jessica Wisdom and Suzanne Ronning will be the instructors and Marsha Taylor will be the organizer.
Elaine moved to approve the amended application. Ed seconded the motion. All in favor. None opposed. None abstained. Motion passed.
- b. Para-Equestrian Committee – Karina Molatore, Chair: The committee has been working diligently to get a dispensation certificate process put into place and approved in order to allow para-equestrians to show at League level. Karina submitted it to the board via the agenda (attached document) using herself as an example.

The committee is seeking board approval on Dispensation Certificate for ODS League Shows; it was already sent to and passed through ODS Shows Committee.

Ed moved to approve certificate. Biagina seconded the motion.

Discussion followed: The Para committee has agreed to work on the approval/ promotion of the new certificate to with Chapters. A walk-only test is in the works and will be presented for approval. Elaine asked about a submission dead-line. Does this mean the para-rider cannot use any adaptive equipment other than what is approved on the certificate? Karina says the certificate is being modeled on the national system. All

allowable equipment will be listed on the certificate and up-dated each year. Karina said certificate will be submitted along with the show entry. Dolores asked if the certificate would be submitted with the show entry. Karina said yes.

Vote was taken: All in favor. None opposed. None abstained. Motion passed.

Ed reminds us that the policy and procedures will need to be brought up-to-date to cover this new certificate.

8. Chapter Reports – none requested
9. Old Business –
 - a) Bylaws amendment – Ed Miller / Dolores Morgan Ed needs more material to continue his work on the by-laws.
 - b) TDF – Education Fund – Jessica Rattner – She's working on it. TDF gave her a list to work on.
 - c) ODS/USDF Instructor Cert Program – Lisa Koch – not available (on a flight) but Corinne reported on her behalf. Everything is in motion. Waiting for application to go through USDF and will get advertised ASAP.
 - d) Update on the State Fairgrounds – Gaye McCabe – See announcements
 - e) Adult Camp Idea – Jessica Rattner/Elaine Thomas – They are crafting a survey
 - f) ODS League Championship Show – Kim Barker / Gaye McCabe - tabled
10. New Business - No new business.
11. Adjourn the meeting.

Ed moved that we adjourn. Lorne seconded the motion. All approved. Motion passed.

Meeting adjourned at 7: 30pm

Business held for future meetings:

1. Recommendations for 2015 volunteer appreciation program (ODS-Wide) – Anna Bigwood
2. Fall Festival Full Wrap-Up Report – Corinne Stonier (pending final payment of sponsorship / final bill from school district)
3. USDF Convention Reports – written reports from Kaye, Jessica, Gaye and Corinne (past-due)
4. Bringing back the ODS Strategic Plan – Corinne Stonier (2016 retreat)
5. Jenna’s Law – Corinne Stonier/Gaye McCabe (concussions)
6. Policy Manual – chapter 10 (on Chapters) – Ed Miller
7. Creating updated pie-chart of ODS membership dues / allocations to services – Dolores Morgan/Corinne Stonier
8. Updating the ODS Chart of Accounts – Dolores Morgan/Jorine Rietman/Corinne Stonier

Upcoming Meetings:

- March 11 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
April 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
May 16 • Face to Face Meeting – TBA Salem Area • 10:00 AM – 2:00 PM
June 10 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
July 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
August 15 • Face to Face Meeting – Location TBA • 10:00 AM – 2:00 PM
September 9 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
October 14 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
November 7 • Face to Face Meeting AGM & Board – TBA Portland Area • 10:00 AM – 2:00 PM
December 9 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
January 13 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30
February 6 & 7, 2016 • ODS Annual Officers and Board Retreat • Silver Falls Conference Center • Details TBA

For the Adult Programs Committee Report – Page 1 of 6

Intro to the New Tests Clinic 2015 with Mike Osinski

Even though the clinic had not met the breakeven point by the extended deadline of Jan 6, 2015 I was instructed to go ahead with planning. The weekend of Jan 17 & 18, 2015 ended up being very rainy, which added to some of the challenges at the riding facility. Overall the clinic went very well though. Mike was an amazing instructor and had great rapport with the riders and the audience.

The lecture facility, 'Living Savior Lutheran Church', was fabulous, reasonably priced with an incredible AV system and I would highly recommend it for future lectures that ODS has.

The riding facility, 'Oregon Equestrian Center', presented several unexpected challenges. The biggest was that the owners decided to dig up the trailer parking lot 2 days before our event, causing all of the trailers to park a substantial distance away from the barn and forcing the riders had to pack all of the things in the rain which did not make them very happy. The second was that the heaters we were told would be available in the bleachers were not working plus they did not pump the porta potties before our event. And lastly, the roof leaked quite badly but the leak ran along one seam in the roof which we were able to put on the outside of the dressage court. It is too bad that the facility did not address some of these things before our event. They really missed the boat in making a positive impression with the dressage community.

GG's Deli provided an excellent lunch and everyone really enjoyed the hot soup on the rainy day.

Financially this event lost about \$650. This was lower than expected when I was instructed to proceed with the event. It is unfortunate that this event was not better attended. Not sure if it was because of the event in Donida or the Fall Festival or other factors. For the amount of information that was provided the price was very reasonable.

The feedback that I have heard from the past couple of ODS events is that they are all too expensive. It seems like members do not have a grasp on how much it costs to put on these educational events. There is one comment on the survey from this event stating in the past this type of clinic was free to members. I certainly do not know when that would have been as I have organized the past two and I am fairly certain the one in 2007 had a fee as well.

The majority of the feedback was very positive however which makes all of the hard work worth it in the end.

Respectfully submitted,

Francy Haupt
ODS Adult Programs Chair

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ODS Intro to the New Tests Clinic 2015		
Final Budget		
Item		Actual
Expenses		
Clinician fee (\$850 per day)	850	\$ 2,550.00
Clinician Travel Expense		\$ 140.00
Clinician housing (\$150 per night)	141.90	\$ 141.90
Clinician food (breakfast/dinner)		\$ 59.80
Facility fee (arena) \$700 per day	550	\$ 550.00
Move In Day		\$ -
Stalls \$35/day x 15 stalls x 1 night	35	\$ 455.00
Stalls \$25/day	25	\$ 125.00
Bedding \$9/bag	9	\$ 18.00
Chair rentals		\$ 120.00
portable toilets		\$ -
Lecture Facility - \$600/day		\$ 360.00
Chair rentals/coffee urns/tables		\$ -
Projector/screen rentals		\$ 35.00
Insurance		\$ 121.00
Name tags, copy, office supplies,postal fees		\$ -
Postage		\$ 9.40
Copies - USDF waiver/schedule		\$ -
University Credit fee		\$ 35.00
Flying Changes Ads/Magazine advertizing		\$ 415.00
Program		\$ -
Copies		\$ 75.36
Flyers		\$ -
Pay Pal fees		\$ 180.00
Volunteers/riders lunch	12	\$ 180.00
Auditor lunch	12	\$ 828.00
Auditor snacks, tea, coffee		\$ 106.84
Gifts: clinician, facility, riders, volunteers		\$ -
misc.		\$ -
Total Expenses		\$ 6,505.30

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Revenue				
TDF Grant				
Sponsors/Vendors			\$ 160.00	
Riders			\$ 796.00	
Rider Fee for Sessions - \$40				
Rider Lunch - \$12				
Stabling Fee - \$35/weekend			\$ 455.00	
Stabling Fee - \$25/Day			\$ 125.00	
Bedding \$9/bag			\$ 20.00	
Auditors - Estimate total 175 Auditors	Auditors			
Both Days ODS - 115	38	2,280.00	60.00	
Both Days non-ODS - 15	8	600.00	75.00	
Both Days Jr/4-H/PC - 5	4	120.00	30.00	
Lecture Only ODS - 10	8	240.00	30.00	
Lecture Only non-ODS - 5	0	-	45.00	
Demo Only ODS - 15	19	950.00	50.00	
Demo Only non-ODS - 5	1	65.00	65.00	
One day Jr/4-H/PC - 5	2	40.00	20.00	
Walk in Other	1	30.00	30.00	
		\$ 5,851.00		
		\$ (654.30)		

Note from the ODS Office:

This committee chair also submitted a survey report. However, the report is over 30 pages, so not included in this report however will be available on the ODS website's minutes page.

[http://www.oregondressage.com/minutes/2015/\(FebConfCall\)Test%20Clinic%202015%20Survey.pdf](http://www.oregondressage.com/minutes/2015/(FebConfCall)Test%20Clinic%202015%20Survey.pdf)

ODS CONNIE J KEITH ADULT AMATEUR CAMP APPLICATION

Please complete this form to request ODS approval of, and reimbursement for, an ODS Connie J. Keith Adult Amateur Camp. Attach a written description of the proposed camp's activities, timeline, objectives, instructor(s) qualifications, and procedures/criteria for selecting participants.

Please direct any questions regarding the application process to the ODS Office.

Name of Camp: TRE Adult Amateur Dressage Camp

Date of Camp: August 13-16, 2015

Location of Camp: Eskey Equestrians Eugene, OR

ODS Region (circle one): Central East North South

Name of Proposed Instructors: Jessica Wisdom + Suzanne Ranning

Note: if instructors are ODS members in good standing, the insurance premium will be lower however you do not have to use ODS member instructors.

Sponsoring Chapter: TRE

Organizer Name: Marsha Taylor ODS Member Number: 967

Mailing Address: 111 W. 35th Ave

City/State/Zip: Eugene, OR 97405

Best Phone Number to Reach Organizer: 541-345-1079

E-mail: sgneaky@epud.net

I have read the requirements for an ODS Connie J Keith Adult Amateur Camp and agree to abide by them.

Signature of Organizer Marsha Taylor Date 1/28/15

Mail completed form to:
Oregon Dressage Society, PO Box 959, Hillsboro, OR 97123-0959

FOR OFFICE USE:

Date Application Received _____ Date Application Sent to Education Committee _____ Date Application Approved by Board _____
Date Insurance Application Received _____ Date Insurance Paid/Billed _____ Date Faxed to BB _____
Date Post Camp Report Received: _____ Date Post Camp Report Sent to Education Committee _____ Date Post Camp Report Approved by Board _____
Date Post Camp Report Sent to Trustee _____ Date Trust Check Received _____ Date Grant Check Mailed to Chapter _____

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The 2015 Adult Amateur Dressage Camp in Eugene activities will include lessons over the span of 3 days with two different dressage instructors.

Jessica Wisdom will be one of the instructors. She is currently the 2014 Grand Prix Open Freestyle Champion of Region 6 riding the Welsh Cob stallion, North Forks Cardi. She has also trained with Kari McClane & Leslie Reed.

The other instructor will be Suzanne Ronning of Newberg, OR. who is a very popular “L” judge, instructor and horse breeder from Newberg, OR.

Participants will have lessons from a well-seasoned performer and from an instructor well -versed in what a judge is looking for during a dressage test.

There will be two presentations, one in equine bandaging from US Pony Club members and the other will be on equine lameness given by a local Eugene veterinarian.

The objective of the camp is to encourage discovery and learning more about dressage in a fun and positive atmosphere.

Participants will be chosen by “first come, first serve”: basis.

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Thurs 08/13/15	Fri 08/14/15	Sat 08/15/15	Sun 08/16/15
8-12 campers arrive set up camp	7-8 Horse care	7-8 Horse care	7-8 Horse care
12-2 Lunch & Introductions	8-9 Breakfast	8-9 Breakfast	8-9 Breakfast
2-5 Lessons	9-12 Lessons	9-12 Lessons	9-12 Lessons
5-7 Dinner catered	12-1 Lunch	12-1 Lunch	12Lunch & conclusion/camp
	1-3 Lessons	1-3 Lessons	
	3-4 Pony Club Bandaging presentation	3-4 Vet presentation	
	4-5 Feed & clean horses	4-5 Feed & clean horses	
	5-7:30 Dinner (paella & salads)	5-7:30 Dinner bbq	
	7:30 Instructor lecture	7:30 Instructor lecture	

For the ODS Para-Equestrian Committee Report – Page 1 of 2



PARA – EQUESTRIAN DISPENSATION CERTIFICATE APPLICATION FORM

For use at approved Oregon Dressage Society league horse shows

Name: Karina L Molatore		
Address: 763 NW Donelson St		
City: Hillsboro		State, Zip: OR 97124
Daytime phone: 503-523-8084	Evening phone: 503-523-8084	Facsimile: 503-352-9760
Email: Karina.molatore@gmail.com		
USEF # (if applicable):		Grade and Profile # (if avail.):
Briefly explain how your disability affects you in everyday living skills i.e. strength mobility etc. (also attach medical diagnosis letter):		
I am unable to walk without a cane, I am sight impaired, have limited lung capacity and am a right arm amputee.		
List the compensating aids and adaptive equipment you are requesting:		
Ladder or loop reins		
Salute with head only		
List the exceptions to dress requested:		
One glove		
Pin up long sleeves		
List any other allowances requested:		

Instructions: Please complete the Dispensation Certificate Application form, obtain a letter from your primary physician describing your disability, and forward both via email to the chair of the ODS Para Equestrian Committee, Karina Molatore at: karina.molatore@gmail.com, or via fax at: (503)352-9.760. If applicable please attach a copy of your USEF/FEI Classification



Oregon Dressage Society

Official Dispensation Certificate

For athletes with disabilities to use compensating aids and adaptive equipment in ODS league equestrian competitions

Valid through:	November, 30, 2015
Issue date:	February 11, 2015
Equestrian:	Karina Molatore 763 NW Donelson St Hillsboro, OR 97124 karina.molatore@gmail.com 503-523-8084
ODS Member #:	3282
Grade & Profile:	N/A
Aids/Equipment Allowed:	Ladder, loop or bar reins Pin up long sleeve on right side One glove on left hand Salute with head only

Equestrian is to submit copies of this certificate with entry. One copy of this certificate to be kept with equestrian's entry form, additional copies to be distributed to ground crew and judge for reference.

The ODS Para Equestrian Committee is not liable nor endorses the safety of the rider based on adaptive aids approved by this committee for an applicant's participation in competition, whether a dispensation was granted or not.

Oregon Dressage Society
PO Box 959
Hillsboro, OR 97123-0959
Office #: (503) 681-2337; Fax #: (503) 681-3873

Para Equestrian Committee
Karina Molatore
Email: karina.molatore@gmail.com; Phone #: (503) 523-8084; Fax #: (503) 352-9760