

Oregon Dressage Society
Minutes
Saturday - November 12, 2005
ODS General Meeting 10:00 a.m.
Gateway Mall Meeting Room, Springfield, Oregon

Present: John Craven, Francy Haupt, Rose Newman, Kim Barker, Marsha Williams, Joyce Stride, Siobhan Barker, Corrine Stonier, Carol Stevens, Carol Taylor, Ed Miller, Marcie Dutson, and Sharon Gerl

1. Call to Order: 10:10 a.m. - John Craven.
 - 1.1 Introductions were made
 - 1.2 Minutes of the 2004 ODS General Meeting were reviewed. One correction was made: of the names of those in attendance in 2004, the name Marsha Taylor was changed to Marsha Williams. Kim moved to approve the corrected minutes and Marsha seconded the motion. The minutes were approved.
2. Review of Past Year: John Craven
 - 2.1 John feels ODS had a successful year with many activities: shows, clinics and education opportunities available to members and the general public. He mentioned, for example, that on October of 2005 there were at least 18 different events going on sponsored by ODS or its chapters. Some of the new things implemented last year were: the Show Management Education Workshop organized by Rose Newman (40 + participants), the 2005 Instructor Certification Program organized by Francy Haupt, and the ODS Breeders Group Workshops organized by Barb Funk and Dan Ruediger. ODS had a very successful Championships show (see 2.4).
 - 2.2 Office Manager Report: Corrine Stonier reported that membership numbers are up. She is no longer processing each membership as it comes in, but waiting to batch process groups of them to be more efficient. Many new memberships are coming in off of the Web Page. Corrine has rebuilt the Web Site. It is now more user friendly. Corrine invites feedback on the page from members. Francy commented on how helpful and well organized the ODS page is and how it made her job of organizing the Instructor Certification workshop much easier. Corrine said that in 2004 the ODS office managed to not only get out the 2004 rider awards, but to clean up the 2003 awards and finally

- get those out as well. This was a very big job! Another accomplishment was to include in show approval letters instructions on how to report scores for awards tabulations. This should help improve efficiency of tabulating awards. In July, the Publications Committee met to revise the Omnibus for 2006.
- 2.3 Financial: John Craven: As of October 31, 2005 ODS has \$30,301.32 in the General Fund and \$7,046.14 in Savings and \$29,651.00 in the Education Fund for a total of \$66,998.46. There is also a \$12,000 deposit from the Championship Fund in transit. John explained that the money in the General Fund right now is high, since this is the time when membership renewals are coming in and the money hasn't yet been spent on slated projects.
- 2.4 Championship Review: In 2005 the Championship Show was able to hand over \$12,000 to ODS, this encompassed profits for 2004 and 2005. 173 people attended the ODS Banquet, which made a profit of \$356 and the Silent Auction brought in \$2200. In 2006, the ODS Championships will be held on Labor Day Weekend and Jennifer Milburn will be the Show Manager and Siobhan Barker will organize the Silent Auction.
- 2.5 Region 6 Report: John Craven for Gaye McCabe: There is a Region 6 Meeting in Portland on November 20, 2005 at 9 a.m. at the Shilo Inn by the Airport. The 2006 Region 6 Championships will be held at Devonwood in Sherwood, Oregon, September 22-24. The show committee is looking for a local volunteer coordinator and a vendor coordinator. The Region 6 Championships for 2005 were held in Nampa Idaho and about 150 rides came down the centerline.

Siobhan motioned to adjourn the General Meeting and the motion was seconded by Francy. The motion was approved and the meeting was adjourned at 11 a.m.

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Present: John Craven, Francy Haupt, Rose Newman, Kim Barker, Marsha Williams, Joyce Stride, Siobhan Barker, Corrine Stonier, Carol Stevens, Carol Taylor, and Ed Miller

1. Call to Order: 11:15 a.m. - John Craven.
 - 1.1 Minutes of the August 20, 2005 Board Meeting were reviewed. Marsha moved to approve the minutes and Rose seconded the motion. The minutes were approved.
 - 1.2 Several Items were added to the agenda and with Francy moving to adopt and Siobhan seconding the motion, the agenda was adopted by the board.
2. Correspondence:
 - 2.1 Corrine stated that a roster of chapter officers was available through the ODS office. Several people sent thank you letters to ODS, including Tory Kelly, Carey Evans, USDF, and the Food Bank. Janalee Smithey of the Equamore Foundation asked that ODS include a donation spot on show entry forms for Equamore. John stated that ODS is not able to provide this service to an outside organization over which ODS has no oversight. Andy Brower sent a letter making recommendations for the Adult Team Show. John stated that he would be sure that a copy of the letter would get to Gaye McCabe, show manager.
3. Office Manager's Report: Corrine Stonier
 - 3.1 Corrine reported that she hasn't had any feedback yet on the new ODS Family Membership. Corrine showed a sample of the new ODS Patron member gift: an "ODS Patron" license plate holder.
 - 3.2 Corrine suggested that ODS donate the Region 6 Omnibus Listing and ODS Show approval fee (to make Region 6 Championships ODS approved) and ask that Show management pass on the ODS awards fees to ODS. The motion was approved by the board.
 - 3.3 The ODS Web page has had more than 65,000 hits. The top page is the classifieds followed by the show/clinic page.

4 Financial Report - the report was given at the General Meeting.

5. Committee Reports

- 5.1 The Championship Report was given at the general meeting. Corrine added at this time that the Sweetbrier Inn is not available for 2006 and that she was checking into other options.
- 5.2 Benefit Show: The CMC chapter will organize the show again in 2006.
- 5.3 Francy reported that the Instructor Certification Program has, to date, made a \$3808 profit. The money will be used to help pay for the Pre-Cert and Certification which will require two examiners at each. The Pre-certification is tentatively scheduled for August 2006 and the Certification for Spring of 2007 (it works better for USDF's budget to hold the Certification in 2007). The Pre-Cert will be held at Devonwood, either August 5-6 or August 26-27. Francy has committed to also organize an L-Program in 2007.
- 5.4 The Region 6 report was given in the General Meeting.
- 5.5 Special Awards: Joyce asked if nominations could be submitted for the ODS Horse Ambassador. John clarified that it was the President's choice, but people could certainly submit nominations.
- 5.6 Historical: Joyce reported that the ODS 30th Anniversary book erroneously stated that ODS was a Charter member of USDF. Apparently this is incorrect, ODS did not send a representative to the first meeting in Nebraska, so we are not in fact considered Charter members.

6 Old Business

- 6.1 Delegates to the USDF convention:
 - 1- Rose Newman - 3rd year
 - 2- John Craven - 2nd year
 - 3- Kim Barker - 2nd year
 - 4- Marsha Williams - 1st year
 - 5- Diane Royce - Alternate
- 6.2 Errors and Omissions: John is still working on this. He brought this up to Gaye McCabe, since it was likely that other GMOs have the same concerns. Gaye took it to the USDF Board and is awaiting a reply.
- 6.3 USDF Capital Campaign: John mentioned that we have made a small contribution to the Campaign (under \$100) and USDF requested a pledge of \$20,000 over 5 years (which John is not entirely comfortable with or ready

to commit to). John suggested that the Board look at the \$12,000 Championship show profits as a possible source for a more significant contribution. Kim motioned that \$5,000 of the \$12,000 Championship show profits be donated to USDF for the Capital Campaign. Francy seconded the motion. There were 5 votes in Favor and one abstention and zero no votes. The motion passed. Marsha suggested that ODS efforts to generate donations/funds for the Capital Campaign be placed on the agenda for the ODS Board Retreat.

7. New Business

- 7.1 Francy Haupt was elected as a Director at Large (there were 96 ballots turned in: all for Francy).
- 7.2 Officer Elections
 - 1 - Kim nominated John Craven for President and Francy seconded the motion, Rose motioned to close nominations. John was unanimously elected.
 - 2 - Kim nominated Marsha Williams for President Elect and Francy seconded the motion, Rose motioned to close nominations. Marsha was unanimously elected.
 - 3 - Francy nominated Siobhan Barker for Secretary and Kim seconded the motion, Rose motioned to close nominations. Siobhan was unanimously elected.
 - 4 - Francy nominated Kim Barker for Secretary and Siobhan seconded the motion, Rose motioned to close nominations. Kim was unanimously elected.
 - 5 - There are currently 2 open spots on the ODS Board: one in the South Region and one in the Central Region. Dorothy Richardson and Marsha Williams represent the East Region. Rose Newman and Paulette Alexandria represent the North Region. John Craven represents the Central and Carol Taylor represents the South. Kim Barker, Siobhan Barker and Francy Haupt are Directors at Large.
- 7.3 The ODS Board retreat will be held on January 7-8, 2006 at Silvercreek Falls.
- 7.4 USDF Convention Expectations: no particularly contentious issues are expected at this time
- 7.5 General Liability Release: ODS needs to have a generic release for event organizers to use at every ODS Sponsored event. Corrine will ask Francy for samples. A questions was raised: does ODS need to get a copy of the signed general Liability release for every ODS "sponsored" event and keep it at the office?

- How do we enforce this and deal with the paper work?
John suggested that this be taken up at Convention.
- 7.6 Northwest Expo: Kaye Meredith is the Dressage Presenter and she is going to showcase Musical Freestyles. Kim was asked to again help coordinate the riders.
- 7.7 Adult Camp: Cascade Chapter is offering another Adult Camp of a similar format to last year. John encouraged others to organize adult camps.
- 7.8 League Championships: the first ODS League Championship will be held in the summer of 2006, the judges will be Donna Longacre and Diane Royce.
- 7.9 Education: Rose is planning another show training program for February 2006. This will be on Scribe Training.

Rose moved to adjourn the meeting and Siobhan seconded.
All were in favor. The meeting was adjourned at 3:03 p.m.

The next Board meeting will be held January 7-8, 2006 at Silvercreek Falls.