

**Oregon Dressage Society**  
**Quarterly Face-to-Face Board of Directors Meeting**  
**Agenda**

August 16, 2015 • 10:00 AM

Board Room • Hayden’s Lakefront Grill • Tualatin, OR

**Present (6 for quorum based on directors in office prior to meeting):**

Sharon Knowlton – *North Regional Representative, member Adult Programs Committee*

Biagina Lazaroni – *Secretary*

Gaye McCabe – *President, Director at Large, Youth Committee Chair*

Chris Main – *Treasurer and ODS Finance Committee Chair*

Dolores Morgan – *North Regional Representative, DSHB Committee Chair*

Jessica Rattner – *Director at Large*

*Non-voting:*

Francy Haupt – *Non-Board Member, Adult Programs Committee Chair*

Karina Molatore – *Non-Board Member, Para-Equestrian Ad-Hoc Committee Chair*

Jorine Rietman – *Non-Board Member, ODS Assistant Treasurer*

Corinne Stonier – *Non-Board Member, Executive Director*

Joyce Stride – *Non-Board Member, Special Awards Chair & 4-H Liaison*

**RSVP’ed Regrets:**

Anna Bigwood – *Director at Large*

Lisa Koch – *Director at Large*

Sharm Daggett – *East Regional Representative*

Rose Newman – *President, Director at Large, ODS Competitions Committee Chair*

Audrey Staton – *Central Regional Representative*

Elaine Thomas – *South Regional Representative*

Ed Miller – *Non-Board Member, Awards Program Committee Chair*

.....

Gaye called the meeting to order at 10:07am.

Introductions—people went around the room introducing themselves.

Announcements—Jessica Rattner gave a detailed accounting of the current health issue occurring at DevonWood. Plans are still on to hold the Championships at DevonWood. DevonWood is partaking in a UC Davis study of the Corona Virus so all horses are undergoing daily monitoring and DevonWood is under the strictest of bio-security regimens. All show stalls have been disinfected “(odaban”); all paths have been

disinfected and arenas. Jessica asked to direct anyone with questions about corona and how it could impact the ODS Championships to contact her directly. If it is not possible to hold Championships at DevonWood, Jennifer Milburn is researching the possibility of holding them at an alternative venue such as at Lake Oswego Hunt Club.

*Approval of previous meeting's minutes:*

***Dolores moved to approve the minutes from the May 17<sup>th</sup> meeting. Jessica seconded. All approved. Motion passed.***

***Dolores moved to approve the minutes from the July 9<sup>th</sup> meeting.*** Gaye wanted to point out some grammatical corrections. Can they be corrected later and then brought back? Consensus is that yes, if desired. ***Chris seconded. All approved. Motion passed***

*Correspondence:* Corinne passed around a thank you note from The Dressage Foundation for our support of the Century Club.

Corinne verbally discussed a request made to help with fundraising efforts on behalf of riders who are ODS members traveling to National Competitions this summer sent to ODS by Alyssa Pitts. Corinne stated that in the past, the ODS Board of Directors has been supportive of these efforts however restricted by policy and our bylaws, thus, in the past, it has been permitted by the ODS board on a case by case basis only to use the ODS News Page – which feeds our social media- to publish announcements of fundraising efforts for ODS members who are fundraising in order to pay for national competitions. The known riders who are fundraising are Emily Park and Alyssa Pitts; Jennifer Verharen was also headed to the USEF National Young and Developing Horse Championships, but it was not known at the meeting whether or not she was fundraising for it.

***Jessica moved to approve permission to post information on fundraising on these riders behalf. Sharon seconded. All approved. Motion passed***

*Adoption of Agenda:* Gaye noted that there were some changes to be made to the agenda.

1. Corinne – add Ed's policy recommendation
2. Francy asked for moving her report up to front of agenda after exec dir report.
3. Joyce has a one-liner for special awards – she will go under awards report – item #11

***Chris moved to adopt the amended agenda. Sharon seconded. All approved. Motion passed.***

*Office Report:*

*Insurance* - Corinne reported on the USEF Task Force on Insurance which is looking into USEF provided liability insurance for all USEF Licensed Shows (i.e. ODS would not insure those shows, the cost of show license would be increased to include liability insurance coverage). Questions and discussion included concern of costs and wondering how it could impact our current policy and rates. Corinne has alerted our insurance company (Blue Bridle). Consensus is that Corinne will continue to monitor and report to the board as information becomes available.

*Membership:* Corinne reported that we are slightly down in numbers over last year with 1059 members vs. last year's final figure of 1081. Because we are so close to the end of the year, it is unlikely we will achieve many more memberships.

2015 Membership application/renewal forms are now fully functional on line and memberships are already coming in for 2015. Any applications/renewals made after September 1<sup>st</sup> will automatically be applied to 2015 unless otherwise requested. Gaye asked if it would be possible to high-light the "New Member" and "Renewing Member" parts of the on-line application to make it easier to distinguish between the two. Corinne agreed to look into that.

*Marketing Decals:* The new ODS decals are ordered and on the way. A letter is being drafted to go with the decals and reminding members about publication fee changes. Corinne passed around a draft of the decal as provided by the printing company. Dolores requested discussion about the top hat on the rider pictured on the ODS Logo/Decal. Her concern was that it was sending the wrong (safety) message. Corinne stated that she will add it to her list to address in the future.

*ODS Publications:* It is hoped that the new tests will be provided to ODS by October. Janet Foy has requested that the audience at the Fall Symposium have the new tests in hand and Corinne is hopeful that we might try to get 2015 Testbooks put together by then.

A correction to the roster profit/loss and total publication cost profit/loss per last meeting's report needs to be noted as Corinne forgot to include the ad commission cost in the total cost.

*ODS Championships:* Corinne reminded the board that we still need sponsorships and vendors for the Championship show.

*ODS Fall Festival:* Contract was amended, emailed to board members, after consensus was reached, Corinne signed it and returned to DevonWood along with deposit for event.

*Demo Riders:* Applications for the Fall Symposium demo riders are now open. There will be approximately 2 riders per 45 minute session and either 7 or 8 sessions per day, totaling 14 horses per day. There is possibility of having some riders on only one day, however most will ride both. Sharon asked if she and Francie are choosing only the Adult applicants. Corinne said 'yes'; Para-equestrian are being chosen by Para-equestrian committee and youth applicants are being chosen by youth committee and so forth. Dolores expressed

concern about overlap in demo rider selection. Corinne assured us there would be conference calls between all selection coordinators. Ed Miller and Lisa Koch are in charge of transparency in demo rider selection and overall selections. Liz Lawson-Weber will be taking care of demo riders once they arrive at DevonWood.

Francy expressed concern that the Fall Festival Symposium would conflict in program with the clinic she is planning later in the winter. Corinne assured she would speak to Janet and Debbie and that there is need for both events.

Corinne is trying to recruit volunteers for the weekend to help spread the workload. She reminded that this is a fundraiser to help with the ODS General Fund and not something she wants to do; hopeful that next Fall Festival will have a different coordinator. Marla Santino has agreed to take on the job of Volunteer Coordinator. We also need a Silent Auction coordinator. Biagina said for Corinne to contact her with details of the job.

Corinne reported that so far we have \$1150 in pledged donations from chapters for the Fall Festival's Saturday night reception thus far; goal is \$2500.

*Chapter support:* At this year's retreat, it was suggested that we have conference calls with chapter leaders on topics such as how to use the ODS website, information about insurance, record keeping, etc. Corinne asked if Region Reps could find out if chapter officers are willing to participate? Consensus by reps was that Corinne should survey chapter leaders herself.

*Policy and Procedure Manual Changes:*

Ed Miller would like to be kept more 'in the loop'. Para-Equestrian verbiage has not yet been added. And Special Awards verbiage will be updated with a recent change in a sponsor. There are still 3 chapters in the Manual – 8, 9 and 10, having to do with Chapters, Youth and 4-H which either do not appear or still in draft form. Gaye suggested perhaps getting these chapters updated or removed would be a good topic for the 2015 retreat discussion (pre-retreat topic?)

Ed proposed a policy change:

#### Current Policy

##### Section VI. ODS Owned Show Cancellation Policy

In the event that an ODS owned show must be cancelled for reasons related to loss of facility, weather, or other natural causes, the amount of the loss ODS will sustain is divided by the number of entries. The dollar amount will be deducted from the refunds for each entry. (est. Aug 2007)

#### Proposed revised policy

##### Section VI. ODS ~~Owned Shows~~sponsored/hosted event Cancellation Policy

In the event that an ODS ~~sponsored/hosted event owned show~~ must be cancelled for reasons related to loss of facility, weather, [equine disease outbreak](#), or other natural causes, the amount of the loss ODS will sustain is divided by the number of entries. The dollar amount will be deducted from the refunds for each entry ~~or participant~~. [This policy may be superseded by a written refund policy for a specific event provided that policy is understood and agreed to by participants in the event. An event includes shows, clinics, banquets, symposia or similar activities. \(est. Aug 2007, revised Aug 2014\)](#)

The board had a discussion regarding the word “agreed”

***Biagina moved to table the discussion of this policy change. Jessica seconded. All agreed. Motion to table until revision passed.***

Corinne will contact Ed about this matter.

*Francy Haupt – Adult Programs Committee:* Committee is planning a clinic for introducing the new tests. Possible dates are January 17-18 or February 14-15. Clinician will be Mike Osinski. Francy proposed a Saturday half day lecture, other half day will be private lessons between Mike and riders. Then Sunday will be half hour lessons per tests – 5 levels, 3 tests per level, 7.5 hours of riding, non Intro, non FEI. Francy brought up a past note that the board discussed adding the rider's tests; it was discussed again. Francy is looking at Clark County Fairgrounds, Lynn County Fairgrounds or Oregon Horse Center as possible locations.

*Francy Haupt – Connie Keith Fund:* Francy feels there are still a lot of inconsistencies in how the Connie Keith fund is being advertised and the current application process. She isn't sure what to do with the suggestions she receives or the denied applications. Gaye offered that Francy make suggestions for improvements to officers who will in turn make a proposal to the board.

*Chris Main – Financial Report:*

Incomplete 990 and CT-12 were filed after two requested extensions with the IRS because one chapter did not turn in any financial information. The IRS has fined ODS claiming one extension was not received but Chris feels our CPA will be successful in appealing that decision. For the current year's tax reporting (2013-2014), Jorine will be assisting in getting the necessary financial information from each chapter. Need to get reports in much sooner so that ODS can meet our CPA's schedule or ODS will have to pay more to CPA (he currently volunteers and ODS only pays for his staff support).

Gaye suggested that the Finance Committee form a policy addressing consequences for chapters that don't turn in their financial information in a timely manner.

Chris proposed a meeting for the Finance Committee in the week following the Championships.

Chris reported that Corinne has the Winnie Heiney Duncan Scholarship Fund moved to its own separate bank account per instructions from a recent meeting.

Chris reports that Jorine and Corinne have been working to update QuickBooks and that there are no big financial changes since last meeting (see attached financial reports). Chris reported that total income is up \$11,000 over the budgeted income for 2014 which is balanced out by the \$16,000 in expenses. Dolores suggested that we should be "very clear" that this is only the 'office' budget as opposed to a financial report of the overall organization (all committees, chapters, office in one report).

Chris has no 2014-15 budget prepared at this time; it will be deferred to the next meeting.

*Governance:* Corinne talked about the final ODS representative names for ODS "Delegates" and "Proxies" for the USDF Convention in December 2014 – they are as follows:

- Delegate: Anna Bigwood (designated proxy at USDF Convention is Gaye McCabe)
- Delegate: Lisa Koch (designated proxy at USDF Convention is Jessica Rattner)
- Delegate: Biagina Lazaroni
- Delegate: Audrey Staton
- *Alternate Delegate: Rose Newman (if ODS numbers reach the position where ODS receives a 5<sup>th</sup> delegate position)*

*ODS Awards Committee:* Ed Miller sent a form for the 2014 Licensed Show Awards to be reviewed by the board. Chris projected the form; nobody in the room saw any issues with the form; consensus in the room is to go with the form provided.

*Joyce Stride – Awards Committee:* No nominations have been made for the News Letter award and no new nominations for Volunteer of the Year.

*Dolores - Sport Horse Committee:* Dolores reported to the board about a request she had received from a futurity entreat for a refund due to OCD surgery. As the policy is for no refunds, the board agreed that there should be no refund made in the case.

*ODS Nominations Committee:* As Lisa is running adult camp this weekend, Corinne is reporting from her text and emails. There are currently 2 nominees for Director at Large, 1 person running for South Reg. Rep. and 1 opening for North Reg.Rep.

*Old Business:*

USDF Instructor Program: Audrey is helping Lisa research instructor program budgets. They are setting up a survey of instructors. They have received a possible offer to have a facility in Hillsboro donated in which to run a program.

*New Business: nothing on agenda.*

At this point Gaye opened up to any other or new business. Dolores brought up concern that she has still never seen a list of all of the chapters' financial information. Discussion about ODS having many different accounts.. Gaye said chapter financial information was available at the last retreat, referencing the consolidated financial report. Corinne brought up the difficulty of getting signers changed on various accounts and that Dolores is correct that ODS does not have a master list of accounts, signers. Dolores wants a consultation with someone who is a professional in the tax exempt organization financials to recommend what we should be doing – i.e. best practice.

Gaye called the meeting to a close at 12:11pm. Jessica moved we close the meeting. Chris seconded. All approved. Meeting adjourned.

#### **To Do List:**

Corinne will look into highlighting differences on membership webpage per Gaye's suggestion

Corinne will look into addressing concern that ODS Logo rider features top hat vs. helmet

Corinne will find out what type of support chapter leaders need from ODS Office to help with conference call series and whether or not chapter leaders would participate.

Corinne will talk to Ed about the word "agreed" in the policy and ask him to resubmit for September or October.

Corinne to connect with Rose on tabled awards information as Ed needs the information ASAP.

Corinne will move review of ODS League Championship Show to the January meeting agenda so that it falls after new awards programs happened and time for surveying members for satisfaction (per May board meeting minutes)

Francy will provide clinic proposal and budget for 2015 test clinic on the September Conference Call. Gaye

Francy will make suggestions for improvements to the verbiage (Policy Manual) relating to Connie J Keith to officers who will in turn make a proposal to the board.

Finance Committee form a policy addressing consequences for chapters that don't turn in their financial information in a timely manner.

Finance Committee meeting will be after ODS Championships.

Finance Committee will provide Board with 2014-15 proposed budget at September meeting.

Jorine will follow up with CPA and then contact Chapters regarding 2013-14 chapter reports.

## Agenda items held over for next meeting

Scheduled Board Meeting via Conference Call • September 10, 2014 • 6:30 – 7:30

- 1) ODS/Linda S. Acheson Education Fund
  - a. Discoveries (past meeting minutes binders)
  - b. Current fund balance
  - c. Per retreat assignment: Jessica's research / recommendations towards
    - i. When we can implement the use of the fund if using document found in meeting minutes
    - ii. Will it need a committee or grant advisors? Will ODS want to appoint a "state volunteer" to be the contact for Education Fund and someone who "knows everything about it" and wants to be actively communicated? If so, job description?
    - iii. Future fundraising support
  - d. "The Big Announcement" - Annual Meeting and/or Anniversary / Awards Celebration – announcement (who, what, how to do it)
- 2) Follow up on ODS Adult Programs Committee – *Francy Haupt, Committee Chair*
  - a. Intro to the Test Clinic – very basic details, more information coming in September
  - b. Connie J Keith (probably already on one of the meeting agendas for November, but need to finalize information for sending to chapters)
- 3) Follow up from meeting minutes published at ODS Retreat in regards to ODS Competitions Committee Educational Calendar – *Rose Newman, Committee Chair*
  - a. Planning classroom education – Volunteering – 2014; Show Biz – 2015. Discussion on finding shows willing to mentor, encourage volunteer to find someone to mentor, Jessica volunteered to help with gate keeping. Working on a scribe training. Discussion about a Fox Village intro program.
- 4) Follow up from Financial Review Committee & Budget

Please mark your calendars for the next meetings:

October 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30

October 29 • Tentative Board Meeting via Conference Call; replaces traditional face to face meeting which would have been held on Saturday, November 1st • 6:30 – 7:30

November 12 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30

December 10 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30

January 14 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30

Jan 31 & Feb 1 • ODS Annual Officers and Board Retreat • Silver Falls Conference Center • Details TBA



# Oregon Dressage Society

## Quarterly Face-to-Face Board of Directors Meeting

### Agenda

August 16, 2015 • 10:00 AM – 2:00 PM

Board Room • Hayden's Lakefront Grill • Tualatin, OR

1. **Call to order** – *Gaye McCabe, President Elect*
2. **Introductions**
3. **Announcements:**
  - a. To Be Appointed / Newly Appointed Committee Chairs – None at this time
  - b. To Be Appointed State Positions / ODS Officers – None at this time
  - c. Vacancies / “Help Wanted” Committee Chairs, State Positions – to be reviewed and presented in future meeting
  - d. Health Concerns / Statuses – EHV & Corona
4. **Approval of July Board Meeting (Conference Call) Meeting Minutes** - *Note: prior to meeting, please review them here: <http://www.oregondressage.com/minutes.html>*
5. **Changes to / Adoption of Agenda**
6. **Correspondence**
7. **Executive Director Report** – *Corinne Stonier*
  - a. **Ongoing projects:**
    - i. **Keeping ODS Policy and Procedure Manual/Website and ODS Publications Reconciled**
  - b. **Fundraising / Funds**
  - c. **Membership:**
  - d. **Fall Festival Updates** – *Corinne Stonier*
8. **ODS Financial Report** – *Christopher Main, ODS Treasurer and ODS Finance Committee Chair*
  - a. *2012-2013 IRS 990 & OR CT-12 (Tax Documents): See attachment to this agenda.*
    - i. Points to note:
      1. Complicated report to prepare due to all of the dependencies on volunteers
      2. Incomplete/Tardy/Missing Committee & Chapter information
      3. CPA / IRS Filing / Extensions & Fine
      4. Chapter/Committee communication (Jorine)
    - b. *Current Financial Reports: See attachments to this agenda.* Christopher, Corinne and Jorine will be available to answer questions.
    - c. *Status on the 2014-15 Budget:* The ODS Fiscal Year is September 1 – August 31 and the ODS Policy Manual states that the ODS Finance Committee is responsible for putting a proposed budget in front of the ODS Board during this meeting. However, due to extraordinary events of the past few weeks (and my own situation) as well as the fact the we are still waiting for input from two key programs, I propose that the budget presentation be delayed for a month from this meeting and the committee will arrange to meet after this weekend's board meeting.
      - i. Points to note:
        1. Still waiting for budgetary input from two programs

2. 2014 ODS Championships is currently uncertain
  3. 2014 Fall Festival budget is unchanged
  4. The budget tools have been enabled in QuickBooks to ease the process (thanks Jorine!)
  - d. To do list from last meeting minutes (carried over to next meeting – see bottom of agenda)
- 9. Governance:**
- a. From last meeting – ODS “Representatives for the USDF Convention”
- 10. ODS Adult Programs Committee – Francy Haupt, Committee Chair**
- a. Intro to the Test Clinic – very basic details, more information coming in September
  - b. Connie J Keith Clinic Requirements / Applications and Changes – recommendations for Policy and Procedure Manual
- 11. ODS Awards Committee – Ed Miller, Committee Chair**
- 12. ODS Dressage Sport Horse Committee – Dolores Morgan, Committee Chair**
- 13. ODS Dressage Nominations Committee – Lisa Koch, Committee Chair**
- 14. Old Business:**
- a. **USDF Instructor Program** – Lisa Koch & Audrey Staton
- 15. New Business:**
- None for this meeting*

### Agenda items held over for next meeting

Scheduled Board Meeting via Conference Call • September 10, 2014 • 6:30 – 7:30

- 5) ODS/Linda S. Acheson Education Fund
  - a. Discoveries (past meeting minutes binders)
  - b. Current fund balance
  - c. Per retreat assignment: Jessica’s research / recommendations towards
    - i. When we can implement the use of the fund if using document found in meeting minutes
    - ii. Will it need a committee or grant advisors? Will ODS want to appoint a “state volunteer” to be the contact for Education Fund and someone who “knows everything about it” and wants to be actively communicated? If so, job description?
    - iii. Future fundraising support
  - d. “The Big Announcement” - Annual Meeting and/or Anniversary / Awards Celebration – announcement (who, what, how to do it)
- 6) Follow up on ODS Adult Programs Committee – Francy Haupt, Committee Chair
  - a. Intro to the Test Clinic – very basic details, more information coming in September
  - b. Connie J Keith (probably already on one of the meeting agendas for November, but need to finalize information for sending to chapters)
- 7) Follow up from meeting minutes published at ODS Retreat in regards to ODS Competitions Committee Educational Calendar – Rose Newman, Committee Chair
  - a. Planning classroom education – Volunteering – 2014; Show Biz – 2015. Discussion on finding shows willing to mentor, encourage volunteer to find someone to mentor, Jessica volunteered

to help with gate keeping. Working on a scribe training. Discussion about a Fox Village intro program.

Please mark your calendars for the next meetings:

October 8 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30  
October 29 • Tentative Board Meeting via Conference Call; replaces traditional face to face meeting which would have been held on Saturday, November 1st • 6:30 – 7:30  
November 12 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30  
December 10 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30  
January 14 • Scheduled Board Meeting via Conference Call • 6:30 – 7:30  
Jan 31 & Feb 1 • ODS Annual Officers and Board Retreat • Silver Falls Conference Center • Details TBA

12:27 PM  
 08/15/14  
 Cash Basis

Oregon Dressage Society  
 Profit & Loss Budget vs. Actual  
 September 1, 2013 through August 15, 2014

	Sep 1, '13 - Aug 15, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
3010 · Membership Dues	80,387.06	76,650.00	3,737.06
3020 · Contribution Income Unrestrict	1,203.94	100.00	1,103.94
3025 · Education Fund Contribution	2,082.64	0.00	2,082.64
3030 · WHD Fund Scholarship Contributi	10.00	0.00	10.00
3110 · Advertising - Omnibus	1,525.00	2,000.00	-475.00
3115 · Advertising - Roster	705.00	850.00	-145.00
3120 · Omnibus Show Listings	2,470.00	3,000.00	-530.00
3210 · Show Approvals	4,500.00	2,875.00	1,625.00
3215 · Futurity Nomination & Purse	710.00	250.00	460.00
3225 · Office processing fees			
3227 · Rush Fee	170.00	0.00	170.00
3225 · Office processing fees - Other	1,350.00	1,341.67	8.33
Total 3225 · Office processing fees	1,520.00	1,341.67	178.33
3230 · Award Program Fees			
3235 · Special Awards Sponsorships	647.00	500.00	147.00
3230 · Award Program Fees - Other	3,166.00	7,666.67	-4,500.67
Total 3230 · Award Program Fees	3,813.00	8,166.67	-4,353.67
3520 · Championship Show/Futurity, net	11,390.36	10,000.00	1,390.36
3530 · Banquet Income	0.00	16,000.00	-16,000.00
3540 · Silent Auction Income	3,078.50	10,000.00	-6,921.50
3560 · Special Event Income	16,964.25	250.00	16,714.25
3570 · Fall Festival Income	7,519.50	0.00	7,519.50
3610 · Board Meeting Related Income	2,559.50	3,000.00	-440.50
3620 · Publications Sales	280.00	239.50	40.50
3625 · ODS Video Library Income	380.00	0.00	380.00
3630 · Merchandise Sales	9,398.89	5,000.00	4,398.89
3631 · Adult Programs Income	22,137.05	1,400.00	20,737.05
3632 · ParaEquestrian Committee Income	36.00	0.00	36.00
Total Income	172,670.69	141,122.84	31,547.85

12:27 PM  
 08/15/14  
 Cash Basis

Oregon Dressage Society  
 Profit & Loss Budget vs. Actual  
 September 1, 2013 through August 15, 2014

	Sep 1, '13 - Aug 15, 14	Budget	\$ Over Budget
Cost of Goods Sold			
4010 · Affiliate Dues	20,855.00	20,125.00	730.00
4020 · Flying Changes Subscriptions	9,352.56	11,068.75	-1,716.19
4110 · Omnibus Production			
4115 · Printing & Binding	1,945.10	0.00	1,945.10
4118 · Mailing	195.11	0.00	195.11
4110 · Omnibus Production - Other	0.00	3,200.00	-3,200.00
Total 4110 · Omnibus Production	2,140.21	3,200.00	-1,059.79
4120 · Roster Production	1,742.34	1,700.00	42.34
4130 · Test Booklet Production	1,817.27	2,000.00	-182.73
4230 · Awards Program			
4235 · Special Awards	439.08	0.00	439.08
4230 · Awards Program - Other	6,011.86	7,500.00	-1,488.14
Total 4230 · Awards Program	6,450.94	7,500.00	-1,049.06
4610 · Merchandise purchsd for resale	8,771.88	5,000.00	3,771.88
4630 · Adult Programs Committee Expens	20,067.64	0.00	20,067.64
Total COGS	71,197.84	50,593.75	20,604.09
Gross Profit	101,472.85	90,529.09	10,943.76
Expense			
3220 · Show & Event Insurance	2,789.00	1,500.00	1,289.00
4220 · Insurance - D&O	1,139.25	2,000.00	-860.75
4625 · ODS Library Expenses	886.30	249.17	637.13
5010 · Salaries & Wages	31,762.50	34,500.00	-2,737.50
5012 · Omnibus labor	2,000.00	0.00	2,000.00
5013 · Other bonus	1,653.50	5,750.00	-4,096.50
5015 · Commissions	2,104.50	0.00	2,104.50
5110 · Payroll taxes	3,749.95	4,312.50	-562.55
5111 · Payroll Expenses - ORWBF	21.78	95.84	-74.06
5112 · Workers Comp Insurance	154.74	0.00	154.74
5115 · Payroll fees	752.50	862.50	-110.00
5200 · Education & Training	0.00	239.59	-239.59
5215 · Futurity Pay-Outs	455.00	250.00	205.00

12:27 PM

08/15/14

Cash Basis

Oregon Dressage Society  
Profit & Loss Budget vs. Actual  
September 1, 2013 through August 15, 2014

	Sep 1, '13 - Aug 15, 14	Budget	\$ Over Budget
5570 · Fall Festival Expense	11,835.98	0.00	11,835.98
6200 · USDF Convention & Meetings Fees	1,550.00	1,500.00	50.00
6210 · USDF Convention/Meetings-Other	2,761.45	2,500.00	261.45
6510 · Airfare & Other Travel	617.44	1,000.00	-382.56
6515 · Lodging	1,230.53	800.00	430.53
6520 · Meals & Entertainment	266.54	700.00	-433.46
6525 · Mileage Reimbursement	1,332.28	1,916.66	-584.38
7005 · Office Rent			
7006 · Mailbox Rent	278.00	0.00	278.00
7007 · Storage Unit Rent	1,134.00	0.00	1,134.00
7005 · Office Rent - Other	1,650.00	3,354.17	-1,704.17
Total 7005 · Office Rent	3,062.00	3,354.17	-292.17
7010 · Facility Maintenance & Repair	0.00	239.59	-239.59
7012 · Telephone, Voice Mail, Internet	3,512.21	3,833.34	-321.13
7015 · Postage, Fedex, UPS	1,141.79	2,400.00	-1,258.21
7020 · Other Printing	1,709.69	1,437.50	272.19
7130 · Public Relations - all	3,730.45	3,833.34	-102.89
7150 · Special Projects	19,574.89	0.00	19,574.89
7210 · Software/Small Equip purchased	831.79	479.17	352.62
7300 · Dues, Books, Subscriptions	764.01	958.34	-194.33
7350 · General Office Supplies	1,307.60	1,040.00	267.60
7610 · Bank Charges	0.00	95.84	-95.84
7620 · Merchant Banking Fees	3,344.01	2,683.34	660.67
8120 · Local Licenses & Taxes	215.00	100.00	115.00
8520 · Accounting Fees	500.00	250.00	250.00
8530 · Other Professional Services	150.00	0.00	150.00
8600 · Board Meetings			
8610 · Retreat Expenses	2,379.52	3,455.00	-1,075.48
8600 · Board Meetings - Other	563.93	0.00	563.93
Total 8600 · Board Meetings	2,943.45	3,455.00	-511.55
8700 · Committee Business Expenses	48.66	95.84	-47.18

12:27 PM  
08/15/14  
Cash Basis

Oregon Dressage Society  
Profit & Loss Budget vs. Actual  
September 1, 2013 through August 15, 2014

	Sep 1, '13 - Aug 15, 14	Budget	\$ Over Budget
8999 · Miscellaneous	0.00	17.00	-17.00
Total Expense	109,898.79	82,448.73	27,450.06
Net Ordinary Income	-8,425.94	8,080.36	-16,506.30
Other Income/Expense			
Other Income			
9010 · Interest Income	43.41	0.00	43.41
Total Other Income	43.41	0.00	43.41
Other Expense			
9015 · Interest Expense	97.60	0.00	97.60
Total Other Expense	97.60	0.00	97.60
Net Other Income	-54.19	0.00	-54.19
Net Income	-8,480.13	8,080.36	-16,560.49

11:46 AM

08/15/14

Oregon Dressage Society  
Statement of Cash Flows for Board Meeting

September 1, 2013 through August 15, 2014

	<u>Sep 1, '13 - Aug 15, 14</u>
OPERATING ACTIVITIES	
Net Income	-7,882.13
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · Accounts Receivable	-348.00
2100 · Accounts Payable	-250.00
1900 · Office Manager MasterCard	-486.47
Net cash provided by Operating Activities	<u>-8,966.60</u>
Net cash increase for period	-8,966.60
Cash at beginning of period	<u>80,780.23</u>
Cash at end of period	<u><u>71,813.63</u></u>



11:37 AM  
08/15/14  
Cash Basis

Oregon Dressage Society  
Statement of Financial Position  
As of August 15, 2014

	<u>Aug 15, 14</u>	<u>Aug 15, 13</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1000 · General Checking	18,308.02	38,895.06	-20,587.04	-52.9%
1100 · Education Fund Savings Account	50,854.43	42,441.16	8,413.27	19.8%
1125 · W. Heiney Fund Savings Account	2,651.18	217.57	2,433.61	1,118.5%
Total Checking/Savings	<u>71,813.63</u>	<u>81,553.79</u>	<u>-9,740.16</u>	<u>-11.9%</u>
Other Current Assets				
1499 · Undeposited Funds	0.00	25.00	-25.00	-100.0%
Total Other Current Assets	<u>0.00</u>	<u>25.00</u>	<u>-25.00</u>	<u>-100.0%</u>
Total Current Assets	71,813.63	81,578.79	-9,765.16	-12.0%
Fixed Assets				
1500 · Chapter Equipment	17,302.33	32,764.24	-15,461.91	-47.2%
1510 · Office Equipment	2,562.00	7,706.97	-5,144.97	-66.8%
1590 · Accumulated Depreciation	-11,370.00	-35,025.30	23,655.30	67.5%
Total Fixed Assets	<u>8,494.33</u>	<u>5,445.91</u>	<u>3,048.42</u>	<u>56.0%</u>
TOTAL ASSETS	<u><u>80,307.96</u></u>	<u><u>87,024.70</u></u>	<u><u>-6,716.74</u></u>	<u><u>-7.7%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2100 · Accounts Payable	0.00	-90.00	90.00	100.0%
Total Accounts Payable	<u>0.00</u>	<u>-90.00</u>	<u>90.00</u>	<u>100.0%</u>

11:37 AM  
08/15/14  
Cash Basis

Oregon Dressage Society  
Statement of Financial Position  
As of August 15, 2014

	<u>Aug 15, 14</u>	<u>Aug 15, 13</u>	<u>\$ Change</u>	<u>% Change</u>
Credit Cards				
1900 · Office Manager MasterCard	0.00	1,081.03	-1,081.03	-100.0%
Total Credit Cards	0.00	1,081.03	-1,081.03	-100.0%
Other Current Liabilities				
2200 · Gift Certificates (Liabilities)	0.00	10.00	-10.00	-100.0%
Total Other Current Liabilities	0.00	10.00	-10.00	-100.0%
Total Current Liabilities	0.00	1,001.03	-1,001.03	-100.0%
Total Liabilities	0.00	1,001.03	-1,001.03	-100.0%
Equity				
2990 · Fund Balance	-1,437.41	3,456.36	-4,893.77	-141.6%
2995 · Current Fund Balance	90,225.50	91,477.02	-1,251.52	-1.4%
Net Income	-8,480.13	-8,909.71	429.58	4.8%
Total Equity	80,307.96	86,023.67	-5,715.71	-6.6%
TOTAL LIABILITIES & EQUITY	<u>80,307.96</u>	<u>87,024.70</u>	<u>-6,716.74</u>	<u>-7.7%</u>