

**Oregon Dressage Society**  
**Board Meeting**  
**July 31, 2010**

**Present:**

Debra Ringold  
Patty Armstrong  
Claire Evans  
Jessica Rattner  
Gaye McCabe  
Rose Newman  
Corinne Stonier  
Joyce Stride  
Marilyn Ulicny  
Siobhan Barker  
Christopher Main  
Francy Haupt  
Sally Temple

1. Meeting was called to order by Rose Newman at 10:02.

- a. Introductions were skipped as everyone knew each other.
- b. Motion to approve the minutes made by Siobhan as amended; seconded by Jessica; voted and approved. Minutes of the last meeting were approved with the correction of the spelling of Donna Longacres' name.
- c. The agenda was adopted as written.

2. Correspondence

- a. Need to circulate correspondence before a meeting.
- b. 2012 Para Olympian sponsorship request.  
Discussion followed. Board recommended that the request be taken to a local chapter for sponsorship. Request was denied because ODS cannot sponsor a rider.
- c. 2011 USDF Region 6 JR/YR Sponsorship request  
Board stated that we have no procedure or money to assist with this sponsorship.

### 3. Office Manager Report – Corinne

- a. 2010 Membership Update. We are up 29 members from this time last year.  
Debra had a question about automatically rolling over memberships.  
Christopher suggested that USDF look into rolling over memberships.  
Debra suggested that ODS call members who are inactive members.
- b. 2011 Publications.  
  
Tests will be available in September or October.  
Omnibus deadline is September 1
- c. 2011 Publications “Opt Out” procedure change request.  
Corinne suggested that we go to an “all or nothing” with publications.  
Motion was made by Jessica to do an “all or nothing” opt out motion for 2011 publications. Gaye seconded the motion; voted and approved.
- d. Corinne requested to take a Quick Books training class October 18-19.  
Discussion followed and it was decided that the training was too expensive.
- e. Board & Committee contact document.  
Need to check list of committee members for better communication.
- f. 2011 Insurance  
Have to shop for director’s insurance.

### 4. Financial Report – Christopher

- a. Status report, balances.  
Deficit at this time of \$16,027.92.  
Christopher requested that we close the savings account and move it.

## 5. Region 6 Director's Report

### a. 2010 ODS/USDF Region 6 Youth overnight camp.

Jessica said she had 40 plus participants and that they raised \$2,000.

3 participants received scholarships. Excellent time was had by all.

Instructors donated their time and expenses and were very positive about their experience.

### b. Region 6 Championship Show - Rose

September 16 -19 at Donida in Auburn.

Looking for sponsorships for this show.

Tabled ODS sponsorships until we have more income.

\*This item came back up at the end of the meeting for more discussion. (I've taken the liberty to insert that discussion here.)

Christopher said we should hold off sponsoring Region 6 Championship Show this year until our finances are stable. Discussion then continued about Regional Donations. Gaye made a motion to donate \$500.00 to sponsor 2 Region 6 Championship Classes, preferably freestyles or FEI classes. Sally seconded the motion. Motion passed. Patty and Corinne will make up an ad for the Regional Program.\*

### c. Region 6 Report – Gaye

Several young riders did very well.

### d. Francy said she was in the “loop” for adult camp. Rider applications are on line.

## 6. Committee Reports

### a. Education – Francy

i. Nothing to report at this time.

ii. Show Biz 2011 – February 18-19

1 day of Show Biz, 1 day of Volunteer Training

Will be held at the Portland Shilo airport hotel.

Personal invitations will be sent to secretaries and managers of licensed and league shows.

Training will be given to scribes, gate people, and scorers.

### b. ODS Shows

i. ODS League Championship – Gaye/Christopher

Raises money on the show. Positive experience for riders.

Need to decide where to do the League Championship Show next year.

ii. ODS Show Approval Standards

Posted on line. Must mail in an application with a check.

c. ODS Awards – Sally

i. Special Awards – Joyce

Joyce needs nominations for special awards. Has volunteer nominations.  
Needs Newsletter nomination.

ii. 2010 Rider Awards

Award committee will meet after this meeting as we were unable to schedule a conference call.

d. Youth Program – Gaye

Plans to have 2 rings, 3 days, 60 riders.

e. Financial Committee – Claire

Claire and Christopher will meet after the fiscal year to make their recommendations. Mickie Evens and Barbara Funk volunteered to help.

f. Banquet – Sally

Educational meetings are in the planning stage for Saturday with the board meeting being held on Sunday.

g. Nominating Committee – Marsha

Nominations need to be done with biographies by August 18<sup>th</sup>. Corinne mentioned a need to expand our base of nominations.

Recommendation by Corinne that we initiate email voting.

Marilyn suggested that we use Flying Changes as a vehicle to educate members to vote on line. Need to investigate how to do this as easily as possible.

Motion was made to update the policies and procedures as presented in writing to the board made by Gaye; Francy seconded; voted and approved.

7. Old Business

a. Dues Increase Vote

\$75.00 Adult member

55.00 Junior member

200.00 Business member

125.00 Patron membership

Taking away lifetime membership except for those already lifetime members.

2004 was the last dues increase.

Flying Changes subscription has increased.

USDF Membership has increased.

Siobhan made a motion to accept this proposal. Gaye seconded.

Motion passed.

Corinne suggested that Ed and Christopher write a response to the membership explaining the increase in dues.

b. ODS Delegates to USDF Board of Governors

3 proxy members – Gaye, Marsha, Jessica

1 Delegate – GMO – Ed Miller

PM (Participating Members) Delegates – Gaye, Marsha, Jessica, Kaye

Suggested that financial committee consider adding a 5<sup>th</sup> delegate.

c. Futurity moving to the Breeders Show for 2011.

Tabled for Show Committee.

d. Tests on ODS Website/Links on ODS Website

#### 8. Normal Summer Meeting Business

a. Winnie Heiney Duncan Scholarship Applications

None received at this time.

#### 9. New Business

a. Horse Hall of Fame – Joyce

Marsha Williams proposed a special award to limit age to 20 and over. Corinne felt that most people are willing to sponsor a plaque, etc.

Siobhan suggested that the Awards Committee come up with more information about the Horse Hall of Fame.

b. Grandfathering in former ODS Judges onto the “L” program – Gaye

Gaye asked if some of these judges could be added to the L program list who were judges before the L program began. Sent to ODS Show Committee for discussion.

c. Shilo Inn proposal.

Change “the official” to “an official” hotel.

d. Strategic Plan

Survey needs to be done. Contact Jennifer Milburn. Policy and Procedure manual needs to be completed. Committee chairs need to read through them and make changes if necessary.

#### 10. Next Meetings

a. Annual General Membership Meeting October 24, Eugene, OR.

b. Fall Board Meeting October 24, Eugene

c. Winter Board Meeting and Officers and Board Retreat.

Silver Falls Conference Center – January 22/23

#### 11. Adjourn Meeting

Gaye made a motion to adjourn the meeting and Francy seconded.

Passed. Meeting adjourned at 2:00.



Oregon Dressage Society

**2010 Summer Board Meeting**

**Saturday, July 31, 2010 ♦ 10 AM – 2 PM**

**Holiday Inn ♦ Springfield/Eugene, OR**

*Agenda*

- 1) Meeting Called to Order - Rose
  - a) Introductions
  - b) Approval of last meetings minutes
  - c) Adoption of agenda
  - g) Banquet - Sally
  - h) Strategic Planning
  - i) Nominating – Marsha (written)
- 2) Correspondence
- 3) Office Manager Report - Corinne
  - a) 2010 Membership Update\*
  - b) 2010 Publications Review
  - c) 2011 Publications Opt Out procedure change
- 4) Financial Report - Christopher
  - a) Status report, balances
- 5) Region 6 Director's Report
- 6) Committee Reports
  - a) Education – Francy
    - i) L Program
    - ii) Show Biz 2011 - Rose
  - b) ODS Shows – Rose
    - i) ODS League Championships – Gaye/Christopher
  - c) ODS Awards – Sally
    - i) Special Awards - Joyce
    - ii) 2009 Rider Awards
    - iii) 2010 Rider Awards
  - d) Youth Programs – Gaye
    - i) 2010 ODS/USDF Region 6 Youth Overnight Camp - Jessica
  - e) Financial Committee - Claire
  - f) Communications Committee
    - i) Annual Survey
    - ii) Next phase
- 7) Old Business
  - a) Dues increase vote
- 8) “Normal Summer Meeting Business”
  - a) Winnie Heiney Duncan Scholarship Applications – none received.
- 9) New Business
  - a) Horse Hall of Fame – Joyce
  - b) 2011 ODS Riding Club Liability Insurance
  - c) 2011 ODS Directors and Officers Insurance
- 10) Next Meetings
  - a) Annual General Membership Meeting October 23 or 24 – Eugene, OR
  - b) Fall Board Meeting - October 23 or 24 – Eugene, OR
  - c) Winter Board Meeting and Officer & Board Retreat - January 22 & 23 - Silver Falls Conference Center
- 11) Adjourn the Meeting

*\*please see written report*

2010 Membership Update

**Membership**

	<b>4/22/2010</b>	<b>4/20/2009</b>	<b>4/23/2008</b>
Adult	824	837	935
Junior/Young Riders	156	143	176
Patron	13	14	18
Business	29	19	27
Life	8	8	8
Add'l Family Supporting Member Adult	14	14	19
Add'l Family Supporting Member Youth	16	18	28
<b>Total</b>	<b>1060</b>	<b>1053</b>	<b>1186</b>
<i>First time members</i>	<i>130</i>	<i>111</i>	<i>179</i>
<i>First time youth members</i>	<i>47</i>	<i>31</i>	<i>57</i>
<i>Interrupted memberships</i>	<i>77</i>	<i>54</i>	<i>66</i>
<i>Not renewed</i>	<i>276</i>	<i>410</i>	<i>289</i>
<i>Not renewed - 2 years</i>	<i>325</i>	<i>231</i>	<i>202</i>
<i>Not renewed - 3 years</i>	<i>220</i>	<i>192</i>	<i>192</i>

Our membership is up to 1060 from 858 members at retreat (202 memberships). I believe that our budget is based on a goal of hitting 1100 members in 2010.

Since the last board meeting, the following efforts have been made to increase membership numbers:

- 1) An e-mail went out to 2008 and 2009 members who had not yet renewed advertising a \$10 Purina Coupon for anyone who renewed in the month of May and extended it into June.
- 2) We also advertised the coupon on our Facebook Fan page.

No further 2010 membership drive efforts are scheduled.

**ONLINE MEMBERSHIP CARD UPDATE:** After a phone conversation with Stephen (USDF Exec. Dir.) we will have GMO names on USDF membership cards starting very soon. Members would access the card by going to [www.usdf.org/card](http://www.usdf.org/card) and entering either their member number or their name. The first step is complete and the card now says "GMO Member" on it. The next step is to automatically link the USDF GMO database with the member's information – if a member has multiple GMO membership (i.e. ODS, EI, CDS, IDEA, etc), that member will be able to select which GMO they want to appear on their card. At this point USDF won't be publishing the GMO's member number on the card, however, they still have the future idea of having a secondary card appear with

the GMO's logo and number appearing when the member's USDF card is accessed online.

From Education Committee – 2010 Spring Report

The big thing that the Education Committee was involved with this spring was the selections of Demo Riders for the Northwest Horse Expo. The selection committee of 3 plus me, as mediator, had almost 40 videos to watch and make the selections from. It was great to have that many riders from all over the northwest interested in riding at this event. A total of 9 riders were chosen; 3 at First Level, 3 at Second and 3 at Third.

The actual event was great. Mr. Williams was a gracious individual that gave freely of his time and advice. The riders all gave positive feedback and I have asked all of them to write a summary of their experience. I hope to have all of them soon. Thank you to Rose for covering for me on Sunday.

The ODS Library has been moved to my storage unit. There are 2 videos out that Claudette checked out and I have checked out 2 so far. There are a lot of very educational videos as well as fun videos available to chapters and members.

The Twin Rivers Chapter will be hosting a freestyle clinic with Cynthia Collins this fall. Sharon Gerl is working on putting it together. I have shared the files from the last clinic with her to help with her organizing. They sound very excited about hosting the clinic.

On a personal note I thoroughly enjoyed the Saddle Fitting Clinic that the Mid-Willamette Valley Chapter hosted at Kathy Darneile's barn. I felt the clinic was very educational and that the clinician, Ilene Nessenson of 'Holistic Horse Bodyworks', did a good job of explaining the basics of saddle fit to the group. There were only about 12 attendees.

ODS Awards Committee

Proposal to update wording in regards to rider awards to:

### **ODS League Shows**

ODS Plates/60% Award:

A small brass plate with rounded edges will be awarded to each ODS member in good standing who earns a score of 60% or better at Introductory, Training, First or Second Level in a single show season. Freestyles will be awarded on a separate plate. The plate is engraved with the horse's name, level of competition and number of 60% or higher scores in that show season. Scores of 70% or better will have a separate plate.



A personalized wall plaque is available for purchase for mounting the plates. Members are responsible for checking the ODS website for accuracy before plates are engraved.

### **ODS Recognized Shows**

#### **ODS Plates/60% Award**

A small brass plate with scalloped edges will be awarded to each ODS member in good standing who earns a score of 60% or better at Training Level or above in a single show season. Freestyles will be awarded on a separate plate. The plate is engraved with the horse's name, level of competition and number of 60% or higher scores in that show season. Scores of 70% or better will have a separate plate. A personalized wall plaque is available for purchase for mounting the plates.

Members are responsible for checking the ODS website for accuracy before plates are engraved.

### **Committee Responsibilities**

The Awards committee, with training and assistance, will be responsible for collating scores for plates and the ordering and mailing of plates. An email will be sent to ODS members as to the date they need to check the ODS website for accuracy before plates are engraved.

## **ODS Nominating Committee**

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- 1) Schedule for this year's ballots:
  - August 18<sup>th</sup> - Bios due into the ODS Office
  - August 23<sup>rd</sup> – Ballots to proofreaders
  - August 27<sup>th</sup> - Ballots to printers
  - September 3<sup>rd</sup> - Ballots mailed
  - October 6<sup>th</sup> – Due Date for Ballots returned to the ODS Office
  - October 13<sup>th</sup> – Ballots Counted at ODS Office
  - October 14<sup>th</sup> /15<sup>th</sup> - Notification to winners
  
- 2) Proposal to update voting methods to allow for electronic voting:

*(From the ODS Handbook, Chapter 2, Section E)*

### **E. Election Procedures**

#### **1. General Procedures**

- a) **Form of Votes** - Voting for Directors at Large and Regional Representatives shall be by mail **or by electronic means**. **If the voting is to be done through use of electronic means, members may request a paper ballot from the ODS Office Manager.**
  - b) **For the purposes of ODS Elections Procedures, the following definitions shall apply:**
    - (1) **Mail/mailing/distribute** – shall mean any form of distribution, physical or electronic.
    - (2) **Ballot** – shall mean a physical or electronic form
    - (3) **Cast** – a ballot is cast when it is received by ODS in either a physical or an electronic form.
  - c) **Majority Vote** - A simple majority of the ballots cast will rule in election of Directors-at-Large, Regional Representatives and ODS Officers.
  - d) **Tie Votes** -Tie votes for Directors at Large and Regional Representatives shall be broken by a majority vote of the Board of Directors
  - e) **Results** - Those nominated for Director at Large and Regional Representatives positions shall receive notice of the results at least one week prior to the **November** Annual Board Meeting. The results will be announced to the General Membership at the **November**-Annual Membership Meeting.
2. **Election of Directors at Large and Regional Representatives**
- a) **Ballots for Director at Large**

The Nominating Committee shall submit a list of candidates for Directors at Large to the Board of Directors by a specified date. All candidates must agree to be put on the ballot. The Office Manger shall prepare a ballot with the names of the candidates and their biographies and distribute it to all ODS members in good standing no less than twenty-five (25) days prior to the last date on which the **returned** ballots must be **postmarked cast**.
  - b) **Election of Regional Representatives**

The Nominating Committee shall submit a list of candidates for Regional Representatives. All nominees must agree to be included on the ballot. The Office Manager shall prepare ballots and distribute ballots to ODS members in good standing within the region of each nominee along with the ballot for Director at Large.
  - c) **Counting of Ballots**

Completed ballots are to be returned to the ODS Office by mail. Ballots shall remain sealed. Any ballot **mailed cast** after the **designated postmark day return date** shall be discarded. **All defaced ballots will be voided. Defaced ballots are those that are partially destroyed, illegible or otherwise unclear.** All envelopes containing ballots shall have the member’s name on the outside of the envelope.

The Office Manager will solicit two (2) ODS members in good standing to assist with the counting of ballots. After the closing date of the election, the Office Manger and the two assistants shall, in the presence of each other, open and count the ballots. The result of this counting shall be the official election result.

The ballots shall be sealed in an envelope after the counting. The outside of the envelope shall carry the date and official result of the election, as well as the signatures of those counting the ballots. The envelope shall be retained as an ODS record.

### **3. Election of ODS officers**

- a) Officers will be elected by a majority vote of Directors and Regional Representatives at the November general membership meeting. Except as noted in paragraph b), election for ODS Officers shall be by voice vote. Any Board Member ~~or~~ Regional Representative may request a vote by secret ballot. If requested, the Office Manager shall collect the votes and along with two Regional Representatives appointed by the President shall count the votes and announce the results.

USDF can set us up with a 'custom report' on their website, which will allow us to begin voting online. The first year, the set up fee is estimated to be somewhere between \$350 and \$480 (depends on time, they bill for every 15 minute increment) – then every year after it would be approximately \$80 to \$100 to refresh candidates and give us results. The method that one would vote online would be through logging on – as soon as an ODS member input their member number and password, the website would take them to vote. Once the member has voted, it will not allow them to vote again. If they choose not to vote at that moment, they will have the same experience the next time they log in, until they vote, or voting is closed.

## Shilo Inns proposal

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Shilo Inns has proposed to be “the Official Host Hotel of the Oregon Dressage Society” – the terms of the contract are proposed as:

1. Shilo will offer all ODS members approximately a 20% discount on room rates as an added membership benefit beginning 11/1/2010.\*
2. Shilo will offer all ODS show/clinic management discounted rooms (this is active now).\*
3. For every 25 rooms booked using either method (show/clinic management or general member discount), Shilo will give us a gift certificate good for one room for usage by our educational committee.
4. Shilo will provide us meeting and educational seminar space on a complimentary basis as long as they have the room availability and we agree to list them as a

sponsor/advertise it as such. This must be done through the ODS Office, and there may be a gratuity requested for the employees assisting with the meeting/seminar.

5. Shilo agrees to become an ODS Business Member for the duration of the contract.
6. This offer is for a three year term, so would be in effect for membership years 2011, 2012 and 2013

*\*To be eligible for discounted rates, the person placing the reservations must request the Oregon Dressage Society contracted rate at time of booking through our toll-free reservations center at 1-800-222-2244 or book directly on-line via the Internet at [www.shiloinns.com](http://www.shiloinns.com) with the special rate code "ORDRESS".*

LOCATION	STATE	GUESTROOM TYPE	RATE PER ROOM TYPE	DAYS RATE INVALID (IF ANY)	TAX* %	Agreement Period (MM/DD/YY – MM/DD/YY)
Salmon Creek	WA	Run of the House	\$69	7 Days (upon availability)	10.2% + \$2.00 Tourism Promo Tax	5/24/10 – 5/24/11
Newberg	OR	Run of the House	\$69	7 Days (upon availability)	7%	5/24/10-5/24/11
Bend	OR	Courtyard Room	\$82	7 Days (upon availability)	10%	5/24/10-5/24/11
Medford	OR	Run of the House	\$60	7 Days (upon availability)	10%	5/24/10-5/24/11
Coeur d'Alene	ID	Run of the House	\$85	7 Days (upon availability)	8%	5/24/10-5/24/11
Klamath Falls	OR	Run of the House	\$89	7 Days (upon availability)	9%	5/24/10-5/24/11
Grants Pass	OR	Run of the House	\$60	7 Days (upon availability)	10%	5/24/10-5/24/11
Tacoma	WA	Run of the House	\$89	7 Days (upon availability)	13.5%	5/24/10-5/24/11
Salem	OR	Run of the House	\$75	7 Days (upon availability)	10%	5/24/10-5/24/11
Springfield	OR	Run of the House	\$65	7 Days (upon availability)	10.5%	5/24/10-5/24/11