



# Oregon Dressage Society

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## 2014 Annual General Membership Meeting

Saturday November 1, 2014

DevonWood Equestrian Centre ♦ Sherwood, OR

## Meeting Minutes

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1. The meeting was called to order at 12:08 PM.
  - a. Introductions – President Rose Newman introduced the outgoing board.
  - b. Rose asked for a motion to approve last year’s general membership meeting minutes, as reviewed by the ODS Board of Directors and posted online last winter.

***Kimberlee Barker moved that the meeting minutes be approved as posted; Christopher Main seconded. A voice vote was called, all approved, no “nay” or abstentions to record.***

2. Vote for Officers
  - a. Rose announced the newly elected Directors and Regional Representatives (see attached report) and reviewed nominations which came from committee.
    - Gaye McCabe was nominated for President.
    - Ed Miller accepted a nomination from the floor to run as President Elect.
    - Dolores Morgan was nominated for Treasurer.

***Jessica Rattner made a motion to vote for the offices of president, president elect and treasurer as presented. Christopher Main seconded the motion. All officers voted by voice, all approved, no “nay”s or abstentions.***

Because there were no nominees from the Directors elected, Rose Newman appointed Biagina Lazoni to the position of Secretary.

***Jessica Rattner made the motion to accept the appointment, Christopher Main seconded. Voice vote of all in approval.***

3. President's report (presented in writing below) – Rose Newman

We had at 3 outreach events hosted by ODS central office with the help of ODS volunteers. Once again we had a booth in the NW Horse Expo in Albany and selected the riders for the dressage portion of the event. We also had a booth at the WA State Horse Expo in Ridgefield and the Annual National Pony Club Meeting which was held in Portland this year.

Sadly due to health advisory we had to cancel a couple of our popular youth events this year. The Region 6 youth dressage overnight camp hosted by ODS and ODS/Region6 JR/YR team championships. We plan to host them again in 2015. If you are interested in helping with either of these events we are looking for volunteers.

The ODS Open and Championships shows were a big success this year. We had 155 horses which was significantly up from last year. The weather was better than last year too.

Our ODS chapters and members had a busy year hosting multiple shows, ride a test clinics, riding clinics, educational clinics, tack sales and fun days. Check the ODS calendar of events to see what is being offered.

2 Chapters had Adult camps this year - Connie Keith fund is available to help these camps out financially. We are getting close to the end of this fund. Thanks to the trustee of this fund it has lasted longer than anticipated.

The Dressage Foundations Century Club welcomed in 3 new ODS members this year. The Century Club recognizes Dressage riders and horses whose combined age totals 100 years or more. Horse and rider perform a Dressage test of any level, at a Dressage show or event, and are scored by a Dressage judge or professional. The club was formed in 1996 and has 174 members to date. ODS is a financial sponsor of this program.

The 2014 new ODS members are:

- Sally Temple and Baloo
- Joan Smith and Marley
- Jo Ann Cooke and Tong Shan

4. Treasurer's financial report – *see written report attached*

5. Connie J Keith Grant Requests

- i. 2014 Camps Funding Reports – Francy Haupt of the Adult Programs committee presented the committee's recommendation to fund two of

the 2014 Adult Amateur Camp Grants per their paperwork being received and in order. Those camps are Central Oregon Chapter and Twin Rivers Chapter. The third camp which was approved, Lower Puget Sound, did not turn in paperwork to complete their grant, nor did the way that they ended up running their event qualify for the grant.

***The Adult Programs Committee chair, Francy Haupt, on behalf of her committee, made a motion to fund TRC and COC's camp \$1000 each, per the grant. From committee, no second necessary. All board members voted by voice for approval, no "nay" votes nor abstentions.***

ii. 2015 Camp Applications

The Twin Rivers Chapter was the only application presented at the meeting for grant approval.

***The Adult Programs Committee chair, Francy Haupt, on behalf of her committee, made a motion to approve the TRC for the 2015 Connie J Keith Adult Amateur Camp Grant. From committee, no second necessary. All board members voted by voice for approval, no "nay" votes nor abstentions.***

It was mentioned that after this year's payouts and this camp's approval that there won't be much money left in the Grant Fund, and that we may want to look into finding other funding sources for camps in the future.

6. Adjourn Meeting

Having no further requests for discussion, announcement or new business, Rose called for adjournment.

***A motion to adjourn the meeting was made by Francy Haupt. A second by Gaye McCabe. All voted by voice in favor with no "nay" votes nor abstentions. Meeting was adjourned at 12:40 PM.***

*Minutes taken by Corinne Stonier; no roll call taken.*



*Established in 1971, The Oregon Dressage Society, an affiliate of the United States Dressage Federation, exists to educate, promote and inspire its members and the general public through programs, publications and competitions, in a way that enhances the image of Dressage and promotes the welfare of the horse.*

## 2014 ELECTION REPORT

*By Corinne Tindal Stonier, ODS Office  
Saturday, November 1, 2014, for the ODS General Membership Meeting*

For the 2014 ODS Election, the nominating committee consisted of one ODS member – Lisa Koch - who is a director at large and not running for any position this year.

This year's ODS election for Directors at Large and Region Representatives was conducted online. It was administrated by the USDF Information Technology staff and cost ODS \$240.00. There were 928 eligible voters and the quorum of an election per the ODS Policies and Procedures is a simple majority. Out of 928 eligible voters, 32 returned ballots electronically. Out of the 1 ballot which was requested to be mailed hard-copy, 0 ballots were returned by mail. As 100% of ballots cast were done so online, there was no need to put together an election committee as ballots were counted electronically.

The election results:

Director at Large – position which fills last year's vacancy - term will be November 1, 2014 through October 31, 2016: Elaine Thomas, nominated by committee

Director at Large – Term November 1, 2014 through October 31, 2017 – Gaye McCabe, nominated by committee

Director at Large – Term November 1, 2014 through October 31, 2017 – Ed Miller, who was a write-in candidate and accepted the nomination

Regional Representatives who have been elected – term for all is November 1, 2014 through October 31, 2015

North Region– Rose Newman and Dolores Morgan, both nominated by committee

Central Region– Audrey Staton, nominated by committee

South Region– Brett Stallings, nominated by committee

East Region – Sharm Daggett, nominated by committee

For the election of the 2014-15 ODS Officers, whose term begins at the conclusion of this meeting, the following applies:

The only people eligible to vote are the current directors and regional representatives – which is Rose Newman, Gaye McCabe, Lisa Koch, Jessica Rattner, Anna Bigwood, Dolores Morgan, Sharon Knowlton, Audrey Staton, Sharm Daggett, Elaine Thomas, Christopher Main and Biagina Lazaroni. The quorum for this election is a majority vote of those Directors and Regional Representatives present at the general membership meeting.

Nominated for the position of ODS President is Gaye McCabe;

There are no nominations for the position of ODS President Elect from the ODS Board of Directors Meeting, however Ed Miller has indicated that he wishes to be nominated at this meeting.

There are no nominations for the position of Secretary, however if there are no nominations from the floor at the ODS General membership meeting, due to the provision allowing a member to be appointed to the position, Biagina Lazaroni has said that she will accept an appointment for the upcoming year.

Nominated for the position of ODS Treasurer is Dolores Morgan.

The officer's election takes place at the ODS General Membership meeting, and officers begin their term at the commencement of this meeting.

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## Oregon Dressage Society

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**From:** Oregon Dressage Society <office@oregondressage.com>  
**Sent:** Tuesday, September 16, 2014 10:59 AM  
**To:** rose\_newman@yahoo.com; j-g.mccabe@juno.com; 'Biagina Lazaroni'; treasurer@oregondressage.com; 'Dolores Mogan'; wred.rider@frontier.com; 'Audrey Staton'; 'Sharm Daggett'; 'Elaine Thomas'; 'Jessica Rattner'; 'Lisa Koch'; abigwood@comcast.net  
**Cc:** Corinne Stonier  
**Subject:** ODS Board Action Needed: Please vote on 2014-15 ODS Office Budget  
**Attachments:** 2015 ODS Budget - Proposed.pdf  
**Importance:** High

From Treasurer and Chair of the ODS Finance Committee, Christopher Main ([treasurer@oregondressage.com](mailto:treasurer@oregondressage.com))

Attached is the proposed budget for the ODS current account (office account) for the financial year just started.

This does not include financial activity of accounts external to the office, such as the Championship Show, the Adult Programs and so on, except where those programs are designated to be fundraisers for ODS central funds. These include the Championship Show and the Fall Festival. The latter has already had a budget approved by the board and that budget is reflected in this budget.

The budget is largely based on historical data. Where adjustments were made by the committee these have been annotated down the right-hand side.

There is a risk dependency on three items in particular:

- The Championship Show, already taken place and not expected to miss its target based on gross estimates of costs and numbers of participants.
- The Fall Festival event, some effort must be made to ensure that the target attendance is achieved.
- The silent auction. This amount was based on previous data from a well-attended Fall Festival event, so again this clearly depends on attendance.

Approval means that the board accepts that this is a reasonable forecast of financial activity for the coming year, and where targets are set they are achievable.

A friendly reminder – when the we conduct business online, ORS 65 (provisions of running non-profits in our state) dictate that we must have 100% participation of the board members and the voting needs to be carefully tracked and added to our official minutes. **Please be sure to respond to me in the office with a Yes, No or Abstain vote.**

Warmest Regards,  
Corinne Tindal Stonier  
Executive Director  
Oregon Dressage Society, a registered non-profit 501 (c)(3) organization  
[www.oregondressage.com](http://www.oregondressage.com)  
PH: (503) 681-2337 -- CELL: (503)730-8036 -- FAX: (503) 681-3873  
PO Box 959  
Hillsboro, OR 97123-0959

Plan now to attend the 2014 ODS Fall Festival featuring Debbie McDonald and Janet Foy – November 1 & 2, 2014 in Sherwood, OR. Details are published at [www.oregondressage.com/2014-FF.html](http://www.oregondressage.com/2014-FF.html)! Registration for auditors is open only

to the first 300 – additionally, ODS is currently seeking sponsors, vendors and volunteers to help make a top-notch event. *Let me know if you are interested in being a part of this fantastic opportunity!*

All 2014 ODS Memberships will expire 10/31. So that you don't get removed from our publications e-mail lists, be sure to renew your membership by 11/1 using the form in your latest copy of Flying Changes Magazine, by going to our website – [www.oregondressage.com/membership.html](http://www.oregondressage.com/membership.html) and clicking on "Join".

It is mandatory to wear protective headgear at ODS clinics, schooling and league shows and any riding event hosted by our chapters/committees. The only exception is per FEI rules, which apply only at FEI Licensed Shows. From the time horses are admitted to the event grounds, anyone mounted on a horse at any time must wear protective headgear as defined by the USEF Rule DR120 and otherwise in compliance with USEF Rule GR801. Protective headgear is defined as a riding helmet which meets or exceeds ASTM (American Society for Testing and Materials)/SEI (Safety Equipment Institute) standards for equestrian use and carries the SEI tag. The harness must be secured and properly fitted. Any rider violating this rule at any time must immediately be prohibited from further riding until such headgear is properly in place.

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# ODS Financial Report

# ODS Financial Structure

- ODS finances divided into:
  - Operations (the ODS office and core functions)
  - Chapters and other groups
    - Includes Championship Show, Adult Team program, Youth program, Breeders group
- Annual budget created by Finance Committee and approved in August board meeting for ODS Operations only (available online with the minutes)
- Financial year runs from September 1<sup>st</sup> through August 31<sup>st</sup>.
- Treasurer reports to the board quarterly
- Chapters and other groups report at year end
- Combined year-end report is the basis for tax filing with CPA
- Final accounts presented to board and published

# Operations

(provisional numbers)

- Memberships dues are main source of income for ODS operations
  - Gross income of \$80,717 last year
  - USDF dues and Flying changes costs of \$21,023 and \$9,352
- Remaining income pays for ODS office operations
  - Corinne's salary
  - Office running costs
- Other programs
  - ODS Championship Show
    - Last year contribution of \$10,000
  - Fall festival / silent auction
  - Rider Awards program
  - Publications (Omnibus, Membership Roster, Test Booklet)
  - Adult programs (education)
    - Gerd Heuschmann clinic last year
- Apart from Championship, programs must be at least budget-neutral
- Losses at last year's fall event contributed to \$10,500 loss in operations last year

# Chapters and other groups

- Each chapter manages own finances and makes annual report
  - Most ODS shows and clinics are run by chapters
- Other groups run events such as Championship Show, Adult Team show, Junior Team show, High-School program, and so on.
- In FY 2013, gross income was nearly \$357,000, net \$7,857
- Chapters held \$207,000.00 in cash at the end of the year

# Boards' Operating Bank accounts

- ODS office hold three checking accounts and one external fund
  - ODS Checking for operations
  - Linda S Acheson Education fund
  - Winnie Heiney Duncan Youth Scholarship Fund
  - Connie J Keith Adult Amateur Grant Fund
- Current positions (these balances reflect the balances in the office's QuickBooks; ODS operates on a cash basis and the high balance reflects membership income in, however, affiliate dues payment and other membership-related expenses still need to be paid ):

Office Checking	\$57,004.11
Linda S Acheson Education Fund	\$55,485.91
Winnie Heiney Duncan Youth Scholarship Fund	\$2751.51
Connie J Keith Adult Amateur Grant Fund	\$5,852.00



# Oregon Dressage Society

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## **2014 Annual General Membership Meeting**

*Saturday November 1, 2014 ♦ Approximately 12 PM (Lunch Break of Symposium)  
DevonWood Equestrian Centre ♦ Sherwood, OR*

## *Agenda*

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1. Call To Order
  - a. Introductions
  - b. Approval of last year's minutes – available for review at:  
<http://oregondressage.com/minutes.html>
  - c. Announcement of newly elected Directors, Representatives and Officers
2. President's report of projects, accomplishments, board meeting
3. Treasurer's financial report
  - a. Describe ODS Financial Structure
  - b. Report on fiscal year 2013-14
    - i. Overall financial picture
      1. Office
      2. Chapters
      3. Linda S. Acheson Education Fund
      4. Winnie Heiney Duncan Youth Scholarship Fund
      5. Connie J Keith Adult Amateur Grant Fund
4. Connie J Keith Grant Requests
  - i. 2014 Camps Funding Reports
  - ii. 2015 Camp Applications
5. Adjourn Meeting