

Oregon Dressage Society

2018 Show Approval Application

Due at least 6 weeks before competition. If Competition is within 6 weeks, please call the ODS Office at (503) 681-2337 before you submit application. We are often able to accommodate your rush request.

Competition Details:

New Competition Renewing Competition

Name of Competition: _____

Name of Sponsor of Show (ie. Organization or Chapter): _____

Type of Show:

- ODS League Show (green)
- ODS/USEF/USDF Show – License Number: _____ Level: _____ (yellow)
- Dressage Sport Horse Breeders Show – License Number: _____ Level: _____ (lavender)

Dates & Officials:

2018 Dates of Competition: _____ Opening Date: _____ Closing Date: _____

Name & Rating of 2017 Officials (Judge(s) and/or TD): _____

2019 Dates of Competition: _____ Opening Date: _____ Closing Date: _____

Name & Rating of 2018 Officials (Judge(s) and/or TD): _____

2020 Dates of Competition: _____ Opening Date: _____ Closing Date: _____

Name & Rating of 2019 Officials (Judge(s) and/or TD): _____

Location:

Facility Name: _____

Facility Address: _____

Facility City, State, Zip: _____

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Other Approvals:

- CDS
- IDEA
- Qualifier for: _____
- Other: _____

Contacts:

Primary Contact for this show

- Show Manager
- Show Secretary
- Other: _____

Name of Show Manager: _____

Name of Show Secretary: _____

ODS Member Number: _____ *required

ODS Member Number: _____ *required

- ODS Member; contact info in membership file with ODS with no changes (not necessary to fill out contact info on form)
- Contact info in membership file with ODS needs to be updated; see below

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Daytime Phone: _____

Daytime Phone: _____

Evening Phone: _____

Evening Phone: _____

E-Mail: _____

E-Mail: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Insurance:

- ❖ **ODS Sponsored** (includes ODS Committees and ODS Chapters)—must fill out separate insurance application.
- ❖ **Non ODS Sponsored**—It is required that all shows provide a copy of your certificate of liability insurance, naming **The Oregon Dressage Society, Inc., its Agents, Officers and Directors** as additional insured, at least 6 weeks prior to first date of show.

Prize List/Entry Form:

- ❖ Plan ahead: prize list/entry form must be on file with the ODS Office at least 6 weeks prior to opening date
- ❖ Licensed competitions: please follow USEF/USDF guidance for prize lists. Prize lists/entry forms will be reviewed by the ODS Competition Committee Chair.
- ❖ League competitions: review the ODS Show Standards / Green General Rules. A volunteer is able to help you compile general rules / other required documents. Please connect with Sarah Diebert at sjdiebert@comcast.net or (360) 574-3733.
- ❖ All prize lists must be updated to contain the ODS show approval number & current year ODS Membership Form
- ❖ Prize lists must state where official document will be obtained – i.e. if the official document is to be obtained from the ODS website, then we will upload it to our site. If the official document is to be obtained from another website, then we will link it to our site.
- ❖ Licensed prize lists must contain the ODS Championships Qualification Slick; League prize lists must contain the ODS League Finals Qualification Slick
- ❖ **All entry forms must have a space for the ODS Member Number and League Shows must also have a space for the ODS Participation Fee. It is greatly appreciated that your entry form accommodate ODS Education Fund Contributions and that your show help facilitate these contributions.**

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Fees: Make checks payable to Oregon Dressage Society

ODS Annual Show Approval Fee - \$60.00 per year per show	_____ years @ \$60/yr =	\$ _____
Application Office Processing Fee - \$10.00 per year per show	_____ years @ \$10/yr =	\$ _____
Rush Fee (if application is accepted, and event is within 4 weeks)	\$20.00	\$ _____
Rush Fee (if application is accepted, and event is within 2 weeks)	\$40.00	\$ _____
Total Check Payment Enclosed	\$ _____	or charge my card

Credit Card:

Understand that ODS is doing our best to keep administrative costs down in order to focus out spending on programs that matter to our members. If you pay for your show's fees by credit card, it costs us approximately 4%.

_____ - _____ - _____ - _____ Exp: _____/_____

Security Code: _____ Name on the card: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____

Email address: _____

Signature authorizing charging credit card: _____

Date: _____

Show Standards Agreement:

Applicant has read the ODS Show Approval Standards (published in ODS Policies/Procedures) and understands the rules and conditions of ODS Show Approval. Electronic signature or written signature accepted.

X _____ Date: _____

Send to: Oregon Dressage Society • PO Box 959 • Hillsboro, OR 97123-0959
E-mail to office@oregondressage.com

Office Use Only:

Amount Pd _____ Dates: Received _____ Added to website _____ Insurance information received _____ Prize List received _____
Approval mailed to Organizer _____ Results Received _____ Sent to Awards Chair _____ Awards Fees Received _____ Database _____