



Established in 1971, The **Oregon Dressage Society**, an affiliate of the United States Dressage Federation, exists to educate, promote and inspire its members and the general public through programs, publications and competitions, in a way that enhances the image of Dressage and promotes the welfare of the horse.

Oregon Dressage Society Retreat Agenda

Saturday, February 2, 2013

Silver Falls Conference Center

Last updated 1/30 @ 1 PM

Noon: Arrival and Lunch – Dining Hall

Note: Please check in with Corinne for Meeting Bags, Policy Manuals/Policy Manual Updates prior to eating

1 PM: ODS Retreat – Brainstorming and Creative Time – Smith Meeting Hall

1. Welcome and Introductions – *Rose Newman*
2. Overview of ODS Governance – *Rose Newman & Gaye McCabe*
 - a. *History*
 - b. *“Who”*
 - i. *Board*
 - ii. *Committees*
 - iii. *Chapters*
 - iv. *Staff*
 - c. *Bylaws*
 - d. *Minutes*
 - e. *Important Financial Documents*
 - f. *Policies and Procedures Manual*
 - g. *Strategic Plan*
3. Brainstorming – *Rose Newman & Gaye McCabe*
 - a. Questions for the wall:
 - i. What do we do well?
 - ii. What do we need to improve upon?
 - iii. Why would someone join ODS if they don't show?
 - iv. What can “we” do to create interest?
 - v. Is our leadership in touch with our membership?
 - vi. What are the most effective ways to communicate (to members, non-members, chapter officers, sponsors/supporters, public)?
 - vii. What are other opportunities for outreach / what are we missing?
 - b. Maintaining the topic of the Strategic Plan–

- i. Identify Where we are now
 - ii. Pinpoint goals we see achievable and useful; brainstorm
 - iii. How do we move forward?
4. Membership Workshop – *Claire Evans & Corinne Stonier*
 - a. *Alphabet Soup – Corinne Stonier (this is a great handout from USDF)*
 - b. *Membership Marketing Plan & Surveys – Claire Evans*
5. Policies and Procedures Manual Review – ~~Ed Miller~~ *(Note, Ed won't be able to join us, Rose, Gaye and Corinne will do a very brief overview of the PPM, Ed will give a full workshop at the November meetings)*
6. (If time allows) Additional Brainstorming – *Retreat Participants*

PM: After Dinner – Smith Meeting Hall

1. ODS Website Review – *Corinne Stonier*
2. Chapter Officers and the ODS Office - our resources and how to work together for successful events – *Corinne Stonier*

FINALLY - Reminder: READ the written reports if you have not already on Saturday night! Reading the written reports should speed up the process of the board meeting on Sunday.

Oregon Dressage Society Board Meeting Agenda

Sunday, February 3, 2013

Last updated 1/28 @ 2 PM

Silver Falls Conference Center – Smith Meeting Hall

1. Call to order – *Rose Newman*
 - a. Announcements
2. Approve minutes of January Conference Call – *Rose Newman*
3. Adopt agenda – *Rose Newman*
4. Correspondence – *Corinne Stonier*
5. Executive Director report – *Corinne Stonier*
 - a. Membership
 - i. Numbers
 - ii. Effort
 - iii. Request to spend \$281.55 for postage/printing on a reminder to renew postcard
 - b. Publications
 - c. Insurance
 - i. Riding Club Liability
 - ii. Horse Shows / Clinics
 1. Explain Additional Insured
 - iii. Directors and Officers Coverage
 - iv. Workers Comp
 - v. Recommend: Business Owners Policy; review of umbrella policy
 - d. Website
 - i. Review of calendar (format updated in 2012)
 - ii. Contact information page
 - iii. Chapter webpages
 - iv. Other:
 - e. Outreach
 - i. Booths
 1. Pacific NW Endurance Riders
 2. Eugene’s “George Slusher Memorial” 4-H Tack Sale
 3. Washington State Horse Expo
 4. NW Horse Fair
 5. Other:
 - ii. Other organizations:
 1. Oregon Horse Country
 - f. Merchandise
 - g. Miscellaneous projects
 - i. Report on 2012/13: USEF Rule Change Proposal re. ODS Awards Fee
 - ii. Report on 2012: W-9s / Show/Event financial reporting

6. Financial report – *Chris Main*
 - a. Budget & Financial Reports
 - i. ODS General Account
 - ii. ODS Education Fund Account
 - iii. Sales Tax Issue
 - iv. Status Report: Combination of Chapter/Committee/HS Team Accounts for Annual CT-12 and IRS Taxes
7. Standing Committee reports
 - a. ODS Adult Programs Committee – *Francy Haupt*
 - i. Dolly Hannon Clinic
 - ii. Demo Riders / NW Horse Fair
 - iii. Gerd Heuschmann Clinic
 - iv. Horseless Lecture Series
 - b. ODS Awards Committee – ~~Ed Miller~~ (*Note, Ed won't be able to join us, his reports will be given at an upcoming board conference call*)
 - i. Sponsors for ODS Special Awards – *Corinne Stonier for Ed Miller*
 - ii. Status of 2012 Horse/Rider and DSHB Awards – *Dolores/Chris/Corinne*
 - iii. Special Awards Committee – *Joyce Stride*
 - c. ODS Finance Committee –
 - d. ODS Owned Competitions Committee – *Rose Newman*
 - i. Housekeeping: propose changing the committee name to ODS Competitions Committee from the ODS Owned Competitions Committee. Reason: clarity of communication, current practice. Also request update policies and procedures manual to reflect current practice. Right now, this committee does not oversee the actual running of shows owned by ODS; each show has a committee that does this. This committee oversees aspects of ODS show approval which involve shows not owned by ODS as well as shows that we own/run.
 - ii. Notification of 2012 Competitions that did not turn in results/fees
 - e. ODS Dressage Sport Horse Committee / Breeders Group – *Dolores Morgan*
 - f. ODS Youth Programs Committee – *Gaye McCabe*
8. Ad Hoc Committee reports
 - a. 2012 Banquet/Auction Committee – ~~Ed Miller~~ (*Note, Ed won't be able to join us*)
 - i. ~~Event Wrap Up~~
 - ii. 2013 Plans – *Rose Newman*
 - b. 2013 Membership Marketing Committee – *Claire Evans*
 - i. Exit Survey
 - c. Publications Committee – *no volunteers yet*
9. State Volunteer reports
 - a. ~~Asst. Treasurer~~ – *No report as position is currently vacant*
 - b. Historian – *Kim Hixson*
 - c. Librarian – *Francy Haupt (see written report)*
10. Region 6 Director report – *Donna Longacre*

11. Chapter reports

- a. Cascade Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- b. Central Oregon Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- c. Chehalem Mountain Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- d. Colliding Rivers Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- e. Columbia Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- f. Eagle Cap Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- g. Fort Vancouver Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- h. Lower Puget Sound Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- i. Mid Valley Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- j. North East Oregon Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- k. North Willamette Valley Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- l. Pacific Crest Trail Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- m. South Coast Chapter
 - i. 2013 Officers received and recorded
- n. State of Jefferson Chapter
 - i. 2012 Financial report received
 - ii. 2013 Written report received
 - iii. 2013 Officers received and recorded
- o. Twin Rivers Chapter
 - i. 2012 Financial report received
 - ii. 2013 Officers received and recorded
- p. Umpqua Valley Chapter

- i. 2012 Financial report received
- ii. 2013 Officers received and recorded

12. Old Business

- a. Document Change Control standards and procedure – *Chris Main/Ed Miller* (Note, Ed won't be able to join us; this agenda item may need to be moved to a meeting in the future)
- b. 3 Year ODS Show Approval proposal – *Rose Newman*
- c. .
- d. .

13. New Business

- a. UVC wishes to have a special exception to ODS Helmet Policy – *Collette Granger for UVC*
- b. Meetings/Workshops/Banquet/Auction = Fall Festival for 2013 — *Corinne Stonier*
- c. State Games of Oregon – *Gaye McCabe*
- d. Formation of Ad-Hoc ByLaws Committee – *Rose Newman & Gaye McCabe*
- e. Formation of Ad-Hoc Strategic Planning Committee – *Rose Newman & Gaye McCabe*

14. Adjourn – *Rose Newman*

15. Next Meeting Dates:

- a. Wednesday, February 20, 2013, 6:30 PM - Conference Call/Gotomeeting.com
 - i. Agenda to include Chris showing new Document management system to the group
- b. Wednesday, March 20, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- c. Wednesday, April 17, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- d. Saturday, May 11, 2013 – Location TBD; 10 am – 2 pm
 - i. Ed Miller will present the Alternative Qualification Proposal for the 2014 ODS Championship Show (at the request of Jeremy Steinberg)
 - ii. Be thinking about Formation of 2013 Nominations Committee for Board of Directors (see PPM Chapter II, Pg 12)
 - iii. Be thinking about Formation of 2013 Nominations Committee for ODS Officers (see PPM Chapter II, Pg 13)
- e. Wednesday, May 22, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- f. Wednesday, June 19, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- g. Wednesday, July 24, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- h. August 3, 2013 – Location TBD; 10 am – 2 pm
- i. Wednesday, August 21, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- j. Wednesday, September 18, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- k. Wednesday, October 23, 2013, 6:30 PM - Conference Call/Gotomeeting.com
- l. Saturday, November 2, times TBA– Fall meetings; location TBA

16. Still on the “to do list” from previous agendas:

- a. Board Biz Workshop (officer orientation)
- b. Committee Workshop
- c. Marketing Workshop
- d. Record Keeping Standards / Document Retention Schedule – *Ed Miller*
- e. Rose to touch base with Dolores in regards to offer from Sonnenberg / Sport Horse Seminar in October 2013 (modified from action items because Barb resigned; Dolores recently appointed)
- f. Chapter 10 re-write – Rose and Rachel to discuss
- g. Policies/Procedures manual proofreading; Carolyn
- h. Corinne and Jessica – promotion of the Emerging Athletes Program

Written Reports:

ODS Video Librarian Report

January 2013

Submitted by Francy Haupt

In 2012 the ODS Video Library was used about the same as in 2011. Fifteen checkout requests were placed for a total of 63 videos compared to 17 requests for 47 videos in 2011. I still feel that we could do a better job of publicizing the library to our members. I am working on different email blasts that can be sent out explaining what the library is all about. The library grew substantially this year due to the generosity of Shelley Moore and Linda Martin. Both donated a wide variety of VHS tapes for our members use. We were also able to sell a variety of books, that had been donated to the library, at the 2012 ODS Annual Awards Banquet. The library made an additional \$215 that will help add additional videos to the library. So many wanted videos.....So little budget.....!

The Kyra Kyrklund and Leslie Webb video series were both updated to DVD this past year. I still need to replace the first volume of Kyra's series in DVD. I will have to order it from England as no one in the US carries that video for some reason. I was not able to find the Arthur Kottas series in DVD in the US this past year but I will keep trying.

I would welcome any ideas of how to continue to promote the library to the membership as I feel that it is a valuable ODS Member Benefit.

Respectfully submitted,
Francy

State of Jefferson Chapter Report 2012

2012 was marked by two special new events for our chapter. We hosted an adult amateur camp and also a recognized dressage show.

First, with help from the Connie J Keith Adult Amateur Camp Grant, we were able to host our first camp last year in July. The camp was held at Destination's End in Talent, OR, featuring clinicians Jeremy Steinberg and Shauntel Bryant. Twelve riders participated in a Thursday thru Sunday format with 4 private lessons and 2 semiprivates for each horse/rider team. The riding and training stretched everyone to the 'max' - but in that good ("I need to do this more often") kind of way. Besides riding and sweating, riders and clinicians spent evenings eating and sharing. One special evening Roy Garvin hosted everyone at his winery, Cliff Creek.

Secondly, it had been several years since we hosted a recognized show feeling that the financial down-turn of the area wouldn't make it feasible. Last October 13-14 marked the resurrection of "Dressage in the State of Jefferson." It took a concentrated effort by many members to get it off the ground, but the show turned out to be a real success. We scaled back from the 2-one day/2 ring/2 judge shows we held in the past to a single-2 day/1 ring/1 judge show. Entries were slow coming in but by show time we had a full schedule. The weather is great in Southern Oregon in October and we liked the idea of getting in the first qualifying score of the new year right after the championships and before winter socks in. Deeming the show a success, we have put it in the Omnibus for 2013 and are looking forward to an even bigger and better show.

Our chapter took over responsibility for the Spring Fling League Show previously hosted by the Siskiyou Chapter when they disbanded. Even with the switch of leadership and workers, the show was successful and is scheduled again for 2013. We did not hold the Aloha or the Great Pumpkin League Shows due to lack of entries in the Aloha and conflict with the recognized show for the Great Pumpkin.

Jutta Schott continued as a SOJ sponsored clinician teaching 4 clinics in our area throughout 2012. She has been coming from Southern California for clinics for many years and continued to school riders in good solid German-style dressage. She is a “staple” in our dressage community.

One of our members, trainer Sonja Biada, was able to take several of her students to the Region 6 Youth Camp at DevonWood in August. Their enthusiasm has encouraged our chapter to begin a formal “Youth Outreach Program” in 2013.

Several members and trainers in our chapter were able to attend the USDF Adult Clinic, as auditors, featuring Lilo Fore at DevonWood in November. Lilo was such a wealth of information and such an effective communicator everyone took away something useful to be sure. They also attended the ODS Banquet where Lilo was the keynote speaker.

Our 2013 officers were elected in November and are as follows:

Elaine Thomas - president

Michelle Woollard - vice-president

Michele Matzen - secretary

Sherry Walker - treasurer

Ellen Ahern, Rachel Merusi and Ed Miller - members at large

In 2013 we are hoping to revise our website (which we have abandoned at this point), possibly start a FB page, design a new logo for our chapter and focus on engaging the youth riders in our area. We plan to continue with the Spring Fling League Show and Dressage in the State of Jefferson recognized show, host the Adult Amateur Camp, and Jutta Schott clinics.