

Oregon Dressage Society Conference Call Board Meeting

January 23, 2013

Present: Rose Newman, President; Gaye McCabe, President-Elect; Ed Miller; Claire Evans, Secretary; Corinne Stonier, Office Manager; Anna Bigwood; Lisa Koch; Rachel Merusi; Jessica Rattner
Guest: Dolores Morgan

1. Meeting Called to Order

Rose called the meeting to order at 6:35 pm.

1.1 **Introductions:** Claire welcomed Lisa. Rose reminded everyone of the retreat.

1.2 **Approval of last meeting's minutes:** Gaye moved to approve the minutes of the last meeting as posted on the ODS web site; Jessica seconded. The motion passed by voice vote.

1.3 **Changes to the Agenda:** Rose would like to place the discussion of the amendments to the Policies and Procedures Manual third on the agenda. **Motion:** Claire moved that the agenda be reordered to consider Connie J Keith Grant Application; New Chapter Formation; and Amendments to the Policies and Procedures Manual. Gaye seconded. The motion passed by voice vote.

2. Application for Connie J Keith Grant from the Central Oregon Chapter

Ed questioned how many applications had been received for grant funds, and Rose replied two. Lisa explained that the instructor and schedule are merely exemplary. Instructors under consideration for this 2013 adult camp include Brook Voldbaek and Nicki Grandia, though neither is final. There are no restrictions on the number of such grants per year, Ed clarified, and this fund was always intended to be expended based on demand. Corinne thinks that there will be funding able to sustain this level of demand for another 3 or 4 years.

Motion: Ed moved to approve the application for a Connie J Keith Grant for an adult camp made by the Central Oregon Chapter. Claire seconded. The motion passed by voice vote.

3. Application for Chapter Formation from South Coast Chapter

Lisa questioned from where this application came, and Corinne replied that Coos Bay appears to be its origin, making it the only coastal chapter within ODS. Rose noted that they have the requisite number of members and officers. Corinne reported that a thick envelope had been received by snail mail as well as an online application, indicating the seriousness of the group and their organization. Ed welcomed this news.

Motion: Jessica moved that ODS approve the formation of the South Coast Chapter. Ed seconded. The motion passed by voice vote.

This chapter will fall into the southern region of ODS. Ed will amend the Policies and Procedures Manual accordingly.

4. Policies and Procedures Manual Updates

Ed described the general overview to the proposed amendments. Changes to Chapters I and II are based on actions taken at previous ODS Board meetings. He will include the South Coast Chapter as part of the amendment to Chapter I. Discussion focused on whether the Adult Programs Committee would be responsible for organizing the Adult Teams Show. Rose clarified that the question is whether the already approved Adult Programs Committee only provides oversight for the Adult Teams Show but does not run it. The references to the Education Chair will be changed to reflect the Adult Programs Committee amendment to involve the Vice President in that role, since the Board approved that the Vice President fulfill the oversight and information-tracking responsibilities that were previously assigned to an Education Chair. Therefore, the Vice President (President-Elect) will serve as the Education Chair.

The Ad Hoc Publications Committee will be added to the list of ad hoc committees. Ed sought to make the process of ad hoc committee establishment generic. Gaye questioned whether dates should be inserted into the manual; Rose and Ed agreed that this makes sense for ad hoc committees. Ed will not include establishment and expiration dates in Chapter I. Concerning Chapter II, Ed addressed the issues of establishing ad hoc committees. Gaye is concerned that the Board could also establish through its authority an ad hoc committee, rather than uniquely by a written proposal as called for in this amendment. Rose preferred a written proposal, because it gives the Board time to think about it, and Ed liked a written proposal as well to review more in-depth the ideas forwarded. General discussion concurred.

In the absence of Chris Main (ODS Treasurer), Ed noted the financial changes that have been implemented for chapters' reporting should be reflected in the Policies and Procedures Manual in the relevant section for chapter activities. This is particularly important regarding foreign hires. Other chapter-related changes included requirements for chapter officers and elections.

Concerning changes to Chapter VII on Awards, Scholarships and Grants, a change is introduced to include sponsor names. The terms to qualify for the Excalibur Freestyle awards were re-written for clarification. Any reference to Mid Willamette should be Mid Valley Chapter.

Ed requested umbrella approval for such changes as modified by discussion. Dolores questioned the designation of sport horse breeder awards, because she saw no earlier reference to that class of award in earlier chapters. Dolores noted that in the listing of awards for the awards committee, the sport horse award was eliminated. Ed acknowledged that omission; he will update Chapters II and VII to clearly identify the dressage sport horse award. Reference in Chapter I is made to sport horse, but not dressage sport horse award. Ed will include this in his next round of amendments.

Motion: Claire moved that the proposed amendments to the Policies and Procedures Manual as submitted be approved; Jessica seconded. The motion passed on voice vote.

The next Board meeting will take place at the Retreat, Rose noted, on February 2, 2013. The meeting will start at about 1:00 pm after lunch. Corinne reminded everyone to submit reports or items for the agenda.

Adjournment: Ed moved that the meeting be adjourned; Claire seconded. The motion passed by voice vote, and the Board adjourned at 7:19 pm.

Respectfully submitted,

Claire Fronville Evans
January 26, 2013